



Program Review

Purpose

“Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices” – Academic Senate for California Community Colleges

Data Driven Decision Making

*Continual improvement
Evaluation of program resource needs
Fiscal stewardship and transparency
Culture of evidence*

Reporting Cycle

Program Review will be conducted every two years beginning Fall semester 2021.

Reporting Cycle Activities	Timeline
Program Review forms posted on the Program Review website :	August 22, 2023
Data is available on the ORPIE website:	
<ul style="list-style-type: none"> Instructional Program Review Dashboard 	Available now
<ul style="list-style-type: none"> Student Services Program Review Dashboard 	Coming August 28, 2023
<ul style="list-style-type: none"> State comparison data may be found on Data Mart or Cal-Pass Plus 	Available now
Program Review Office Hours and Data Support offered in a hybrid format in the Language Arts (LA) Room 115 and by zoom.	See the Program Review website schedule information.
Program Review draft due via Dynamic Forms.	Friday, October 6, 2023
Review and Feedback Steps to Finalize Program Review:	
<ul style="list-style-type: none"> Step 1a: Technical Review by IEC (for all) and Academic Senate (for any that include a faculty request). See the technical review rubrics. 	Friday, October 6, 2023
<ul style="list-style-type: none"> Step 1b: Content Review by Deans/Director. Feedback due to author. 	Friday, October 6, 2023
<ul style="list-style-type: none"> Step 2: Completed Revisions submitted by author for final approvals by Deans/Manager and Vice Presidents. Final draft will address technical and content review feedback. 	Friday, November 3, 2023
<ul style="list-style-type: none"> Step 3: Final Program Review Approvals by Deans/ Manager, Vice Presidents, and IEC. ORPIE will post final draft to the website. 	Friday, December 1, 2023
<ul style="list-style-type: none"> Step 4: Funding Requests proceed through governance structure. 	
<ul style="list-style-type: none"> Depending on the request either the Vice President or the IEC will assign the Program Review to the appropriate committee(s), including Planning Council for prioritization. 	Friday, December 1, 2023
<ul style="list-style-type: none"> Committees forward recommendations to the Budget Committee 	Friday, December 1, 2023

• Faculty Hiring timeline:	
• Academic Senate Q&A	Tuesday, November 14, 2023
• Senator Ratings due	Friday, November 17, 2023
• Academic Senate – Special Meeting to Review Rankings	Tuesday, November 28, 2023
• Prioritized requests for faculty positions will be provided by the Academic Senate to the Executive Team	Wednesday, November 29, 2023
<ul style="list-style-type: none"> ▪ President makes final faculty decisions and reports to Senate at Special Meeting. ▪ Based on approved faculty positions, faculty submit search committee membership and supplemental questions to HR and the Academic Senate. 	Tuesday, December 5, 2023
• Hiring committee participants appointed by the Academic Senate.	Tuesday, December 12, 2023
• The Budget Committee forwards all recommended non-faculty requests to the Executive Committee	Tuesday, December 12, 2023
• President announces all funded recommendations campus-wide	Monday, April 1, 2024

AUTHOR INFORMATION

Employee ID (E# or C#): First Name Last Name
Wing Email Address Office Phone

Dean/Manager First Name Last Name Email
Vice President First Name Last Name Email

Program Review - Draft
*2023 Program-Review-Theater Arts.docx

Program Review - Final
Submission
*2023 Program-Review-Theater Arts.docx

This Program Review includes the following:

Pick all that apply.

Faculty Request

Facilities, Technology, Equipment Request

Classified Request

This Program Review includes the following:

Pick all that apply.

If the answer was "Yes" but one of the following is not picked it will affect the form's workflow and you will have to resubmit.

