



Council for Curriculum and Instruction (CCI) Minutes

November 16, 2021

15:00 – 17:00

<https://cccd-edu.zoom.us/j/93712730290>

Meeting ID: 937-1273-0290

Dial in: (669) 900-6833

CCI Discussion Statement:

Is the proposed course:

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

Members: James Amy, Jennifer Bailly, Jodie Butler, Jerry Castillo, Kristine Clancy, Nicole Diamond, Rebecca Hernandez, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Cristian Racataian, Meridith Randall, Sergio Sanchez, Amy Thach, Cristina Tiernes Cruz, Michael Valinluck, Ayesha Zia

Curriculum Support: Charissa McCord, Joe Roxas

Non-Voting Attendee: Christy Banales

Guests: Bern Baumgartner, Robyn Brammer, Dorsie Brooks, Avery Caldwell, Fran Far...Alice Martenegara, Kay Nguyen, Michelle Palma, Alice Rivera, Evangelina Rosales, Mike Russell, Tim Vu, Chris Whiteside, John Wolfe

Approval of Agenda and Minutes:

Approval of the November 16, 2021, Agenda. **Approved.**

Approval of the November 2, 2021, Minutes. **Approved.**

Announcements:

Last technical review is on November 30. All proposals returned after today’s meeting and technical review will need to be resubmitted by Thursday 9:00 a.m. December 2 to be considered for the December 7 CCI Agenda (last CCI meeting for Fall 2021).

Approval of the Consent Items. **Approved.**

Discussion Items:

1. Articulation Report (Jerry Castillo)
2. ESL new program proposal. [The certificate of achievement is 18 – 20 units and includes ESL G095, ESL G105, ESL G115, and ENGL G100 or G100S.](#) Jodie moved to approve, Jennifer seconded; **motion approved.** [ESL proposal for new program approved.](#)

3. Degrees and certificates including MATH G170, MATH G180, MATH G185, and MATH G280. These courses are decreasing units from 5 to 4 to help students and other departments' degrees where applicable. Degrees from other departments that include these courses need to revise the programs' total units. Deadline for discipline faculty to launch program revisions is Monday November 29.
4. Joining MAP – Military Articulation Platform (for CPL). Taking military transcripts and converting to potential equivalence to some courses. Does not replace faculty approval but helps facilitate. Developed by Norco. This has been disseminated to 50+ colleges. GWC will be joining the pilot program. Formation was based on Coastline. There's a list of equivalent courses already built in Banner. List started approximately 10 years ago. Christy will develop a course substitution form in NextGen and a database of what will be awarded credit for will be built.

Curriculum Items:

		Effective
COSM G071 – Esthetics – Level 1	10.5 units	Spring 2022
Revisions: catalog description, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum effective Spring 2022. 1 st reading 10/19/21. Cristian moves to approve, Leilani seconded; motion approved. Course revisions approved. Cristian moves to approve, Leilani seconded; motion approved. New DE addendum approved.		
COSM G072 – Esthetics – Level 2	10.5 units	Spring 2022
Revisions: catalog description, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum effective Spring 2022. 1 st reading 10/19/21. Gary moves to approve, Amy seconded; motion approved. New DE addendum approved.		
BIOL G186 – Diversity of Organisms	5 units	Fall 2022
Revisions: catalog description, prerequisites, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, and textbooks. Includes new DE addendum effective Spring 2022. 1 st reading 11/2/21. Leilani moves to approve, Cristian seconded; motion approved. New DE addendum approved.		
MUS G139 – History of Rock Music	3 units	Fall 2022
Revisions: catalog description, assigned discipline, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, library, and textbooks. Includes new DE addendum effective Spring 2022. 1 st reading 11/2/21. Return to faculty to make corrections.		
CJ G070- Sergeant Supervisory, Law Enforcement	4 units	Fall 2022
Revisions: catalog description, material fees, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. 1 st reading 11/2/21. Amy moves to approve, Jodie seconded; motion approved. Course revisions approved.		
CJ G078 – Public Safety Dispatcher Basic (Intensive Format)	6.5 units	Fall 2022
Revisions: lecture hours, lab hours, study non-contact hours, catalog description, advisories, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. Includes new DE addendum effective Spring 2022.		

