Program Review

Purpose

"Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices" **– Academic Senate for California Community Colleges**

Data Driven Decision Making

Continual improvement
Evaluation of program resource needs
Fiscal stewardship and transparency
Culture of evidence

Reporting Cycle

Program Review will be conducted every two years beginning Fall semester 2021.

Reporting Cycle Activities	Timeline
Program Review forms posted on the Program Review website:	August 22, 2023
Data is available on the ORPIE website:	
• Instructional Program Review Dashboard	Available now
• Student Services Program Review Dashboard	*Coming August 28, 2023*
• State comparison data may be found on Data Mart or Cal-Pass Plus	Available now
Program Review Office Hours and Data Support offered in a hybrid format in the Language Arts (LA) Room 115 and by zoom.	See the Program Review website schedule information.
Program Review draft due via Dynamic Forms.	Friday, October 6, 2023
Review and Feedback Steps to Finalize Program Review:	
• Step 1a: *Technical Review* by IEC (for all) and Academic Senate (for any that include a faculty request). • See the technical review rubrics.	Friday, October 6, 2023
• Step 1b: *Content Review* by Deans/Director. Feedback due to author.	Friday, October 6, 2023
• Step 2: *Completed Revisions* submitted by author for final approvals by Deans/Manager and Vice Presidents. Final draft will address technical and content review feedback.	Friday, November 3, 2023
• Step 3: **Final Program Review Approvals** by Deans/ Manager, Vice Presidents, and IEC. ORPIE will post final draft to the website.	Friday, December 1, 2023
• Step 4: Funding Requests proceed through governance structure.	
• Depending on the request either the Vice President or the IEC will assign the Program Review to the appropriate committee(s), including Planning Council for prioritization.	Friday, December 1, 2023
• Committees forward recommendations to the Budget Committee	Friday, December 1, 2023

Faculty Hiring timeline:	
• Academic Senate Q&A	Tuesday, November 14, 2023
• Senator Ratings due	Friday, November 17, 2023
• Academic Senate – Special Meeting to Review Rankings	Tuesday, November 28, 2023
• Prioritized requests for faculty positions will be provided by the Academic Senate to the Executive Team	Wednesday, November 29, 2023
▪ President makes final faculty decisions and reports to Senate at Special Meeting. ▪ Based on approved faculty positions, faculty submit search committee membership and supplemental questions to HR and the Academic Senate.	Tuesday, December 5, 2023
• Hiring committee participants appointed by the Academic Senate.	Tuesday, December 12, 2023
• The Budget Committee forwards all recommended non-faculty requests to the Executive Committee	Tuesday, December 12, 2023
• President announces all funded recommendations campus-wide	Monday, April 1, 2024

AUTHOR INFORMATION

Employee ID (E# or C#): [   ]   First Name [Noah]   Last Name [Levin]

Wing [Instruction ▼]   Email Address [nlevin@gwc.cccd.edu]   Office Phone [x51062]

Dean/Manager First Name [Alex]   Last Name [Miranda]   Email [Miranda, Alex = amira ▼]

Vice President First Name [Kay]   Last Name [Nguyen]   Email [Nguyen, Kay = kvngu ▼]

Program Review - Draft
*Program-Review-Instruction-
Philosophy.docx

Program Review - Final
Submission
*Program-Review-Instruction-
Philosophy.docx

This Program Review includes the following:* [-- Please Select -- ▼]
Pick all that apply.

Faculty Request [-- Choose -- ▼]

Facilities, Technology, Equipment Request [-- Choose -- ▼]

Classified Request [-- Choose -- ▼]

This Program Review includes the following:* [None ▼]
Pick all that apply.

Faculty Request [-- Choose -- ▼]

Facilities, Technology, Equipment Request [-- Choose -- ▼]

Classified Request [-- Choose -- ▼]

Faculty Requests (up to 3)   Faculty Requests (up to 3)
One upload per request   *One upload per request*
Faculty Upload1   Faculty Upload1
Faculty Upload2   Faculty Upload2
Faculty Upload3   Faculty Upload3

Facilities, Technology or Equipment Draft Requests (up to 5)   Facilities, Technology or Equipment Update Requests (up to 5)
FTE Upload1   FTE Upload1
FTE Upload2   FTE Upload2