Faculty Request

Facilities, Technology, Equipment Request

Classified Request

Faculty Requests (up to 3)
One upload per request

Faculty Upload1
Faculty Upload2
Faculty Upload3

Faculty Requests (up to 3)
One upload per request

Faculty Upload1
Faculty Upload2
Faculty Upload3

Facilities, Technology or Equipment Draft Requests (up to 5)

FTE Upload1
2023-2024 Program-Review-Theater Arts - Request-for-Funding- Cart.docx

Facilities, Technology or Equipment Update Requests (up to 5)

FTE Upload1
2023-2024 Program-Review-Theater Arts - Request-for-Funding- Cart.docx

FTE Upload2
2023-2024 Program-Review-Theater Arts - Request-for-Funding- Piano.docx
FTE Upload3
FTE Upload4
FTE Upload5

FTE Upload2
FTE Upload3
FTE Upload4
FTE Upload5

Classified Personnel Draft Requests (up to 3)
One upload per request

Classified Upload1
Classified Upload2
Classified Upload3

Classified Personnel Updated Requests (up to 3)
One upload per request

Classified Upload1
Classified Upload2
Classified Upload3

Supporting Materials (Optional)

Upload1
Upload2
Upload3

Supporting Materials (Optional)

Upload1
Upload2
Upload3

...3236333739

Martie Ramm Engle

10/03/2023

Author - Draft Signature

Date

...3339303934

Martie Ramm Engle

10/15/2023

Author - Final Signature

Date

Dean/Manager Draft Feedback

FileUpload2 2023 Program-Review-Theater Arts.docx

IEC Feedback

Looks good. Maybe look at answer to how diversity, equity, inclusion, and accessibility are supported. There might be accessibility issues that can be mentioned.
Does a request for funding to meet goal 1 to renovate the theater need to be included?
I didn't see anything specifically about the piano in the main document, only in the attachment. I might have missed it.

FileUpload4

Program Review Rubric Upload

Academic Senate Executive Board Feedback

FileUpload1

Program Review Rubric Upload

Dean/Manager Final Feedback

FileUpload2

...3334343635

Martie Ramm Engle
Dean/Manager Signature

10/15/2023
Date

Vice President Feedback

FileUpload3

...3531383237

Kay Nguyen

Vice President Signature

12/05/2023
Date

Downloaded to the following Committee Teams folder on:

...3934303537

Lauren Davis Losenko

IEC Signature

12/11/2023
Date

Dean/Manager -
Feedback Signature

Electronically signed by Martie Ramm Engle on 10/10/2023 1:49:49 PM

Academic Senate:
Technical Review
Signature

Signature not required

Academic Senate
Signature

Signature not required

IEC: Technical Review
Signature

Electronically signed by Karen Putnam on 10/14/2023 8:37:14 PM



Program Review Request Instruction

Program Review Purpose

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SUBMITTER INFORMATION

First Name:	Martie
Last Name:	Ramm Engle
Email:	mrammingle@gwc.cccd.edu
ID:	
Phone Number:	X58223 or 58104
Who is your Dean/Supervisor?	Kay Nguyen
Are you the Department Chair?	Yes

GENERAL PROGRAM QUESTIONS

Name of Program (Academic Programs should be listed per discipline):
Theater Arts

Please provide a brief description and any significant change in your program since the last Program Review cycle.
<p>The Theater Arts Department provides opportunities to study the art and craft of theater. Students who enroll in degree or certificate programs prepare for transfer education and/or careers related to theatrical history and literature, performance, design/technology, and management. Theater Arts majors are introduced to theatrical history and literature, scenic, costume, lighting, projection, sound, and make-up design and technology, acting, directing, and management through coursework and production opportunities. Critical thinking and problem-solving skills are acquired through production assignments. Students are encouraged to develop academic and artistic skills enabling them to be successful in further study or employment.</p> <p>There were two significant changes since the last Program Review cycle. The first is that through the PVR process, the CTE Certificate program for Scenic, Lighting and Projection Design Technician was deactivated. Students currently enrolled are finishing all courses to complete their certificates. No new students will begin the certificate program. No theater arts technical courses were affected by</p>



Program Review Request Instruction

this decision.