1st reading 11/2/21. Gary moves to approve, Leilani seconded; motion approved. Course revisions approved. Gary moves to approve, Leilani seconded; motion approved. New DE addendum approved.

Social Work and Human Services Associate in Arts Degree for Transfer 28 – 29 units Fall 2022

Revisions: catalog descriptions, remove SWHS G100, SWHS G200, add SWHS G110, SWHS G120, SWHS G121, and SOC G125. 1st reading 11/2/21. Karen moves to approve, Jennifer seconded; motion approved. Program revision approved.

Enrolled Agent Tax Specialist Certificate of Achievement 13 units Fall 2022

Revisions: award type, catalog description, PLOs, career opportunities, add ACCT G101, units. 1st reading 11/2/21. Cristian moves to approve, John K. seconded; motion approved. Program revisions approved.

LVN 30 Unit Option 30 units Fall 2022

New certificate of achievement. 1st reading 11/2/21. Amy moves to approve, Jodie seconded; motion approved. New program approved.

LVN to RN Associate in Science Degree 58 – 61 units Fall 2022

Revisions: title change, catalog description, PLOs, remove, NURS G190, NURS G240, NURS G270, NURS G271, add ENGL G100S, NURS G280, NURS G280C, NURS G285, NURS G285C, NURS G290, NURS G290C, NURS G295, NURS G295C, NURS G271, ENGL G110, MATH G160, ECON G160, PSYC G140, SOC G125, units. 1st reading 11/2/21. Amy moves to approve, Jodie seconded; motion approved. New program approved.

Registered Nurse Associate in Science Degree 73 – 76 units Fall 2022

Revisions: title change, program description, PLOs, remove NURS G130, NURS G140, NURS G240, NURS G270, add ENGL G100S, NURS G160, NURS G160C, NURS G170, NURS G170C, NURS G175, NURS G175C, NURS G280, NURS G280C, NURS G285, NURS G285C, NURS G290, NURS G290C, NURS G295, NURS G295C, ECON G160, PSYC G140, SOC G125, units. 1st reading 11/2/21. Amy moves to approve, John K. seconded; motion approved. Program revisions approved.

AUTO G130 – Engine Performance: Basic Theory/Diagnosis 4.5 units Fall 2022

Revisions: catalog description, advisories, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of student evaluation, and textbooks. Includes new DE addendum. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Gary moves to approve, Leilani seconded; motion approved. Course revisions approved. Gary moves to approve, Leilani seconded; motion approved. New DE addendum approved.

AUTO G150 – Manual Drive Trains & Axles 4 units Fall 2022

Revisions: catalog description, submit for C-ID AUTO 130X, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Cristian moves to approve, Cathy seconded; motion approved. Course revisions approved. Cristian moves to approve, Cathy seconded; motion approved. New DE addendum approved.

AUTO G151 – Automatic Transmissions and Transaxles 4 units Fall 2022

Revisions: catalog description, submit for C-ID AUTO 120X, SLOs, course objectives, lecture content, lab content, methods of instruction, reading assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Leilani moves to approve, Sunshine

seconded; motion approved. Course revisions approved. Leilani moves to approve, Sunshine seconded; motion approved. New DE addendum approved.

ART G106 – Survey of Art from Renaissance
to Contemporary 3 units Fall 2022

Revisions: formerly Art History and Appreciation 2 – Renaissance to Present, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Cathy moves to approve, Amy seconded; motion approved. Course revisions approved. Kathy moves to approve, Amy seconded; motion approved. New DE addendum approved.

ART G139 – History of Graphic Design 3 units Fall 2023

New course. Submit for Local Area C, CSU GE Area C, IGETC Area 3, and UCTCA. **Includes new DE addendum.** 1st reading 11/2/21. Sunshine moves to approve, Leilani seconded; motion approved. Course revisions approved. Sunshine moves to approve, Leilani seconded; motion approved. New DE addendum approved.