FTE Upload3	FTE Upload3
FTE Upload4	FTE Upload4
FTE Upload5	FTE Upload5

Classified Personnel Draft Requests (up to 3)
One upload per request

Classified Upload1

Classified Upload2

Classified Upload3

Classified Personnel Updated Requests (up to 3)
One upload per request

Classified Upload1

Classified Upload2

Classified Upload3

Supporting Materials (Optional)

Upload1

Upload2

Upload3

Supporting Materials (Optional)

Upload1

Upload2

Upload3

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Noah Levin
Author - Draft Signature

10/05/2023
Date

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Noah Levin
Author - Final Signature

11/03/2023
Date

_____

Dean/Manager Draft Feedback

During this Program Review Cycle, a FT faculty member gained tenure. Also, the discipline added the course: PHIL G-140, Modern Philosophy. Additionally, Jason Shelley pioneered the Hyflex teaching modality, and was nominated Teacher of the Year. The challenges faced by PHIL are related to the advent of the CalGETC degree path that could decrease the number of courses PHIL offers. The FT faculty are engaged across campus. Specifically, Jason Shelley is co-chair of the DEAC, and Noah Levin is the Vice President of the Faculty Senate.
  A notable characteristic of PHIL as a discipline is that all courses are ZTC. PHIL grants ADTs, but no AA degrees, nor certificates. Three years ago PHIL granted seven ADTs, two years ago two ADTs, and one year ago six ADTs. The FTES/FTEF index has declined from 39 three years ago, to 31 two years ago, to its lowest number - 31 one year ago. For the sake of comparison, 28 FTES/FTEF is the average for GWC.
  PHIL has not requested a new faculty member, nor material. The old goals for the discipline are: 1. Develop a Social Sciences Center (this is a shared goal across some Depts in the Division, ongoing); 2. improve visibility on campus (Jason Shelley has particiapted in multiple events, the Philosophy Club has waned); 3. the number of ADTs have not increased; and 4. develop new courses. The new goals are: 1. Update CORs on out of date courses, 2. Update the ADT to include newer courses (G125, G140, G150 as options), 3. alter courses offerings based on CalGETC changes.
  An added focus may the marketing the new courses and the discipline, reawakening the Philosophy club and organizing events for it, and being mindful of the CalGETC effect on the number of courses that the discipline may offer and the effect that this may have on FT faculty loads.

FileUpload2

IEC Feedback

Please fill out the "This Program Review includes the following:", which is located five paragraphs above.

FileUpload4

Program Review Rubric Upload

Academic Senate Executive Board Feedback

FileUpload1

Program Review Rubric Upload

Dean/Manager Final Feedback

I strongly encourage that PHIL focuses on the marketing the new courses and the discipline, reawakens the Philosophy club and organizing events for it, and attend to the CalGETC effect on the number of courses that the discipline may offer and the influence this may have on FT faculty loads.

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Alex Miranda   11/03/2023
Dean/Manager Signature   Date

Vice President Feedback

FileUpload3

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Kay Nguyen   12/06/2023
Vice President Signature   Date

Downloaded to the following Committee Teams folder on: -- Choose -- ▾

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Lauren Davis Sosenko 12/11/2023
IEC Signature   Date

Dean/Manager - Feedback Signature	Electronically signed by Alex Miranda on 10/12/2023 4:56:52 PM
Academic Senate: Technical Review Signature	Signature not required
Academic Senate Signature	Signature not required
IEC: Technical Review Signature	Electronically signed by Gita Alemansour on 10/14/2023 1:32:06 PM

Program Review Purpose

"Program review is the process through which constituencies (not only faculty) on campus take stock of their successes and shortcomings and seek to identify ways in which they can meet their goals more effectively. It is important to note here that the task of identifying evidence-based successful practices, and sharing these practices college-wide, is far more important than the negative perspective of trying to ferret out ineffective practices" –Academic Senate for California Community Colleges, 2009

SUBMITTER INFORMATION

First Name:	Noah
Last Name:	Levin
Email:	nlevin@gwc.cccd.edu
ID:	
Phone Number:	714-209-5349
Who is your Dean/Supervisor?	Alex Miranda
Are you the Department Chair?	Yes

GENERAL PROGRAM QUESTIONS

Name of Program (Academic Programs should be listed per discipline):
Philosophy

Please provide a brief description and any significant change in your program since the last Program Review cycle.
The addition of Philosophy G140-Modern Philosophy and the tenure of Jason Sheley.