The second change was that the department is nearly to full strength in regard to courses being offered, new and returning faculty on board, and increase in enrollment especially in on-campus, face-to-face courses.

What are your program's strengths? (Answers could include but not limited to KPI data)

The Theater Arts department is an award winning entity that does many things well. With course enrollments and audience attendance slowly returning to pre-pandemic levels, it is evident the department has been successful in meeting or exceeding its stated goals. The theater arts department encourages students of all ages, backgrounds, and abilities to participate in all areas of theater including lecture courses, acting, stage management, and backstage technical and design assignments. The department provides 50+ acting roles for student performers each season while offering students the unique opportunity to create and perform in two distinctive theatrical stage settings: the 326-seat Mainstage Theater and the 96-seat Stage West Theater. We maintain a vital presence in the community through outreach and social media.

What are the challenges for your program? (If there are regulations or requirements for your program that require additional support, please note those here)

The Theater Arts department recognizes the following challenges: 1. Rebuilding our enrollments including recruiting new theater arts majors and other students. 2. Rebuilding audience attendance. 3. Renovation of Stage West/Communications 108 into a safe theater lab space for acting classes, stage lighting and performances. 4. Hiring and paying for sufficient classified or part-time hourly staff to fill all positions required for the operation of the theater, productions, and the department. 5. Dealing with an aging classroom facility in the Mainstage Theater and theater building while continuing to seek funding from district and campus sources to repair and/replace aging equipment necessary to operate the building and to host college and community events and performances.

Describe any trends and contributing factors related to enrollment, retention, and success for this past cycle.

The theater arts department believes that restoring our strong paths to degrees and certificates including offering a full array of face-to-face courses and presenting challenging and innovative theatrical productions will stop the trend of lower student involvement and enrollment and improve efficiency. It has taken some time to regain our momentum from an 18-month lockdown, but we are seeing signs of improvement. We have received funding to have a part-time social media representative and are seeing good results in a short time. As long as the theater arts department remains visible and active, things will continue to improve.

The theater arts program is also in the process of creating a non-credit theater performance course to allow continuing participation in our theater productions for those students and community members



Program Review Request Instruction

who have exhausted all other enrollment options. It is hoped this non-credit course begins in Fall 2024.

How does your department/program support the goals of diversity, equity, inclusion, and accessibility? (Answers could include but not limited to gaps in success data, modality of course offerings, part/length of term (full-term, non full-term, etc.)

According to the data, the retention rate by academic year ending Spring 2022 including all courses, all credit status, all race/ethnicity and all gender is 93.4% and the success rate in the same period is 82.2%. In the past, Hispanic/Latinx, Male, Economically Disadvantaged, DSPS, Veteran, Foster Youth and CalWORKS students experienced slight disproportionate impact as compared to the total GWC student population simply because all students choose our courses rather than being required to take them. Latest data shows a Hispanic/Latinx retention rate of 92.0% which is up from the previous academic year and success rate of 77.5% which is down from the previous academic year total of 80.3%. Male students are showing a retention rate of 92.7% which is slightly down from the previous academic year and a success rate of 81.9% down from 84.8%. However, overall campus enrollment by male students is down as well.

The theater arts department and its courses are accessible for students who face physical or mental health challenges. Specifically, all theater arts faculty have learned techniques and have adapted course procedures to accommodate students on the autism spectrum as we welcome those students each semester in many of our courses. It can be particularly challenging to welcome those students to work in acting, stage craft, or stage crew courses, so faculty and staff have worked diligently to find ways for those students to be successful. We did this by finding assignments that correspond to their strengths. To date, all DSPS students have done really well in acting, stage craft and stage crew courses so much so that they return in following semesters.