BUS G139 – Business Communication 3 units Fall 2022

Revisions: required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, textbooks, and library. **Updated DE addendum.** 1st reading 11/2/21. Cristian moves to approve, Amy seconded; motion approved. Course revisions approved. Cristian moves to approve, Amy seconded; motion approved. Updated DE addendum approved.

BUS G210 – Securities and Investments 3 units Fall 2022

Revisions: catalog description, grading policy, required for degree or certificates, SLOs, course objectives, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Leilani moves to approve, Sunshine seconded; motion approved. Course revisions approved. Leilani moves to approve, Sunshine seconded; motion approved. New DE addendum approved.

MGMT G130 – Team Building and Group Dynamics 3 units Fall 2022

Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, and textbooks. **Includes updated DE addendum effective Spring 2022.** 1st reading 11/2/21. Cristian moves to approve, Amy seconded; motion approved. Course revisions approved. Cristian moves to approve, Amy seconded; motion approved. Updated DE addendum approved.

DART G179 – Digital Prepress 3 units Fall 2022

Revisions: formerly Prepress, lab hours, catalog description, material fees, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, textbooks, and library. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Leilani moves to approve, Cristian seconded; motion approved. Course revisions approved. Leilani moves to approve, Cristian seconded; motion approved. New DE addendum approved.

DART G180 – 2D & 3D Motion Graphics for Web
and User Interface 3 units Fall 2022

Revisions: formerly Introduction to Web Animation Using Flash, lab hours, contact hours, catalog description, advisories, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation,

and textbooks. **Includes updated DE addendum effective Spring 2022.** 1st reading 11/2/21. Gary moves to approve, John K. seconded; motion approved. Course revisions approved. Gary moves to approve, John K. seconded; motion approved. New DE addendum approved.

DART G200 – Web Design II 3 units Fall 2022
Revisions: formerly Advanced Web Design, lab hours, contact hours, catalog description, advisories, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments methods of evaluation, textbooks, and library. **Includes updated DE addendum effective Spring 2022.** 1st reading 11/2/21. Leilani moves to approve, Cristian seconded; motion approved. Course revisions approved. Leilani moves to approve, Cristian seconded; motion approved. Updated DE addendum approved.

ESL G095 – Academic Writing for Multilingual Students 1 4 units Fall 2022
New course. **Includes new DE addendum.** 1st reading 11/2/21. John K. moves to approve, Gary seconded; motion approved. Course revisions approved. John K. moves to approve, Gary seconded; motion approved. New DE addendum approved.

ESL G105 – Academic Writing for Multilingual Students 2 5 units Fall 2022
Revisions: formerly ESL G119 ESL Low-Advanced Composition, catalog description, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Cristian moves to approve, Gary seconded; motion approved. Course revisions approved. Cristian moves to approve, Gary seconded; motion approved. New DE addendum approved.

ESL G115 – Academic Writing for Multilingual Students 3 5 units Fall 2022
Revisions: formerly ESL G120 ESL Advanced Composition, catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** 1st reading 11/2/21. Leilani moves to approve, Jennifer seconded; motion approved. Course revisions approved. Leilani moves to approve, Jennifer seconded; motion approved. New DE addendum approved.

DART G240 – UX Design 3 units Fall 2022
New course. **Includes new DE addendum.** To 2nd reading.

ELL G016N – Conversation and Pronunciation 1 36 hours Fall 2022
Revisions: formerly Pronunciation for Fluency 1; lecture hours, total contact hours, catalog description, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. **Includes updated DE addendum.**

All ELL courses on the agenda and the certificates that include the ELL courses were recently reviewed and approved in CCI. CCI policy is to allow revisions at least one year the last effective term, therefore ELL curriculum can be reviewed in CCI in 2022 for an effective term of 2023. ELL G015N, ELL G025N, and ELL G035N course revisions approved in the November 2, 2021, meeting will be reversed.

AUTO G140 – Automotive Chassis: Brakes 5 units Fall 2022
Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** Will review in the next meeting.

