



**Council for Curriculum and Instruction (CCI) Minutes**

**November 2, 2021**

**15:00 – 17:02**

<https://cccd-edu.zoom.us/j/93712730290>

**Meeting ID: 937-1273-0290**

**Dial in: (669) 900-6833**

**CCI Discussion Statement:**

*Is the proposed course:*

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

**Members:** James Amy, Jennifer Bailly, Jodie Butler, Jerry Castillo, Kristine Clancy, Nicole Diamond, Rebecca Hernandez, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Cristian Racataian, Meridith Randall, Sergio Sanchez, Amy Thach, Cristina Tiernes Cruz, Michael Valinluck, ~~Ayesha Zia~~

**Curriculum Support:** Charissa McCord

**Non-Voting Attendee:** Christy Banales

Guests: Robyn Brammer, Dorsie Brooks, Avery Caldwell, Fran Farazdaghi, Kay Nguyen, Alice Rivera, Tim Vu, Chris Whiteside, John Wolfe

**Approval of Agenda and Minutes:**

Approval of the November 2, 2021, Agenda. **Approved.**

Approval of the October 19, 2021, Minutes. **Approved.**

**Announcements:**

**Approval of the Consent Items**

**Discussion Items:**

1. Articulation Report (Jerry Castillo) [General education areas for local, CSU GE, and IGETC submissions need to be come through CCI for approval.](#)
2. Business program restructuring
  - Provide stackable certificates and degrees.
  - Students may have confusion between Business Administration Associate in Science Degree for Transfer and Business Administration Associate in Arts Degree.

- Various Business Career pathways.
- ENGL G100 is a prerequisite for BUS G139, which is in a certificate. The prerequisite may **not** be removed as ENGL G100 is only required for students pursuing their associate degree.
- Advisory advised to include more communication and soft skills.
- Reconfiguring existing programs and create consistency with the number of units.

## Curriculum Items:

		Effective
BIOL G110 – Ecology and Field Biology	3 units	Fall 2022
Revisions: SLOs, lecture content, lab content, methods of instruction, and textbooks. <b>Includes new DE addendum effective Spring 2022.</b> 1 <sup>st</sup> reading 10/19/21. Sunshine moves to approve, Cristian seconds; motion approved. Course revisions approved. Sunshine moves to approve, Cristian seconds; motion approved. New DE addendum approved.		
BIOL G120 – Health and Disease	3 units	Fall 2022
Revisions: SLOs, lecture content, lab content, methods of instruction, and textbooks. <b>Includes new DE addendum effective Spring 2022.</b> 1 <sup>st</sup> reading 10/19/21. Will update on the backend to add “and” in the catalog description before “normal,” course objective #5 change verb from “understand” to “explain,” uncapitalize instruments under course objective #6, and remove “him/herself” language under “Telephone” in the DE addendum. Amy moves to approve, Cristina seconds; motion approved. Course revisions approved with changes made. Amy moves to approve, Cristina seconds; motion approved. New DE addendum approved with changes made.		
GLST G120 – The United Nations and Global Cooperation	3 units	Fall 2022
Revisions: previously suspended, formerly PSCI G120 Principles of the UN, TOP code, catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum effective Spring 2022.</b> 1 <sup>st</sup> reading 10/19/21. Gary moves to approve, Nicole seconds; motion approved. Course revisions approved. Gary moves to approve, Nicole seconds; motion approved. New DE addendum approved.		
GLST G150 – Middle East Studies	3 units	Fall 2023
<b>Includes new DE addendum.</b> Submit for CSU GE Areas C2 and D, UCTCA, and IGETC 3 and 4. 1 <sup>st</sup> reading 10/19/21. Remove extra degree or certificate, add “and” under SLO #5, consistently capitalize “N” for “North,” uncapitalize words in course objective #2, “replace “recognize” in course objective #2, insert hyphen in “inter-ethnic” and “inter-religious” under course objective#5. Return for corrections and will consent in the future.		
SWHS G110 – Introduction to Social Work and Human Services	3 units	Fall 2022
Revisions: Title change, formerly SWHS G100 catalog description, instructional techniques, course assignments, methods of evaluation, and textbooks. Submit for C-ID SWHS 110. 1 <sup>st</sup> reading 10/19/21. Amy moves to approve, Monica seconds; motion approved. Course revisions approved. Amy moves to approve, Monica seconds; motion approved. New DE addendum approved.		
SWHS G120 – Seminar in Social Work and Human Services.	1 unit	Fall 2022