We have no special activities planned to address the issue of students who are members of the disproportionately impacted group as the student population experiencing these challenges changes every semester. There is no consistency. We enforce the same rigor expected of all our students while providing kind counsel and academic mentoring. Our department will continue to welcome students from all student populations and continue to educate all who are willing to learn since all our students choose to enroll in Theater Arts courses to enhance their college experience and reach academic and artistic goals. In all courses, faculty will continue to stress basic learning skills and practices and continue to introduce and enforce professional level skills and goals as appropriate for Theater Arts study. The department has successfully strengthened our online-based lecture courses to allow all students to begin their theater arts studies while continuing to offer courses in acting, production or technical theater as face-to-face courses. Theater arts department faculty continues to be adaptable and resourceful, even in the most challenging of times.

How does your department/program collaborate with other areas on campus to advance student success?



Program Review Request Instruction

The theater arts department does not have any formal cohorts with other areas on campus. However, we consciously make an effort to create programming that will appeal to our allied disciplines on campus such as English, Art, World languages, and other departments to make both faculty and students aware of theatrical productions that relate to department studies. This creates many first-time theatrical experiences for students from other majors.

How does your department/program utilize technology to support student success?

Due to the nature of theater arts performance and production courses, we continue to stress face-to-face course offerings in greater percentages than online courses. We have successfully expanded the number of lecture and design courses that can be delivered in an online modality. The faculty continues to ensure that a significant and diverse population of students participate in live performances and live technical theater opportunities in course work and in productions. Theater arts faculty are well-known in the theatrical community and continue to be adaptable and resourceful. Theater Arts students benefit from hands-on, face-to-face instruction.

The department also endeavors to purchase and use state-of-the-art theater technology whenever fiscally possible.

Do any of the courses in your program have a CTE TOP code?

Yes

AWARDS

What type of awards does your program offer?

- Certificates
- Associate Degree
- Associate Dress for Transfer

Please provide the information for the number of awards for Associate Degrees (CCI-approved), Associate Degrees for Transfer (State-approved), and Certificates of Achievement for this program. Please put N/A if an area is not applicable for your program.

	3 years ago	2 years ago	1 year ago
Certificates	0	0	0
Associate Degrees	3	2	3
Associate Degrees for Transfer	10	8	6



Program Review Request Instruction

Please comment on the trends for the number of awards. You may then comment on any other relevant information provided by the Office of Research and Planning, and Institutional Effectiveness (ORPIE).

The trend has everything to do with the fact that 75% of our department's courses were locked down for 18-months resulting in a significant decrease in enrollment and face-to-face interaction with our students. We are now back to full face-2-face courses along with complete online offerings. Our students continue to successfully transfer. However, receiving a degree or certificate is not necessary for theater arts majors/students to transfer to a college, university or conservatory. Students have and will continue to successfully transfer based on their academic record, talent, skill demonstrations and/or technical theater acumen. Faculty will continue to advise students to enroll in these degree and certificate programs while stressing the value and importance of achieving a degree or certificate at the community college level.

FTES and FTEF

For the below questions, please provide your FTES (full-time-equivalent students, resident) divided by your FTEF (full-time-equivalent faculty). Please submit your rates from three years ago, two years ago, and this past year.

Please note: For programs with earned credit please use FTES (Res)/FTEF. For non-credit, please use FTES (Total)/FTEF.

	3 years ago	2 years ago	1 year ago (this past year)
FTES/FTEF Ratio:	28	25	27

Outside of hiring new faculty or staff, please discuss the data trends above, and your plans for serving more students.

The theater arts program has begun the process of creating a non-credit theater performance course to allow continuing participation in our theater productions for those students and community members who have exhausted all other enrollment options. It is hoped this non-credit course begins in Fall 2024.

The theater arts department will serve more students if all of our recruitment and retention goals are met. We rarely limit enrollment so all of our courses are open to any student who chooses to enroll.

CURRICULUM

After a thorough review of your courses in CurricUnet, with the assistance of your CCI representative, answer the following questions.



