

# How to Obtain a Parking Permit on the CCCD Parking Portal

Follow these steps to purchase a parking permit for Coast Community College District (CCCD):

# Step 1: Access the Parking Portal

- 1. Go to the CCCD parking portal: <u>https://cccd.t2hosted.com/Account/Portal</u>.
- 2. Click on the "Login" button in the upper right corner of the page.

PARKING PORTAL PERMITS V	CITATIONS VEHICLES	SIGNUP
	Manage Parking Account	
	Customer Authentication	
If you	are a student or staff member with Coast Community College District, please click th CCCD Employee/Student.	e button below marked
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	GuestLogn	
	Coast Community College District	

# Step 2: Log In

- 1. Use your student email credentials to log in.
  - Your username is your full student email address (e.g., student1234@student.cccd.edu).
  - Your password is the same as your student email password.
- 2. If you have trouble logging in, ensure you are entering the correct credentials or reset your password through the student portal.

## Step 3: Obtain a Parking Permit

- 1. Once logged in, navigate to the "Permits" section on the top left corner.
- 2. Click on "Get Permits" and review the available options.

PARKING PORTAL	PERMITS ¥	CITATIONS	VEHICLES				🛒 (0 ITEMS \$0.00)	Welcome,
	View Your Permits		Manage P	Parki king accou	ng Accourt nt from one location count	Ar nt		
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	CITAI	IONS						
	View Your	Citations	0			-OR-		
	View Your	Appeals	0		State	PI	ate Number	
	View Your PERM View Your	Letters IITS Permits	0		CALIFORNIA See	Get Perm	ons nts attists	

- 3. Choose the appropriate permit for your needs (e.g., semester or daily permit).
- 4. Check all boxes to agree to following:
  - I. I agree to abide by parking rules and regulations
  - II. I agree that my permit may not be transferred another user
  - III. I agree that my parking rights may be revoked at any time

PARKING PORTAL	PERMITS ¥	CITATIONS	VEHICLES			🜲 🛒 (0 ITEMS \$0.00)	Welcome,
		Selec	t Permi	t and Perr	nit Agree	ment	
		Choose the pe	rmit you wish to p	urchase and after reading	the permit agreement	click Next >>	
	Coast C Offices, O	community Colle range Coast Co	ige District Public ilege, Golden Wei in obwision permit	Safety has launched a new st College, and Coastline C This system will improve	v parking managemen college that has includ and streamline the o	t system at the District ed the implementation of whing permitting process	
	There is n campus, t	physical perm hen your vehicle	nit to be displaye	d. You would only need to be counted using license j	register the vehicle(s plate recognition (LPR	that you typically drive to as your parking permit.	
	NOTE: S	tudents whose	permits are spons	ored by a campus program	n or external agency (	e.g. Voc Rehab, EOPS,	
	program t "Sponsore	n scholars) sho hat sponsors stu d" permit type, r	adent parking perr please contact the	mit type labeled "Sponsor nits and believe you are el campus service office tha	igible for a permit at n t assists you with you	c of you participate in a p cost but do not see the program benefits before	
				proceeding.			
	Sele	ct Quantity	Permit Fee	Permit Description	Permit Effective	Permit Expires	
	7	1	\$10.00	Student Spring 2025	01/02/2025	05/31/2025	
	/ °		\$5.00 / day	Daily Permit	-select-	-seleci-	
		Б	agree to follow the	Parking and Traffic rules	and regulations. Click		
				nere to review.			
			I agree to abide I I agree that my p	by parking rules and regi ermit may not be transfe	rred another user		
		×	I agree that my p	arking rights may be rev	oked at any time		
		T		Next >>			

#### **Step 4: Provide Vehicle Information**

1. Select vehicles for permit.

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		9 m 74 00	ere are currently no vehicles in our recon dd Vehicle' button below to register a ver mplete your sale. u may select between 1 and 2 vehicles fo	ds for you. Please use the hicle with us so we may or this permit.		
	Select th	Se e vehicle(s) that	elect your Vehicle are currently on your record that you ve vehicles, choose "Add Vehicle" below. Vit Add Vehicle	es for Permit	t u need to add new	
			Coast Community Colleg	ge District		

You may may only have *TWO VEHICLES* added to your permit at once. You can add as many vehicles as you would like to your account and switch between which vehicles are actively linked to your permit at any time. Please note that any vehicles that are not linked to an active permit are subject to being cited.

- 2. Enter your vehicle details:
  - License Plate Number (LPN)
  - o Make, Model, and Year of your vehicle
  - o Color of your vehicle

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	<b>_</b>	
	Register Additional Vehicle	
	Please enter the details for your new vehicle and then click Next.	
	Plate Number	
		1
	Plate Number (confirm)	7.
	State/Province	
	CALIFORNIA	J.
	Year	
	Make	
	Select One	
	Model	
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	Selectione	
	Next>>	

\*\* If your vehicle is already in the system from a previously purchased permit or a previously issued citation, confirm that the preexisting vehicle information is correct, and click "next". \*\*

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	WARNING: The CALIFORNIA plate num '. Click 'Finish' to attach y contact the parking office with any que	ber' 'already exists in the system as a our account to the existing vehicle. Please stions.	
	Please enter the details for you	ur new vehicle and then click Submit.	
	That is very	tit information Form	
	Coast Comm	unity College District	

3. Ensure the information is accurate to avoid any citation issues.

PARKING PORTAL PERMITS V CITATIONS	VEHICLES	별 (0 ITEMS \$0.00) Welcome,
	Manage Parking Account	
<b>6</b> You	may select between 1 and 2 vehicles for this permit.	
Se	lect your Vehicles for Permi	it
Select the vehicle(s) that v	are currently on your record that you want to use with your permit. If y ehicles, choose "Add Vehicle" below. When finished, click Next $>>$	ou need to add new
Select	State Plate Number Year Make Model	Color
	Add Vehicle Next >>	
	Coast Community College District	

## Step 5: Confirm and Pay

- 1. Review your permit selection and vehicle information.
- 2. Proceed to the payment section and enter your payment details.

PARKING PORTAL PERMITS ¥	CITATIONS	VEHICLES							
			View Cart						
Review your order.									
Select your method of payment. (if only one payment method is available, your payment information is selected automatically.)									
		Click	Pay Now to proceed with your transactio	n.					
	Qty Typ	e Descript	on	Amount	Actions				
	1 Per	mit Student S	pring 2025 (01/02/2025 - 05/31/2025) I <u>Is</u>	\$40.00	Remove				
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			Pay Now						

- 3. Submit your payment and wait for the confirmation page.
- 4. You will receive a confirmation email with details of your parking permit.

#### **Step 6: Verify and Use Your Permit**

- 1. Your permit is virtual, meaning your vehicle's license plate is used for enforcement—no physical permit is required.
- 2. Ensure your license plate is correctly registered in the system.
- 3. You can check your permit status by logging back into the portal and clicking "view your permits" on the top left.

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View	Your Citations 0	-OR-	
View	Your Appeals 0	State Plate Number	
View	Your Letters 0	CALIFORNIA V	
		Search Citations	
PE	RMITS Your Permits 0	III Get Permits	

# Need Help?

- If you encounter any issues, contact Public Safety at (714) 895-8924 for assistance.
- For technical login issues, contact the student IT help desk at (714) 438-8111 to reset your password.

By following these steps, you can successfully obtain a parking permit and ensure compliance with CCCD parking policies.