



## Council for Curriculum and Instruction Agenda

December 5, 2023

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Ayesha Zia	English
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)

Member	Area / Position
Christy Banales	Student Services Representative
Jerry Castillo	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies

Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests

Farzane Farazdaghi, Faculty of Global Studies
Collette Hausey, Faculty of Music
Melissa Jauregui, Program Support Specialist
Heather Kelley, Faculty of Communication
Noah Levin, Faculty of Philosophy
Phuong Nguyen, Faculty of Nursing
Teresa Nguyen, Faculty of ESL
Aleksandra Uchlik, Faculty of Accounting

**PRELIMINARY MATTERS**

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
  - a. Agenda – December 5, 2023
  - b. Minutes – November 7, 2023
  - c. Minutes – November 21, 2023
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
  - a. Workgroups call outs
    - CPL / work experience vacancies
      - CCI Representative from CTE aligned curriculum
      - CCI Representative from Non-CTE aligned curriculum
    - Area E vacancy
      - One full-time faculty at-large from any area
6. Announcements
  - a. Technical Review for December 12, 2023 is cancelled and will resume on January 30, 2024 to be considered for the February 6, 2024 CCI Agenda
  - b. Jerry Castillo last CCI - Happy Retirement! You will be missed! Hello, Nicole Diamond, new Articulation Officer!

**CONSENT ITEMS (Voting items)**

- |   |           |
|---|-----------|
| 1. PHIL G150 – Political Theory (3 units)   | Fall 2024 |
| Revisions: formerly Political Philosophy, catalog description, resubmit C-ID POLS120, general education status, support course status, required for degrees or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. |           |
| 2. ETHS G255 – Intercultural Communication (3 units)  | Fall 2024 |
| Revisions: resubmit for CSU GE Area C2, submit Area F, retain Area D; IGETC Area 3B, 7, and retain Area 4, UCTCA; assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.                         |           |
| 3. MATH G140 – Business Calculus (4 units)  | Fall 2024 |
| Revisions: catalog description and prerequisites.   |           |
| 4. MATH G140S – Business Calculus with Support (6 units)  | Fall 2024 |
| Revisions: prerequisites.   |           |

#### REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Jerry Castillo
2. Chairs report – Monica Jovanovich and Gary Kirby
3. VPI report – Kay Nguyen
4. Special reports

#### CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; \* = voting item*)

1. Process of adding courses to local GE pattern\* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#)).
2. Qualifications for 2<sup>nd</sup> readings in technical review\* - Gary Kirby ([11-07-23](#)).

#### NEW DISCUSSION ITEMS (*\* = voting item*)

1. Update local GE pursuant to Title 5 Ed. Code\* – Nicole Diamond

#### PROGRAM PROPOSALS (*maximum of 10 minutes total*)

#### CURRICULUM – SECOND READINGS (*Voting items*)

ESL G086 – Academic Writing for Multilingual Students 1 (4 units) Fall 2024  
 Revisions: **formerly ESL G095**, catalog description, basics skills, levels below transfer, course objectives, and methods of evaluation.  
**Includes updated DE addendum** ([11-07-23](#); [11-21-23](#)).

ESL G087 – Academic Writing for Multilingual Students 2 (5 units) Fall 2024  
 Revisions: **formerly ESL G105**, catalog description, grading policy, transfer status, basic skills, levels below transfer, required for degree or certificate, course objectives, lecture content, reading assignments, methods of evaluation, and textbooks. **Includes updated DE addendum** ([11-07-23](#); [11-21-23](#)).

ESL G088 – Academic Writing for Multilingual Students 3 (5 units) Fall 2024  
 Revisions: **formerly ESL G115**, catalog description, credit status, transfer status, basic skills, levels below transfer, required for degree or certificate, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. **Includes updated DE addendum** ([11-07-23](#); [11-21-23](#)).

ESL G078 – Academic Reading for Multilingual Students 3 (3 units) Fall 2024  
 New course. **Includes new DE addendum.** ([11-07-23](#); [11-21-23](#)).

LIBR G120 – Researching in the Digital Age (1 unit) Fall 2024  
 Revisions: **formerly known as Libraries and the Internet**, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** ([1st](#)

[reading 10-17-23; 11-21-23](#)).