Program Review Request Instruction

If you do not currently have a representative on CCI, you may contact either:

Gary Kirby: gkirbyjr@gwc.cccd.edu

Monica Jovanovich: mjovanovich@gwc.cccd.edu

Do you have any courses that have not been updated to CCI, within the required timeframe (6 or more years for a transfer-level course, 3 years or more for a CTE course)?

- Yes
 No

Are there courses in your Program (Degree/Certificate) that have not been successfully offered since the last Program Review? Please note, classes that were cancelled, they were not successfully offered)

- Yes
 No

Do you have active courses that are not part of a degree or certificate?

- Yes
 No

Please indicate the name of the course(s) and the name(s) of the certificate(s) or degree(s) you intend to connect it to when you submit your revision to CCI.

NA

STUDENT LEARNING OUTCOMES

Do any of your SLOs use the exact wording as the course objectives?

(SLOs should be written to reflect the course objectives while not using the exact same language as the course objectives).

- Yes
 No

How has your department/program utilized SLO (Student Learning Outcome) results to make changes or improvements to your Program?

The theater arts department continues to assess program SLO's along with course SLO's as a regular practice each semester.. We use our program and course SLO's to make changes and improvements to our courses as we notice trends in our student outcomes. We appreciate the suggestions that students make to us through our SLO surveys although there tend to be few suggestions.

GOALS AND REQUESTS FOR FUNDING



Program Review Request Instruction

Requests – If you are requesting any of the following, they **MUST** be addressed within your Department goals. These forms must be submitted separately from the Program Review.

- Faculty
- Facilities, Equipment, Technology & Other
- Classified Personnel

GWC Strategic Plan Goals Legend

1. **Enrollment:** GWC will increase credit and noncredit enrollment while providing efficient academic programs and student services.
2. **Equity and Success:** GWC will support, enhance, and develop equity-minded services and academic programs that lead to student success.
3. **Completion:** GWC will ensure students' timely completion of degrees and certificates by providing high quality academic programs and student services.
4. **Workforce Preparation:** GWC will support student success by developing and offering academic programs and student services that maximize career opportunities.
5. **Facilities:** GWC will provide flexible, accessible, and sustainable learning environments that support the success of students, faculty, staff, and communities.
6. **Professional Development:** GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of the College Goals.
7. **Communication:** GWC will effectively communicate and collaborate within the College and its communities.

GOALS FROM PREVIOUS PROGRAM REVIEW CYCLE

Please refer to your previous Program Review cycle and summarize all outcomes for each goal.

Summary and Outcomes of Previous Goals (from the last Program Review) including resource requests and if they were funded or not.

GOAL 1: Increase enrollment in Theater Arts classes through recruiting.

Outcome: We are utilizing actions listed including our Fall orientation "Meet & Greet" with students and a revitalization of our high school outreach program. All actions seem to be working.

Resource request: Received funding from a block grant to support a part-time social media representative.

GOAL 2: Remodel and renovation of Stage West/Communications 108 into a safe, renovated acting and performance lab for all acting courses and most technical theater and production courses.

Outcome: Nothing



Program Review Request Instruction

Resource request: No funding.

GOAL 3: Increase overall attendance at GWC theater arts productions.

Outcome: No success in hiring a house manager/box office manager (permanent part-time or professional expert). Many of the remaining actions seem to be working although results are slow in coming.

Resource request: No funding

GOAL 4: Hire an assistant technical director/carpenter and/or electrician and/or costume shop assistant to improve efficiency, safety, and sustainability of the Theater Arts programs and productions.

Outcome: Position was created and filled

Resource request: Funded through department trust account

GOAL 5: Review of department mission statement.

Outcome: Reviewed and revised

Resource request: NA

GOALS FOR CURRENT PROGRAM REVIEW CYCLE

Current goals should be connected to GWC's Strategic Plan Goals.