What are your program's strengths? (Answers could include but not limited to KPI data)
Student success and retention are on a par with the campus as a whole by most measurements, and Spring success trends higher in all ways. We provide all the courses necessary for the major as well as courses that fill important GE and transfer requirements. Jason Sheley was selected as Teacher of the Year for GWC.

What are the challenges for your program? (If there are regulations or requirements for your program that require additional support, please note those here)
Decreasing enrollment on par with the college trends and potential changes to the CalGETC degree path could alter the amount of each course we offer. The amount of LHE is also just stable enough to support its two full-time faculty.

Describe any trends and contributing factors related to enrollment, retention, and success for this past cycle.

Philosophy courses tend to follow college enrollment trends (2-4% higher on retention), which has been in a steady decline. Overall retention and succession is on par with the college (generally slightly higher than college averages).

How does your department/program support the goals of diversity, equity, inclusion, and accessibility? (Answers could include but not limited to gaps in success data, modality of course offerings, part/length of term (full-term, non full-term, etc.)

All of our courses are ZTC and taught regularly in multiple modalities (in-person, online, and HyFlex, which has been piloted by Jason Sheley, and 16-, 12-, and 8-week courses). Additionally, faculty are making a concerted effort to bring in more diverse authors to the course readings. Jason Sheley is on the DEIA committee. Further work needs to be done to increase success for Black/African American and Latino students. Other DI groups are experiencing expected success.

How does your department/program collaborate with other areas on campus to advance student success?

Jason Sheley has piloted the HyFlex modality, which includes training other faculty, and Noah Levin has contributed to the advancement of ZTC across campus. Additionally, Jason Sheley is the chair of DEAC and Noah Levin is the VP of the Academic Senate.

How does your department/program utilize technology to support student success?

All courses are ZTC with materials available online, courses are taught in multiple modalities, including HyFlex, and there are significant online offerings.

Do any of the courses in your program have a CTE TOP code?

No

AWARDS

What type of awards does your program offer?

☐ Certificates
☐ Associate Degree
☒ Associate Dress for Transfer

Please provide the information for the number of awards for Associate Degrees (CCI-approved), Associate Degrees for Transfer (State-approved), and Certificates of Achievement for this program. Please put N/A if an area is not applicable for your program.

	3 years ago	**2 years ago**	**1 year ago**
Certificates	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Associate Degrees	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Associate Degrees for Transfer	7	2	6

Please comment on the trends for the number of awards. You may then comment on any other relevant information provided by the Office of Research and Planning, and Institutional Effectiveness (ORPIE).
Over the past 6 years, 6-7 degrees have been granted in four of them, and 2-3 in the other two. The current numbers appear to be consistent with the trends, and is overal fairly good for a college our size.

FTES and FTEF

For the below questions, please provide your FTES (full-time-equivalent students, resident) divided by your FTEF (full-time-equivalent faculty). Please submit your rates from three years ago, two years ago, and this past year.

Please note: *For programs with earned credit please use FTES (Res)/FTEF. For non-credit, please use FTES (Total)/FTEF.*

	3 years ago	**2 years ago**	**1 year ago** (this past year)
FTES/FTEF Ratio:	39	31	30

Outside of hiring new faculty or staff, please discuss the data trends above, and your plans for serving more students.
Enrollment has declined in philosophy courses, and many of the major-focused courses are unlikely to get more than 20. To combat that, the goal is to ensure that all other courses are filled and our offerings very closely match expected enrollment. The campus has averaged 28 for the past two years, which is lower than our program.

CURRICULUM

After a thorough review of your courses in CurricUnet, with the assistance of your CCI representative, answer the following questions.
If you do not currently have a representative on CCI, you may contact either:
Gary Kirby: gkirbyjr@gwc.cccd.edu

Do you have any courses that have not been updated to CCI, within the required timeframe (6 or more years for a transfer-level course, 3 years or more for a CTE course)?

☒ Yes

☐ No

Are there courses in your Program (Degree/Certificate) that have not been successfully offered since the last Program Review? Please note, classes that were cancelled, they were not successfully offered)

☐ Yes

☒ No

Do you have active courses that are not part of a degree or certificate?

☐ Yes

☒ No

Please indicate the name of the course(s) and the name(s) of the certificate(s) or degree(s) you intend to connect it to when you submit your revision to CCI.
Click or tap here to enter text.

