



Council for Curriculum and Instruction Agenda

October 17, 2023

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Calcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Ayesha Zia	English
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)

Member	Area / Position
Christy Banales	Student Services Representative
Jerry Castillo	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies

Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests

Leslie Bitong, Faculty of Dance
Myra Bremen, Faculty of Kinesiology
Dorsie Brooks, Dean Business, Career, Health, and Kinesiology
Doreen Fioretto, Faculty of Education
Collette Hausey, Faculty of Music
Melissa Jauregui, Program Support Specialist
Joel Powell, Faculty of Political Science
Victor Quiros, Faculty of Criminal Justice
Aleksandra Uchlik, Faculty of Accounting

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – October 17, 2023
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Center of Innovation and Learning (CIL) in person open lab in Student Union, 2nd floor room 201 on October 19, 2023, at 3:00 – 4:00 p.m. [Zoom option available](#)
 - b. CCI photo in CCI Teams – October folder
6. Announcements

CONSENT ITEMS (*Voting items*)

1. AUTO G002N – Automotive Safety (16 hours) Fall 2024
Revisions: grading policy, required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, and methods of evaluation.
2. AUTO G003N – Automotive Lube Technician (48 hours) Fall 2024
Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content,

methods of instruction, and methods of evaluation.

3. AUTO G131 – Engine Performance: Advanced (4.5 units) Fall 2024
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum.
4. AUTO G141 – Automotive Chassis: Steering & Suspension (4.5 units) Fall 2024
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, reading assignments, methods of evaluation, and textbooks. **Includes new DE addendum.**
5. AUTO G145 – Basic Clean Air Car Course Fall 2024
Revisions: catalog description, SAM, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, and methods of evaluation. **Includes new DE addendum.**
6. LIBR G110 – Introduction to College Research (1 unit) Fall 2024
Revisions: catalog description, grading policy, required for degree or certificate, course objectives, lecture content, and textbooks. **Includes updated DE addendum.**
7. Retire Fall 2024
CJ G146 – Police Reporting Writing (3 units)
CJ G151 – Practical Aspects of Corrections (3 units)
COSM G029 – Cosmetology to Barber Crossover (6 units)
COSM G030 – Cosmetology to Barber Crossover Level 2 (6 units)
COUN G050N – Strategies for Academic Recovery (6 hours)
College and Math Readiness, Certificate of Competency (50 hours)
COLL G095N – College Success and Readiness (18 hours)
MATH G003N – Preparation for Elementary Algebra (32 hours)
MATH G092 – Support for Trigonometry (2 units)

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Jerry Castillo
2. Chairs report – Monica Jovanovich and Gary Kirby
3. Credit for Prior Learning – Christy Banales
4. Special reports

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * = voting item*)

1. Process of adding courses to local GE pattern – Nicole Diamond ([10-03-23](#)).
2. Offering outdated courses – Kay Nguyen ([10-03-23](#)).

NEW DISCUSSION ITEMS (** = voting item*)

1. Work Experience Education and Chancellor’s Office Guidance Memo – Dorsie Brooks
2. Trying to go with the Workflow! – Monica Jovanovich, Gary Kirby, and Charissa McCord

PROGRAM PROPOSALS (*maximum of 10 minutes total*)

CURRICULUM – SECOND READINGS (*Voting items*)

- CJ G128 – Criminal Procedure and Evidence (3 units) Fall 2024
Revisions: formerly known as Criminal Procedure & Evidence (“&” to “and”), catalog description, submit for UCTCA and C-ID AJ 122, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. Includes updated DE addendum. [1st reading 09-19-23](#).
- Child and Adolescent Development, Associate in Arts Degree for Transfer (18 – 22 units) Fall 2024
Revisions, catalog description, PLOs, career opportunities, added courses MATH G160S, SOC G125, ECON G160, MUS G139, and EDUC G180, units increase from 19 units. [1st reading 10-03-23](#).

MATH G140S – Business Calculus with Support (6 units) Fall 2024
New credit course. **Includes DE addendum.** [1st reading 10-03-23.](#)

Chassis Specialist, Certificate of Achievement (18.5 units) Fall 2024
New credit certificate. [1st reading 10-03-23.](#)

Engine Performance Specialist, Certificate of Achievement (23.5 units) Fall 2024
New credit certificate. [1st reading 10-03-23.](#)

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

DANC G235 – Modern Dance Ensemble (2 units) Fall 2024
Revisions: lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks.

DANC G245 – Performance Ensemble (2 units) Fall 2024
Revisions: lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks.

DANC G260 – Dance Production and Performance (2 units) Fall 2024
Revisions: formerly Dance Production And Performance (capitalized “A”), lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks.

THEA G001N – Theater Performance and Production (108 hours) Fall 2024
New noncredit course.

MUS G002N – Symphonic Band for Lifelong Learners (54 hours) Fall 2024
New noncredit course.

ACCT G101 – Financial Accounting (4 units) Fall 2024
Revisions: required for degrees and certificate, SLOs, lecture content, and textbooks. **Includes updated DE addendum.**

ACCT G102 – Managerial Accounting (4 units) Fall 2024
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. **Includes updated DE addendum.**

ACCT G110 – Payroll Accounting and Taxation (3 units) Fall 2024
Revisions: required for degree or certificate, lecture content, and textbooks. **Includes updated DE addendum.**

PSCI G185 – Comparative Politics (3 units) Fall 2024
Revisions: catalog description, advisories, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

ART G138 – Women in Art (3 units) Fall 2024
New course. **Includes new DE addendum.**

ART G145 – Exhibition Design (3 units) Fall 2024

Revisions: formerly known as ____, catalog description, SLOs, course objectives, lecture content, laboratory content, methods of instruction, course assignments, methods of evaluation, and textbooks.

ART G167 – Fiber Arts 1 (3 units)
New course.

Fall 2024

KIN G281 – Prevention and Care of Athletic Injuries (3 units)

Fall 2024

Revisions: catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, reading assignments, methods of evaluation, and textbooks. **Includes new DE addendum.**

LIBR G120 – Researching in the Digital Age (1 unit)

Fall 2024

Revisions: formerly known as Libraries and the Internet, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

MATH G098N – Support for Calculus 1 (36 hours)

Fall 2024

New noncredit course. **Includes new DE addendum.**

MATH G099N – Support for Calculus 2 (36 hours)

Fall 2024

New noncredit course. **Includes new DE addendum.**

TABLED / ON HOLD ITEMS

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.