GOAL 1 (Required)

Description of goal:

Remodel and renovation of Stage West/Communications 108 into a safe, renovated acting and performance lab for all acting courses and most technical theater and production courses. A well-equipped and up-to-date theater space is essential for providing students with the tools and experience necessary for success in the theater arts. Pricing for this renovation has never been prepared by the theater arts department as it was always discussed as college classroom improvements with funding allocated by and renovation guidelines prepared by the executive wing, the vice president of administrative services, and M & O.

What actions will be taken to accomplish the goal?

As this remodel has been discussed, planned, priced and even scheduled to begin for several years as a campus facility/classroom improvement, the theater arts faculty will continue to urge the design and completion of the remodel and continue to provide design assistance in the hopes of having a safe, renovated space for all acting courses and most technical theater and production courses.

What metric will you use to measure your goal?



Program Review Request Instruction

Better and safer working space for students in all acting, and most technical theater and productions courses.

Increased enrollment for all acting, technical theater and stage production courses and other courses as applicable.

Increased audience attendance for productions held in that space.

Increased use of this performance space for campus events and rentals.

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

GOAL 2 (Required)

Description of goal:

Enhance curriculum through industry connections and internship opportunities

What actions will be taken to accomplish the goal?

Since theater arts is a field that continually changes, we need to ensure that students are exposed to a wide range of styles and new technologies to prepare them for careers. Faculty and staff will need to create partnerships with our local theater organizations, production companies and professionals to provide students with more internships and networking opportunities. Many of these opportunities can be in-house since the department does hire many designers and other professionals from outside. The goal is to facilitate our students with curriculum and internships in our facility as much as possible.

What metric will you use to measure your goal?

More opportunities for students to gain valuable real-world experiences.
Establishing of networks that might lead to job opportunities.

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities



Program Review Request Instruction

Professional Development

Communication

GOAL 3 (Required)

Description of goal:

Improvement of facilities and technical resources by replacement of aging equipment in the Mainstage Theater building. Investing in modernizing and expanding theater facilities and technical resources will meet the needs of both traditional and innovative productions. A well-equipped and up-to-date theater space is essential for providing students with the tools and experience necessary for success in theater arts.

What actions will be taken to accomplish the goal?

The Mainstage Theater is a college facility. However, it is the theater arts department classroom as well as the performing space for the music and dance departments. The theater arts department will continue to request funding to replace aging equipment purchased as capital expenses by the college decades ago (sound system, rigging, exterior doors, lighting instruments, restroom renovations in dressing rooms, utility cart) but coming rapidly to the end of use.

What metric will you use to measure your goal?

Successful replacement of aging equipment will result in state-of-the-art equipment for students to use in courses, training and performance.

Which of the College's missions and goals does this goal support? (check all that apply)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

OTHER INFORMATION

What additional information would you like to share about your program?

The theater arts department at GWC is a respected, recognized, and honored program designed to prepare students for a rewarding career in a highly desirable field in the performing arts and ancillary fields. We are very good at what we do.

The theater arts program is also in the process of creating a non-credit theater performance course to



Program Review Request Instruction

allow continuing participation in our theater productions for those students and community members who have exhausted all other enrollment options. It is hoped this non-credit program begins in Fall 2024.

Submitter's Signature: *Martie Ramm Engle*

Date: 9/23/2023

Supervisor's Review

As the supervisor of this program, I have reviewed this request.

No concerns

I have concerns

Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

FACILITIES, EQUIPMENT, TECHNOLOGY & OTHER FUNDING REQUEST

Submitter's First Name:	Martie
Submitter's Last Name:	Ramm Engle
Submitter's Email:	mrammingle@gwc.cccd.edu
Submitter's Phone Number:	X58223 or x58104
Who is your Dean/Supervisor?	Kay Nguyen
Are you the Department Chair?	Yes
Who is your Vice President?	Kay Nguyen
Program/Department:	Theater Arts

Type of Review:

Note: Library and Counseling should submit individual Program Reviews: one for Instruction and one for Student Services.

