



## Council for Curriculum & Instruction

December 3, 2024

3:00 p.m. – 5:00 p.m.

Meeting location Language Arts 109

Zoom option for non-participatory guests: Meeting ID 957-2837-2542

<https://ccd-edu.zoom.us/j/95728372542>

Phone: (669) 900-6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

### CCI Representatives (strikethrough = absent; italicize = virtual)

Representative Name	Area / Position Title
Articulation Officer ( <i>non voting</i> )	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	John Kasabian
Biological Sciences	Michael Valinluck
Business, Accounting, Management	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Tiffany Ruggeri-Dilello
Computer Science	Cristian Racataian
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist ( <i>non voting</i> )	Charissa McCord
English	Mujib Tahir
History & Education	Jeanette Adame
Kinesiology, Health Education, and Athletics	Leilani Johnson

Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
English Language Learning & English as a Second Language	Sergio Sanchez
Nursing & Health Professions	Berlynn Ching
Part-time Faculty	Ashley Berry
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC)	Ruth Cálcanas
Student Services Representative ( <i>non voting</i> )	Christy Banales
Technical Lead	Gary Kirby
Vice President of Instruction ( <i>non voting</i> )	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano

Representative Vacancies	
Area / Position Title	
Art	
Associated Students Representative ( <i>non voting</i> )	

### **PRELIMINARY MATTERS**

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
4. Public comment (maximum of three minutes per speaker)
5. Information items
6. Announcements

### **REPORTS & UPDATES (maximum of five minutes per report)**

1. Articulation report (Nicole Diamond)
2. CCI Chair report (Jennifer Bailly)
3. VPI report (Jennifer Kalfsbeek-Goetz)
4. Special report

### **CONSENT ITEMS**

Dance, Associate in Arts Degree (25 units) Fall 2025  
Revisions: catalog description, PLOs, courses, and units. ([09-03-24](#); [11-19-24](#))

CHEM G130 – Preparation for General Chemistry (4 units) Fall 2025  
Revisions: hours, **resubmit to UCTCA**, textbooks. **Updated DE addendum.**

CHEM G180 – General Chemistry A (5 units) Fall 2025  
Revisions: hours, **resubmit to UCTCA**, and textbooks. **Updated DE addendum.**

CHEM G185 – General Chemistry B (5 units) Revisions: hours, <b>resubmit for UCTCA</b> , and textbooks. <b>Includes updated DE addendum.</b>	Fall 2025
CHEM G220 – Organic Chemistry A (5 units) Revisions: hours, <b>resubmit for UCTCA</b> , and textbooks.	Fall 2025
CHEM G225 – Organic Chemistry B (5 units) Revisions: hours, <b>resubmit for UCTCA</b> , and textbooks.	Fall 2025
THEA G135 – Classical Play Performance 1 (1-2 units) Revisions: SLOs, course objectives, and format cleanup.	Fall 2025
American Sign Language Interpreting, Certificate of Achievement (29 units) Revisions: catalog description and CCN.	Fall 2025
Liberal Arts: Emphasis in Arts and Humanities, Associate in Arts Degree (18 units) Revisions: removal of courses.	Fall 2025
Liberal Arts: Emphasis in Computer Science and Technology, Associate in Arts Degree (18 units) Revisions: removal of courses.	Fall 2025
Liberal Arts: Emphasis in Science, Associate in Arts Degree (18 units) Revisions: none.	Fall 2025
<u>Retire effective Fall 2025</u>	
DM G110N – Digital Audio, Introduction	
DM G113N – Pro Tools 101	
CJ G220 – Forensic Accounting, Introduction (3 units) Revisions: clone crosslist course ACCT G220 – CCI approved 10-15-24.	Fall 2025
Music, Associate in Arts Degree (29-33 units) Revisions: add elective courses.	Fall 2025
LVN 30 Unit Option, Certificate of Achievement (31.5 units) Revisions: catalog description, prerequisites, and units.	Fall 2025
LVN to RN, Associate in Science Degree (54.5 units) Revisions: catalog description, courses, and units.	Fall 2025
Registered Nurse, Associate in Science Degree (70 units) Revisions: catalog description, courses, and units.	Fall 2025