NURS G060N – Certified Nurse Assistant (60 hours) New noncredit course. <b>Includes new DE addendum.</b> ( <a href="#">11-07-23; 11-21-23</a> ).	Fall 2024
NURS G061N – Certified Nurse Assistant Lab (100 hours) New noncredit course. ( <a href="#">11-07-23; 11-21-23</a> ).	Fall 2024
Certified Nurse Assistant, Certificate of Completion (160 hours) New noncredit certificate. ( <a href="#">11-07-23; 11-21-23</a> ).	Fall 2024
ENGL G275 – British Literature Since 1800 (3 units) Revisions: catalog description, prerequisites, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, textbooks, and library. <b>Includes new DE addendum.</b> ( <a href="#">1<sup>st</sup> reading 11-07-23</a> ).	Fall 2024
Gender and Queer Studies, Certificate of Achievement (12 units) New certificate. ( <a href="#">1<sup>st</sup> reading 11-07-21</a> ).	Fall 2024
Sociology, Associate in Arts Degree for Transfer (18-20 units) Revisions: catalog description, PLOs, career opportunities, removed required core SOC G200 and PSYC G280; add required core SOC G125 and MATH G160S; remove List A ANTH G200, add List A SOC G200, SOC G160, ETHS G133, ETHS G134, and ETHS G111; remove List B SOC G115, GEOG G185, ANTH G100, PSCI G100, GLST G101, ECON G110, PHIL G100, GEOG G100, and GLST G100; add List B SOC G135, ETHS G135, SOC G136, ETHS G136, SOC G137, ETHS G137, SOC G101, ETHS G101, PSCI G103, ETHS G103, ECON G135, and PHIL G111. ( <a href="#">1<sup>st</sup> reading 11-07-21</a> ).	Fall 2024
GLST G100 – Global Citizenship (3 units) Revisions: catalog description, <b>resubmit for CSU GE Area D and IGETC Area 4</b> , required for degrees and certificates, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
CMST G255 – Intercultural Communication (3 units) Revisions: catalog description, <b>resubmit for CSU GE Area C2 and F, retain D; resubmit IGETC Area 7 and retain area 4</b> , required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
Communication Studies, Associate in Arts Degree for Transfer (18 units) Revisions: catalog description, PLOs, and add List B ETHS G255. ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
Engine Performance and Emissions Specialist, Associate in Science Degree (32 units) New certificate of achievement. ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
Smog Technician Specialist, Certificate of Achievement (24 units) New certificate of achievement. ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
PHIL G100 – Introduction to Philosophy (3 units) Revisions: catalog description, required for degrees and certificates, SLOs, course objectives, course assignments, methods of instruction, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024
PHIL G115 – Logic and Critical Thinking (3 units) Revisions: catalog description, <b>retain CSU Area A3 and submit C2; submit IGETC 3B</b> , SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">1<sup>st</sup> reading 11-21-23</a> ).	Fall 2024

MKTG G135 – Retail Management (3 units)	Fall 2024
Revisions: catalog description, required for degrees and certificates, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> <a href="#">1<sup>st</sup> reading 11-21-23.</a>	
SPAN G280 – Intermediate Spanish 1 (4 units)	Fall 2024
Revisions: catalog description, <b>resubmit for CSU GE Area C2; UCTCA; IGETC 3B, 6A</b> , remove prerequisites, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> <a href="#">1<sup>st</sup> reading 11-21-23.</a>	
SPAN G285 – Intermediate Spanish 2 (4 units)	Fall 2024
Revisions: catalog description, <b>resubmit for CSU GE Area C2; UCTCA; IGETC 3B, 6A</b> , added prerequisite, SLOs, lecture content, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> <a href="#">1<sup>st</sup> reading 11-21-23.</a>	
World Language, Associate in Arts Degree (18 – 20 units)	Fall 2024
Revisions: catalog description, PLOs, add SIGN G010, SPAN G160, SPAN G165, and SPAN G200, decrease total units from 19 – 21. <a href="#">1<sup>st</sup> reading 11-21-23.</a>	

## CURRICULUM – FIRST READINGS

*Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.*

MUS G145 – Basic Voice (2 units)	Fall 2025
Revisions: catalog description, required for degrees or certificates, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks.	
MUS G146 – Intermediate Voice (2 units)	Fall 2025
Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks.	
MUS G147 – Advanced Voice (2 units)	Fall 2025
Revisions: catalog description, advisories, grading policy, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks.	
BUS G130 – Introduction to Business Writing (3 units)	Fall 2025
Revisions: catalog description, remove advisory, required for degrees and certificates, SLOs, course objectives, lecture content, course assignments, and textbooks. <b>Includes updated DE addendum.</b>	
Art, Associate in Arts Degree (18 units)	Fall 2025
Revisions: catalog description, PLOs, career opportunities, add electives ART G123, ART G138, and ART G139.	
Art History, Associate in Arts Degree for Transfer (18 units)	Fall 2025
Revisions: catalog description, PLOs, career opportunities, add required core ART G103, ART G127, ART G128; add List A ART G104, ART G105, ART G106, ART G123, ETHS G123, ART G128, ART G129, ART G138, ART G139; add List B ART G108, ART G160; remove List C ART G104, ART G129.	
Studio Arts, Associate in Arts Degree for Transfer (18 units)	Fall 2025
Revisions: PLOs, career and opportunities, List B add ART G143.	
Support for Calculus, Certificate of Competency (72 hours)	Fall 2024
New noncredit certificate.	

MATH G287 – Introduction to Abstract Mathematics (4 units) Fall 2025

New course. **Submit for AAM, Local GE Area B4, CSU GE Area B4; UCTCA; IGETC Area 2A.**

ACCT G120 – QuickBooks Accounting I (2 units) Fall 2025

Revisions: **formerly ACCT G235; QuickBooks Pro for Accountants**, units, lecture hours, total contact hours, study non-contact hours, total hours, catalog description, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

ACCT G121 – QuickBooks Accounting II (2 units) Fall 2025

New course. **Includes new DE addendum.**

HIST G145 – History of Africa (3 units) Fall 2025

New course. **Includes new DE addendum. Submit for Local GE Area C and D; CSU GE Area C2 and D; UCTCA; IGETC Area 3B and 4.**

HIST G190 – Black and African American History (3 units) Fall 2025

New course. **Includes new DE addendum. Submit for Local GE Area C and D; CSU GE Area US1, D, and F; UCTCA; IGETC Area 4 and 7.**

#### TABLED / ON HOLD ITEMS

1. Offering outdated courses – Kay Nguyen ([10-03-23](#); [10-17-23](#)).
2. [Trying to go with the Workflow!](#) – Monica Jovanovich, Gary Kirby, and Charissa McCord

#### ADJOURNMENT

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All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.