- Instruction
- Student Services
- Administrative

Directions:

- Fill out the GOAL section, including narrative (required) and include supporting data (if necessary/desired).
- Fill out the REQUEST FOR FUNDING section, indicating a request for Facilities, Technology or Equipment, including description of the item(s) being requested and total dollar amount.
- Fill out one form per GOAL/REQUEST FOR FUNDING.

GOAL

Description of Program's Goal (required):
Purchase of a new electric utility cart to replace aging existing cart purchased decades ago. On-going costs of the current Taylor-Dunn utility cart are vastly exceeding its value.

Data to support the Program's Goal (if necessary/desired)
Data Dashboards
If additional data is necessary/desired, fill out a Research Request - May take up to 4 weeks
Click or tap here to enter text.

What actions will the program take to accomplish this goal?
Request funding

What metric will you use to measure this goal?
Increase in efficiency in operations of the theater scene shop, scene shop yard, productions and courses.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Which of the College’s missions and goals does this goal support? (Vision 2030)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

Please describe how this goal supports the College’s missions and goals [\(Vision 2030\)](#).

The acquisition of a new electric utility cart to replace the decades old existing cart will provide the flexible, accessible and sustainable learning environment that supports the success of faculty and staff. This cart allows all theater faculty and staff to be more efficient and professional in accomplishing their tasks. It will also support student success by allowing staff and faculty to demonstrate theatrical operations and projects that maximize career opportunities through examples of a functioning technical theater environment.

REQUEST FOR FUNDING

Request: What do you need to accomplish this goal? (Mark one per request)

- Facilities (e.g. improvements/repairs to classrooms, offices and buildings)
- Technology
- Equipment
- Other (e.g. conferences, funding for professional development)

Description of Item(s) / Cost

All requests must have a sales quote that includes:

1. Sales tax
2. Installation fee
3. Training fee
4. Service life agreement/fee

Please note: approved requests over 10k will need 3 quotes before purchase

Description of Item(s)	Total Dollar Amount Requested
Click or tap here to enter text.	Click or tap here to enter text.
Taylor-Dunn Utility Cart (NEW)	NEW \$17,321.99 including delivery, freight, discount and tax. Local vendor.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

Do you have any existing funds in your budget to cover this expense? Please describe.

No



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

Will there be an on-going cost for this request? What is the total cost of ownership?

Expenses have averaged \$350.00 per year but significantly more when more expensive parts and repairs are required.

Supervisor's Review

As the supervisor of this program, I have reviewed this request.

No concerns

I have concerns about this recommendation

I believe department or wing funds exist to cover this request: partial full payment

Comments: Click or tap here to enter text.

Supervisor's Signature: *Martie Ramm Engle*

Date: 9/23/2023

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

OFFICE USE ONLY

President's Recommendation:

Funding recommended

Funding not recommended

President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



Program Review Request- Facilities, Equipment, Technology & Other

Golden West College

FACILITIES, EQUIPMENT, TECHNOLOGY & OTHER FUNDING REQUEST

Submitter's First Name:	Martie
Submitter's Last Name:	Ramm Engle
Submitter's Email:	mrammingle@gwc.cccd.edu
Submitter's Phone Number:	X58772 or 58104
Who is your Dean/Supervisor?	Kay Nguyen
Are you the Department Chair?	Yes
Who is your Vice President?	Kay Nguyen
Program/Department:	Theater Arts

Type of Review:

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- Instruction
- Student Services
- Administrative