Digital Art Production Certificate of Achievement 18 units Fall 2022

Revisions: catalog description, PLOs, add DART G100, DART G135, DART G150, and PHOT G190, remove DART G152 and DART G170, and total units. [Will review in the next meeting.](#)

GEOG G190 – Digital Mapping: Introduction to Geographic Information Systems 3 units Fall 2022

Revisions: units, lecture hours, lab hours, study non-contact hours, catalog description, advisories, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, textbooks, and library. **Includes new DE addendum.** [To 2nd reading.](#)

GLST G110 – Conflict Resolution 3 units Fall 2022

Revisions: formerly PEAC G110 Nonviolence and Conflict Resolution, TOP code, catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum effective Spring 2022.** [To 2nd reading.](#)

[Meeting adjourned at 17:00 – curriculum below not reviewed.](#)

ELL G026N – Conversation and Pronunciation 2 36 hours Fall 2022

Revisions: formerly Pronunciation for Fluency 2, lecture hours, total contact hours, catalog description, levels below transfer, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. **Includes updated DE addendum.**

UX and Web Design Certificate of Achievement 18 units Fall 2022

Revisions: formerly Graphic Design Web Site Design Certificate of Specialization, catalog description, PLOs, career opportunities in Digital Arts, remove DART G135, add DART G160 and DART G240, and units.

Global Studies Associate in Arts Degree for Transfer 21 – 23 units Fall 2022

Revisions: catalog description, career opportunities, add GLST G100, GLST G130, GEOG G195, ECON G130, PSCI G120, GLST G110, ENGL G110, and GLST G150, and remove GEOG G180.

ELL G036N – Conversation and Pronunciation 3 36 hours Fall 2022

Revisions: lecture hours, total contact hours, catalog description, levels below transfer, SLOs, course objectives, lecture content, methods of instruction, methods of student evaluation, and textbooks. **Includes updated DE addendum.**

Digital Arts Associate in Arts 33 – 36 units Fall 2022

Revisions: catalog description, PLOs, career opportunities, add DART G100, DART G105, ART G115, ART G139, DART G152, and PHOT G190, remove DART G103 and DART G179, units.

Music Associate in Arts Degree for Transfer 24 units Fall 2022

Revisions: catalog description, PLOs, and units.

Consent Items:

GLST G150 – Middle East Studies 3 units Fall 2023

Includes new DE addendum. Submit for CSU GE Areas C2 and D, UCTCA, and IGETC 3 and 4. [1st reading 10/19/21.](#)

SWHS G120 – Seminar in Social Work and Human Services. 1 unit Fall 2022

Revisions: Formerly known as SWHS G200 Fieldwork/Practicum in Social Work and Human Services, units, other hours, contact hours, catalog description, prerequisites, corequisites, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** Submit for C-ID SWHS 120A. [1st reading 10/19/21.](#)

SWHS G121 – Fieldwork in Social Work and Human Services. **Includes new DE addendum.** Submit for C-ID SWHS 120B. [1st reading 10/19/21.](#)

Submit for IGETC Area 4 Fall 2022

[HIST G120 – Asian Civilizations](#) 3 units

~~HIST G121 – History of American Women~~ ~~3 units~~

HIST G161 – World History 1 3 units

HIST G162 – World History 2 3 units

Retire Fall 2022

ESL G011N – ESL Core Course, Level 1 108 hours

ESL G012N – ESL Reading/Writing, Level 1 54 hours

ESL G013N – ESL Listening/Speaking, Level 1 54 hours

ESL G021N – ESL Core Course, Level 2 108 hours

ESL G022N – ESL Reading/Writing, Level 2 54 hours

ESL G023N – ESL Listening/Speaking, Level 2 54 hours

ESL G031N – ESL Grammar-Writing Course 108 hours

ESL G032N – ESL Reading/Vocabulary, Level 3 54 hours

ESL G033N – ESL Listening/Speaking, Level 3 54 hours

English as a Second Language Level 1,
Certificate of Competency 432 hours

Information Items:

Last CCI meeting: December 7, 2021