Revisions: Formerly known as SWHS G200 Fieldwork/Practicum in Social Work and Human Services, units, other hours, contact hours, catalog description, prerequisites, corequisites, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** Submit for C-ID SWHS 120A. [1<sup>st</sup> reading 10/19/21.](#) [Return for corrections and will consent in the future.](#) [Faculty to check spelling throughout the proposal, check “online” on the DE addendum and uncheck “other.”](#) [Return for corrections and will consent in the future.](#)

SWHS G121 – Fieldwork in Social Work and Human Services. 2 units Fall 2022  
**Includes new DE addendum.** Submit for C-ID SWHS 120B. [1<sup>st</sup> reading 10/19/21.](#) [Need to check “other” and uncheck “online” on the DE addendum, and spell check the entire proposal.](#) [Return for corrections and will consent in the future.](#)

BIOL G186 – Diversity of Organisms 5 units Fall 2022  
Revisions: catalog description, prerequisites, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

MUS G139 – History of Rock Music 3 units Fall 2022  
Revisions: catalog description, assigned discipline, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, library, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

CJ G070- Sergeant Supervisory, Law Enforcement 4 units Fall 2022  
Revisions: catalog description, material fees, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. [To 2<sup>nd</sup> reading.](#)

CJ G078 – Public Safety Dispatcher Basic (Intensive Format) 6.5 units Fall 2022  
Revisions: lecture hours, lab hours, study non-contact hours, catalog description, advisories, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

Social Work and Human Services for Transfer 28 – 29 units Fall 2022  
Revisions: catalog descriptions, remove SWHS G100, SWHS G200, add SWHS G110, SWHS G120, SWHS G121, and SOC G125. [Need to update effective term for faculty in CurricUNET.](#) [To 2<sup>nd</sup> reading.](#)

Enrolled Agent Tax Specialist 13 units Fall 2022  
Revisions: award type, catalog description, PLOs, career opportunities, add ACCT G101, units. [Need to update effective term for faculty in CurricUNET.](#) [To 2<sup>nd</sup> reading.](#)

LVN 30 Unit Option 30 units Fall 2022  
New certificate of achievement. [Need to update effective term for faculty in CurricUNET.](#) [To 2<sup>nd</sup> reading.](#)

LVN to RN Associate in Science Degree 58 – 61 units Fall 2022  
Revisions: title change, catalog description, PLOs, remove, NURS G190, NURS G240, NURS G270, NURS G271, add ENGL G100S, NURS G280, NURS G280C, NURS G285, NURS G285C, NURS G290, NURS G290C, NURS G295, NURS G295C, NURS G271, ENGL G110, MATH G160, ECON G160, PSYC G140, SOC G125, units. [Need to update effective term for faculty in CurricUNET.](#) [To 2<sup>nd</sup> reading.](#)

Registered Nurse Associate in Science Degree 73 – 76 units Fall 2022  
Revisions: title change, program description, PLOs, remove NURS G130, NURS G140, NURS G240, NURS G270, add ENGL G100S, NURS G160, NURS G160C, NURS G170, NURS G170C, NURS G175, NURS G175C, NURS G280, NURS G280C, NURS G285, NURS G285C, NURS G290, NURS G290C, NURS G295, NURS G295C, ECON G160, PSYC G140, SOC G125, units. [Need to update effective term for faculty in CurricUNET. To 2<sup>nd</sup> reading.](#)

[Change the course author to John Kasabian as the originator is now on leave.](#)

AUTO G130 – Engine Performance: Basic Theory/Diagnosis 4.5 units Fall 2022  
Revisions: catalog description, advisories, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of student evaluation, and textbooks. Includes new DE addendum. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

AUTO G150 – Manual Drive Trains & Axles 4 units Fall 2022  
Revisions: catalog description, submit for C-ID AUTO 130X, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

AUTO G151 – Automatic Transmissions and Transaxles 4 units Fall 2022  
Revisions: catalog description, submit for C-ID AUTO 120X, SLOs, course objectives, lecture content, lab content, methods of instruction, reading assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

ART G106 – Survey of Art from Renaissance to Contemporary 3 units Fall 2022  
Revisions: formerly Art History and Appreciation 2 – Renaissance to Present, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