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GOAL

Description of Program's Goal (required):
<p>Supply the best in musical accompaniment with the replacement of the upright piano that is currently housed and used in the Mainstage Theater. The current piano is a Boston upright piano made in 1932.</p> <p>The Theater Arts Department provides opportunities to study the art and craft of theater including musical theater. Students who enroll in degree or certificate programs prepare for transfer education and/or careers related to theatrical history and literature, performance, design/technology, and management. Theater Arts majors are introduced to theatrical history and literature, scenic, costume, lighting, projection, sound, and make-up design and technology, acting, directing, and management through coursework and production opportunities. Students are encouraged to develop academic and artistic skills enabling them to be successful in further study or employment. With strong course enrollments and audience attendance in periods prior to the Covid hiatus, it is evident the department has been successful in meeting or exceeding its stated goals. The theater arts department encourages students of all ages, backgrounds, and abilities to participate in all areas of theater including lecture courses, acting, stage management, and backstage technical and design assignments while providing 50-plus acting roles for student performers each season and offering students the unique opportunity to create and perform in two distinctive theatrical stage settings: the 326-seat Mainstage Theater and the 96-seat Stage West Theater. We maintain a vital presence in the community through outreach and social media.</p>
Data to support the Program's Goal (if necessary/desired)



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Data Dashboards

If additional data is necessary/desired, fill out a [Research Request](#) - May take up to 4 weeks

The Theater Arts department at Golden West College does many things well. Retention rates were 93% and more importantly, success rates averaged 82.2% in 2022-2023. We continue to serve our students by presenting a diverse and rigorous theater arts program to facilitate students to transfer, graduate or move directly into career paths.

What actions will the program take to accomplish this goal?

Seek funding for purchase of piano

What metric will you use to measure this goal?

Skills demonstration by students of musical, dance and music concert performances that directly result from the use of a new upright piano.

Which of the College's missions and goals does this goal support? (Vision 2030)

- Enrollment
- Equity and Success
- Completion
- Workforce Preparation
- Facilities
- Professional Development
- Communication

Please describe how this goal supports the College's missions and goals ([Vision 2030](#)).

By continuing to offer first-rate performance experiences especially in musical theater productions, the department will be able to support and grow our enrollment while communicating with the community both on campus, county-wide and professionally. As to equity and success, the Theater Arts department will continue to welcome students from all student populations and continue to educate all who are willing to learn since all our students choose to enroll in Theater Arts courses to enhance their college experience and reach academic and artistic goals. In all courses, faculty will continue to stress basic learning skills, practices, completion and workforce preparation while introducing and enforcing professional level skills and goals as appropriate for Theater Arts study. Having a new upright piano will help our department accomplish this goals.

REQUEST FOR FUNDING

Request: What do you need to accomplish this goal? (Mark one per request)

- Facilities (e.g. improvements/repairs to classrooms, offices and buildings)
- Technology
- Equipment
- Other (e.g. conferences, funding for professional development)

Description of Item(s) / Cost



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All requests must have a sales quote that includes:

1. Sales tax
2. Installation fee
3. Training fee
4. Service life agreement/fee

Please note: approved requests over 10k will need 3 quotes before purchase

Description of Item(s)	Total Dollar Amount Requested
Boston Upright Piano – The current upright piano (Boston piano built in 1932) is nearing the end of its life, is slightly cosmetically damaged and due to its age, does not stay in tune as it should. The new upright piano would be housed in the Mainstage Theater and used for all musical, dance, music concert rehearsals and performances as needed. The quote is from the CCCD approved vendor for pianos. Two quotes are attached as there are options. The department would prefer the model S126 although model S120S would also be acceptable. The new piano, as with the previous one, will surely last another 100 years.	\$9,713.66 - \$16,114.01 includes bench, 10-year factory warranty, delivery one tuning and tax. No training required.
Click or tap here to enter text.	Click or tap here to enter text.
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Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

Do you have any existing funds in your budget to cover this expense? Please describe.
No

Will there be an on-going cost for this request? What is the total cost of ownership?
Annual piano tuning of approximately \$300.00

Supervisor's Review
As the supervisor of this program, I have reviewed this request.
<input type="checkbox"/> No concerns <input type="checkbox"/> I have concerns about this recommendation <input type="checkbox"/> I believe department or wing funds exist to cover this request: <input type="checkbox"/> partial <input type="checkbox"/> full payment
Comments: Click or tap here to enter text.

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.



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Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

OFFICE USE ONLY

President's Recommendation:

- Funding recommended
- Funding not recommended

President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.