



Council for Curriculum and Instruction (CCI) Minutes

October 18, 2022

15:03 – 16:22

NHS 301 / 302

<https://ccd-edu.zoom.us/j/93712730290>

Meeting ID: 937-1273-0290

Phone: (669) 900 – 6833

CCI Discussion Statement

Is the proposed course:

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

Members: Jodie Butler, Jerry Castillo, Kristine Clancy, Nicole Diamond, Jon Holland, Leilani Johnson, ~~Monica Jovanovich~~, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Teresa Nguyen, Joel Powell, Cristian Racataian, Meredith Randall, Amy Thach, Cristina Tiernes Cruz, Michael Valinluck, Ayesha Zia

Curriculum Support: Charissa McCord

Non-Voting Attendee: Christy Banales

Guests: Jeanette Adame, Bern Baumgartner, Dorsie Brooks, Caroline Diaz, Farzane Farazdaghi, Melissa Jauregui, Shani Jeanpierre, Linda Ju-Ong, Kay Nguyen, Alice Rivera, Jackie Strobel, Maria Tran, Aleksandra Uchlik, Rachel Zacharia

Approval of Agenda and Minutes

Approval of the October 18, 2022, Agenda. **Approved.**

Approval of the October 4, 2022, Minutes. **Approved.**

Public Comments

Announcements

Approval of the Consent Items

Discussion Items

1. Articulation Report (Jerry Castillo)

2. New program proposal: Test Essential Academic Skills (TEAS) Preparation, Certificate of Completion
[Caroline and Shani will return with information – FSA information, research Long Beach City College structure](#)
3. Updated Distance Education Addendum language

Curriculum Items

Effective

Business & Management, Associate in Arts Degree	24 – 25 units	Fall 2023
Revisions: catalog description, PLOs, career opportunities, remove required course MGMT G115 and add BUS G101; add elective courses MGMT G162, MGMT G115, ACCT G100, ACCT G101, ACCT G102, BUS G108, BUS G110, CS G130, BUS G121, and BUS G210, and increase units from 21 to 24 – 25 units. 1st reading 10/04/22. Charissa to edit the subtotal to 9 – 12 units and total to 24 – 27 units. Jodie moved to approve; Cathy seconded; motion approved. Program revisions approved.		
Marketing, Associate in Arts Degree	24 – 25 units	Fall 2023
Revisions: catalog description, PLOs, career opportunities, remove required courses MKTG G165 and MKTG G140, add required courses BUS G101, BUS G139, MKTG G157, and MKTG G167, remove elective courses BUS G130, and BUS G139, add elective courses MKTG G135, MKTG G140, MGMT G152, and CS G130, increase units from 18 to 24 – 25. 1st reading 10/04/22. Cristian moved to approve; Amy seconded; motion approved. Program revisions approved.		
ART G129 – History of Photography	3 units	Fall 2023
Revisions: formerly ART G158 History and Aesthetics of Photography, catalog description, required for degrees and certificates, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. 1st reading 10/04/22. No representative – hold to next meeting.		
ART G142 – Sculpture 1	3 units	Fall 2023
Revisions: catalog description, required for degree and certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. 1st reading 10/04/22. No representative – hold to next meeting.		
ART G150 – Printmaking 1	3 units	Fall 2023
Revisions: catalog description, required for degrees and certificates, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks. 1st reading 10/04/22. No representative – hold to next meeting.		
GLST G102 – Global Issues	3 units	Fall 2023
Revisions: catalog description, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. 1st reading 10/04/22. Charissa to edit extra spacing and coordinate with Cathy to edit textbooks. Gary moved to approve; Cathy seconded; motion approved. Course revisions approved.		
Comprehensive Automotive Technician, Certificate of Achievement	49.5 units	Fall 2023
New program. 1st reading 10/04/22. Cristian moved to approve; Amy seconded; motion approved. New program approved.		
Staff Accountant, Certificate of Achievement	17 units	Fall 2023

Revisions: catalog description, PLOs, career opportunities, remove required courses ACCT G130 and ACCT G111, remove electives ACCT G110, ACCT G113, ACCT G210, ACCT G211, ACCT G212, ACCT G215, ACCT G220, and CJ G220, add required courses ACCT G105 and ACCT G211, units decrease from 20-22 to 17. [1st reading 10/04/22](#). [Jodie moved to approve](#); [Gary seconded](#); [motion approved](#). [Program revisions approved](#).

Bookkeeping, Certificate of Achievement 10 units Fall 2023
New program. [1st reading 10/04/22](#). [Amy moved to approve](#); [Leilani seconded](#); [motion approved](#). [New program approved](#).

ACCT G105 – Excel for Accounting and Finance 3 units Fall 2023
New course with **new DE addendum**. [1st reading 10/04/22](#). [Cristian moved to approve](#); [Teresa seconded](#); [motion approved](#). [New course and new DE addendum approved](#).

CBA G10N – Introduction to Computers and Windows 27 hours Fall 2023
Revisions: formerly CBA G145N Introduction to Computers, lecture hours, lab hours, total contact hours, catalog description, open exit, open entry, noncredit course category, repeatability, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Updated DE addendum**. [To 2nd reading](#).

CBA G012N – Introduction to Microsoft Office Suite 27 hours Fall 2023
New course with **new DE addendum**. [To 2nd reading](#).

ELL G016N – Conversation and Pronunciation 1 36 hours Fall 2023
Revisions: lecture hours, contact hours, catalog description, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. [To 2nd reading](#).

ELL G026N – Conversation and Pronunciation 2 36 hours Fall 2023
Revisions: formerly Pronunciation for Fluency 2, lecture hours, contact hours, catalog description, levels below transfer, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. [To 2nd reading](#).

ELL G036N – Conversation and Pronunciation 3 36 hours Fall 2023
Revisions: formerly Pronunciation for Fluency 3, lecture hours, contact hours, catalog description, levels below transfer, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. [To 2nd reading](#).

GEOL G120 – Historical Geology 4 units Fall 2023
Revisions: catalog description, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum**. [To 2nd reading](#).

Consent Items **Approved**

DRAF G101 – Basic Computer Aided Design Drafting 3 units Spring 2023
New DE addendum.

DRAF G105 – Basic Engineering Drafting I, Computer Aided Drafting 3 units Spring 2023
New DE addendum

DRAF G110 – Basic Engineering Drafting II, Computer Aided Drafting 3 units Spring 2023
New DE addendum

DRAF G170 – Advanced 3D Mechanical Design 3 units Spring 2023
New DE addendum

ELL G015N – Grammar for Fluency 1 36 hours Fall 2023
Revisions: lecture hours, total contact hours, course assignments, and methods of evaluation. [1st reading 09/20/22](#); [2nd reading 10/04/22](#)

ELL G025N – Grammar for Fluency 2 36 hours Fall 2023
Revisions: lecture hours, total contact hours, course assignments, and methods of evaluation. [1st reading 09/20/22](#); [2nd reading 10/04/22](#)

ELL G035N – Grammar for Fluency 3 36 hours Fall 2023
Revisions: lecture hours, total contact hours, course assignments, and methods of evaluation. [1st reading 09/20/22](#); [2nd reading 10/04/22](#)

Information Items

Next CCI meeting November 1, 2022