**PROGRAM PROPOSALS (maximum of 10 minutes total)**

1. Mirroring Automotive credit to noncredit

## **CURRICULUM – SECOND READINGS**

*Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.*

Administration of Justice, Associate in Science Degree for Transfer (18-21 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Anthropology, Associate in Arts Degree for Transfer (19-22 units) Revisions: Cal-GETC TMC, catalog description, PLOs, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Art History, Associate in Arts Degree for Transfer (18 units) Revisions: Cal-GETC TMC, PLOs, and courses. <a href="#">(11-19-24)</a>	Fall 2025
Biology, Associate in Science Degree for Transfer (32-35 units) Cal-GETC TMC. <a href="#">(11-19-24)</a>	Fall 2025
Business Administration 2.0, Associate in Science Degree for Transfer (27-32 units) Revisions: Cal-GETC TMC, catalog description, PLOs, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Child and Adolescent Development, Associate in Arts for Transfer (18-22 units) Revisions: Cal-GETC TMC, catalog description, PLOs, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Communication Studies 2.0, Associate in Arts Degree for Transfer (18 units) Revisions: Cal-GETC TMC and courses. <a href="#">(11-19-24)</a>	Fall 2025
Computer Science, Associate in Science Degree for Transfer (28-29 units) Cal-GETC TMC. <a href="#">(11-19-24)</a>	Fall 2025
Economics, Associate in Arts Degree for Transfer (20-24 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
English, Associate in Arts Degree for Transfer (19-20 units) Cal-GETC TMC. <a href="#">(11-19-24)</a>	Fall 2025
Geography, Associate in Arts Degree for Transfer (18-23 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Geology, Associate in Science Degree for Transfer (26 units) Revisions: Cal-GETC TMC and PLOs. <a href="#">(11-19-24)</a>	Fall 2025
Global Studies, Associate in Arts Degree for Transfer (21-25 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
History, Associate in Arts Degree for Transfer (18 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Kinesiology, Associate in Arts Degree for Transfer (20-25 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025

Law, Public Policy, and Society, Associate in Arts Degree for Transfer (31-36) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Music, Associate in Arts Degree for Transfer (21 units) Revisions: Cal-GETC TMC and courses. <a href="#">(11-19-24)</a>	Fall 2025
Physics, Associate in Science Degree for Transfer (24 units) Revisions: Cal-GETC TMC. <a href="#">(11-19-24)</a>	Fall 2025
Political Science, Associate in Arts Degree for Transfer (18-21 units) Revisions: Cal-GETC TMC, catalog description, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Psychology, Associate in Arts Degree for Transfer (19-22 units) Revisions: courses and units. <a href="#">(11-19-24)</a>	Fall 2025
Public Health, Associate in Science Degree for Transfer (23-27 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Social Work and Human Services (28-31 units) Revisions: catalog description, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Sociology, Associate in Arts Degree for Transfer (18-21 units) Revisions: Cal-GETC TMC, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
Studio Arts, Associate in Arts Degree for Transfer (24 units) Revisions: Cal-GETC TMC, PLOs, and courses. <a href="#">(11-19-24)</a>	Fall 2025
Theater Arts, Associate in Arts Degree for Transfer (21-26 units) Revisions: Cal-GETC TMC, catalog description, PLOs, courses, and units. <a href="#">(11-19-24)</a>	Fall 2025
LIFE G047N – Basic Lifeguard Fitness Qualifications (8 hours) New noncredit course. <a href="#">(11-19-24)</a>	Fall 2025
LIFE G048N – Ocean Lifeguard Level I Certification (170 hours) New noncredit course. <a href="#">(11-19-24)</a>	Fall 2025
Ocean Lifeguard I, Certificate of Completion (178 hours) New noncredit certificate. <a href="#">(11-19-24)</a>	Fall 2025
Modern Policing, Associate in Science Degree (46-51 units) New associate in science degree. <a href="#">(11-19-24)</a>	Fall 2025
PHIL G121 – Leadership and Ethics in Law Enforcement (3 units) New credit course. <b>Includes new DE addendum.</b> <a href="#">(11-19-24)</a>	Fall 2025
Hybrid Electric Vehicle Maintenance Specialist, Certificate of Achievement (21 units) New certificate of achievement. <a href="#">(11-19-24)</a>	Fall 2025

CS G102 – Computer Software Development, Introduction (3 units)	Fall 2025
Revisions: <b>resubmit UCTCA</b> , units, hours, advisory, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">11-19-24</a> )	
CS G179 – C++ Programming, Advanced (3 units)	Fall 2025
Revisions: <b>resubmit UCTCA</b> , units, hours, advisories, SLOs, course objectives, content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> ( <a href="#">11-19-24</a> )	
Esthetician, Associate in Arts Degree (22 units)	Fall 2025
Revisions: units from 21. ( <a href="#">11-19-24</a> )	
Esthetician – Certificate of Achievement (22 units)	Fall 2025
Revisions: units from 21. ( <a href="#">11-19-24</a> )	
MUS G111 – Basic Live Sound Reinforcement (3 units)	Fall 2025
New course. Includes new DE addendum. ( <a href="#">11-05-24</a> ; <a href="#">11-19-24</a> )	
MUS G113 – Audio Recording 1 (3 units)	Fall 2025
New course. Includes new DE addendum. ( <a href="#">11-05-24</a> ; <a href="#">11-19-24</a> )	

### **CURRICULUM – FIRST READING**

Music Technology, Associate in Arts (19-23 units)	Fall 2026
New program.	

### **DISCUSSION ITEMS (maximum of 15 minutes total; five minutes per item)**

1. Consideration for curriculum review guidelines and ideas for streamlining curriculum (Jeanette Adame)

*Consideration for curriculum review. Is the proposed course and / or program:*

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes or programs in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

2. Standalone courses
3. Updates to new program proposal form review

### **ADJOURNMENT**

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