ART G139 – History of Graphic Design 3 units Fall 2023  
New course. Submit for Local Area C, CSU GE Area C, IGETC Area 3, and UCTCA. **Includes new DE addendum.** [To 2<sup>nd</sup> reading.](#)

BUS G139 – Business Communication 3 units Fall 2022  
Revisions: required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, textbooks, and library. **Updated DE addendum.** [To 2<sup>nd</sup> reading.](#)

BUS G210 – Securities and Investments 3 units Fall 2022  
Revisions: catalog description, grading policy, required for degree or certificates, SLOs, course objectives, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

MGMT G130 – Team Building and Group Dynamics 3 units Fall 2022  
Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, and textbooks. **Includes updated DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

DART G179 – Digital Prepress 3 units Fall 2022  
Revisions: formerly Prepress, lab hours, catalog description, material fees, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, textbooks, and library. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

DART G180 – 2D & 3D Motion Graphics for Web and User Interface 3 units Fall 2022  
Revisions: formerly Introduction to Web Animation Using Flash, lab hours, contact hours, catalog description, advisories, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

DART G200 – Web Design II 3 units Fall 2022  
Revisions: formerly Advanced Web Design, lab hours, contact hours, catalog description, advisories, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments methods of evaluation, textbooks, and library. **Includes updated DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

ESL G095 – Academic Writing for Multilingual Students 1 4 units Fall 2022  
New course. **Includes new DE addendum.** [To 2<sup>nd</sup> reading.](#)

ESL G105 – Academic Writing for Multilingual Students 2 5 units Fall 2022  
Revisions: formerly ESL G119 ESL Low-Advanced Composition, catalog description, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

ESL G115 – Academic Writing for Multilingual Students 3 5 units Fall 2022  
Revisions: formerly ESL G120 ESL Advanced Composition, catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2<sup>nd</sup> reading.](#)

[The department plans to retire ESL level three and four and keep ESL G095, G105, G115. The department has developed curriculum to meet AB705 requirements – ESL students have to complete all of the courses within three years/by the time they have completed College Composition or English 100. The clock starts when they enroll into credit bearing courses. This is one of the reasons for developing noncredit curriculum.](#)

**Consent Items:** [Approved.](#)

ENGL G127 – Introduction to Screenwriting 4 units Fall 2022  
Revisions: effective term previously 2023, no longer submit for IGETC.

ENGL G147 – Introduction to Science Fiction 3 units Fall 2022  
Revisions: effective term previously 2023, no longer submit for IGETC.

EDUC G220 – Secondary School Teaching 3 units Fall 2022

New course. Submit for CSU GE Area D, UCTCA, GWC AA Area D. **Includes new DE addendum effective Spring 2022.** 1<sup>st</sup> reading 10/05/21. 2<sup>nd</sup> reading 10/19/21.

BIOL G210 – General Microbiology 5 units Fall 2022  
Revisions: catalog description, prerequisites, advisories, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.**

DART G160 – Interaction Design for Mobile 3 units Fall 2022  
**New course. Includes new DE addendum.**

ENGL G155 – American Literature 1865 to the Present 3 units Fall 2022  
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.**

CS G167 – iPhone Programming with Objective C 4 units Fall 2022  
Retire.

ELL G015N – Grammar for Fluency 1 36 hours Fall 2022  
Revisions: lecture hours, contact hours.

ELL G025N – Grammar for Fluency 2 36 hours Fall 2022  
Revisions: lecture hours, contact hours.

ELL G035N – Grammar for Fluency 3 36 hours Fall 2022  
Revisions: lecture hours, contact hours.

SOC G111 – Introduction to Social Justice 3 units Spring 2022  
Revisions: assigned disciplines.

SOC G140 – Introduction to Gender 3 units Spring 2022  
Revisions: assigned disciplines.

SOC G115 – Introduction to LGBTQ Studies 3 units Spring 2022  
Revisions: assigned disciplines.

ECON G160 – Statistics for Business and Economics 3 units Spring 2022  
Revisions: assigned disciplines.

CJ G220 – Forensic Accounting, Introduction 3 units Fall 2022  
Revisions: catalog description, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instruction techniques, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum effective Spring 2022.**

## Information Items:

*Next CCI meeting: November 16, 2021*