

## Distance Education Advisory Committee, Agenda

**DATE**  
9-9-'24

**TIME**  
2:30 – 4:00 PM

**LOCATION**  
Zoom

<b>Co-Chair '24-'25</b>	Alex Miranda
<b>Guest(s)</b>	Jason Sheley, Alex Miranda
<b>Read/Prepare</b>	N/A

### Agenda Items

DISCUSSION ITEMS	PRESENTER/LEAD	TIME (Est.)	Notes
<b>ONGOING BUSINESS/TOPIC</b>			
Welcome	Jason S.	5	
Questions about last meeting	All	30	
<b>NEW BUSINESS/TOPIC</b>			
Goals and Objectives for the year	All	25	
Other	All	20	

**Notes**

## DEAC - Minutes, 9-9-'24

### 1. Welcome and Introductions

The members of the DEAC introduced themselves by name and department/division.

### 2. Jason Sheley's contribution to the DEAC

The DEAC members expressed their gratitude for Jason's service as the co-chair and faculty trainer for the '23-'24 academic year.

### 3. Reports and Updates

Several documents were shared and discussed, including:

CCCD training – Essential Components of two-hour course (Barbara Cooper, September 2024).

ACCJC Quality Continuum Rubric for Distance Education (ACCJC pilot, August 2024).

RSI at GWC

Distance Education RSI Guidelines (GWC Faculty Senate, 2019)

Copyleaks Assignment

Respondus Lockdown Browser for iPad.

### 4. The Importance of RSI – Jason Sheley

Jason S. presented about the importance of RSI considering several student success outcomes and the upcoming ACCJC visit. Several members of the DEAC asked questions and solicited specific guidance regarding the practice of RSI for their courses. Alex M. indicated that there will be trainings across the present semester regarding RSI. Additionally, Jason S. has been invited to Division meetings to address RSI, its practice and the relevant legislation that explains its importance.

The meeting adjourned at 3:58 PM. Next meeting, 9-23-'24.