STUDENT LEARNING OUTCOMES

Do any of your SLOs use the exact wording as the course objectives?
(SLOs should be written to reflect the course objectives while not using the exact same language as the course objectives).

☐ Yes

☒ No

How has your department/program utilized SLO (Student Learning Outcome) results to make changes or improvements to your Program?
We regularly assess the type of assignments and presentation of the materials to ensure that students are meeting SLOs.

GOALS AND REQUESTS FOR FUNDING

Requests – If you are requesting any of the following, they MUST be addressed within your Department goals. These forms must be submitted separately from the Program Review.

- Faculty
- Facilities, Equipment, Technology & Other

GWC Strategic Plan Goals Legend

1. **Enrollment:** GWC will increase credit and noncredit enrollment while providing efficient academic programs and student services.
2. **Equity and Success:** GWC will support, enhance, and develop equity-minded services and academic programs that lead to student success.
3. **Completion:** GWC will ensure students' timely completion of degrees and certificates by providing high quality academic programs and student services.
4. **Workforce Preparation:** GWC will support student success by developing and offering academic programs and student services that maximize career opportunities.
5. **Facilities:** GWC will provide flexible, accessible, and sustainable learning environments that support the success of students, faculty, staff, and communities.
6. **Professional Development:** GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of the College Goals.
7. **Communication:** GWC will effectively communicate and collaborate within the College and its communities.

GOALS FROM PREVIOUS PROGRAM REVIEW CYCLE

Please refer to your previous Program Review cycle and summarize all outcomes for each goal.

Summary and Outcomes of Previous Goals (from the last Program Review) including resource requests and if they were funded or not.
1. Develop a Social Sciences center in collaboration with other departments: we are in the LAC building now and looking for a space to do this; 2. Improve visibility across campus: Jason Sheley has ensured to have a philosophy presence at most campus events, however the interest in the philosophy club has waned and the involved students transferred, partly a byproduct of the pandemic like many other clubs. 3. Increase number of AD-Ts: we are back to the average number of degrees granted and are actively engaging more majors; 4. Continue course development and collaboration with full-time and part-time faculty: The two full-time faculty work together and implemented a new course, and the only part-time faculty remaining for summer have converted to ZTC.

GOALS FOR CURRENT PROGRAM REVIEW CYCLE

Current goals should be connected to GWC's Strategic Plan Goals.

==GOAL 1 (Required)==

Description of goal:
Update the CORs on courses that are out of date.

What actions will be taken to accomplish the goal?
Working with CCI to update the courses as needed. Specifically, Phil G100, Phil G102, Phil G115, Phil G125, and Phil G150.

What metric will you use to measure your goal?
Updated courses.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment

☒ Equity and Success

☒ Completion

☐ Workforce Preparation

☐ Facilities

☐ Professional Development

☐ Communication

GOAL 2 (Required)

Description of goal:
Update the AD-T to include newer courses.

What actions will be taken to accomplish the goal?
Update the AD-T with Phil G125, Phil G140, and Phil G150 as options.

What metric will you use to measure your goal?
Updated AD-T.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment

☒ Equity and Success

☒ Completion

☐ Workforce Preparation

☐ Facilities

☐ Professional Development

☐ Communication

GOAL 3 (Required)

Description of goal:
Consider altering offerings based on changes to CalGETC

What actions will be taken to accomplish the goal?
We do not know what the impact of imminent changes in CalGETC will have on the course preferences for transfer students, which may entail shifting offerings from G115 to G125 and/or adding a symbolic logic course. When changes to CalGETC are determined, we will examine the best offerings for our students based on the new guidelines. Included with this will be an assessment of marketing and visibility for philosophy courses, particularly as they play a roll in students' overall educational goals.

What metric will you use to measure your goal?
Course offerings appropriately align with transfer student needs and enrollment increases.

Which of the College's missions and goals does this goal support? (check all that apply)

☒ Enrollment

☒ Equity and Success

☒ Completion

☐ Workforce Preparation

☐ Facilities

☐ Professional Development

☐ Communication

OTHER INFORMATION

What additional information would you like to share about your program?
Click or tap here to enter text.

Submitter's Signature: *Noah Levin*	Date: 11/3/2023

Supervisor's Review
As the supervisor of this program, I have reviewed this request.
☐ No concerns
☐ I have concerns
Comments: Click or tap here to enter text.

Program Review Request

Instruction

Supervisor's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Vice President's Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.