



## Council for Curriculum and Instruction Minutes

October 3, 2023

3:02 pm – 4:45 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Calcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
<del>Cathy Le</del>	Library
Veronica Pizano	World Languages & Sign Language
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Ayesha Zia	English
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Jerry Castillo	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests
Leslie Bitong, Faculty of Dance
Doreen Fioretto, Faculty of Education
<del>Collette Hausey, Faculty of Music</del>
<i>Melissa Jauregui, Program Support Specialist</i>
Victor Quiros, Faculty of Criminal Justice
Dorsie Brooks, Dean Business, Career, Health, and Kinesiology
Alex Miranda, Dean Social Science
Herman Singh, Faculty of Economics
Lauren Davis Sosenko, Dean Institutional Effectiveness and Dual Enrollment

**PRELIMINARY MATTERS**

1. Call to order
  - [World Language \(American Sign Language, Interpreting, Spanish, and Vietnamese\) should be updated under Area / Position. Agenda should include “formerly known as” for CJ G128, and ECON G160 and MUS G139 should be included under Elementary Teacher Education, Associate in Arts Degree for Transfer.](#)
2. Welcome guests
3. Approval of the agenda and minutes
  - a. Agenda – October 3, 2023
  - b. Minutes – September 19, 2023
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
  - a. CCI committee photograph – October 3<sup>rd</sup> meeting; time 4:45 p.m.
  - b. [ACUE/CCCCO Fall 2023 Partnership: Opportunity for No-Cost Online Learning Micro-Credential](#)
6. Announcements
  - a. Ashley Berry, Part-Time Faculty CCI Representative [Welcome! Ashley comes from the Psychology Department](#)
  - b. Cosmetology CCI Representative vacancy
  - c. SLO data collection with Nuventive/TracDat Platform – Amy Thach  
[Aligning learning outcomes to programmatic learning outcomes, to institutional learning outcomes. SLOs will be transferred from Canvas. Amy is seeking faculty to volunteer in a small workgroup to develop a process that will align with the college. The](#)

improved Nuventive will help with record and gather data.

- d. Center of Innovation and Learning (CIL) in person open lab in Student Union, 2<sup>nd</sup> floor room 201 on October 19, 2023, at 3:00 – 4:00 p.m.

#### CONSENT ITEMS (*Voting items*)

Nicole motioned to approve, Jodie seconded; motion approved. Consent items approved.

1. Corrections, Associate in Arts Degree (21 units) Fall 2024  
Retire.
2. CHEM G130 – Preparation for General Chemistry (4 units) Fall 2024  
Revisions: grading policy, general education status, support course status, course objectives, and methods of evaluation.  
Includes updated DE addendum.
3. ART G186 – Intro To Jewelry (1 unit) Spring 2024  
Retire.

#### REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Jerry Castillo  
There is an OER Resources by [CSU GE link](#) lists OER resources that fulfill CSU GE requirements. The [OER Resources by TMC](#) lists OER resources that pertain to courses by TMC and can be included on CORs if faculty find useful. New and updated areas for TMCs coming soon (ex: Music, Cyber Security, Journalism, Women Studies). Reviewers for C-ID and TMC needed statewide.
2. Chairs report – Monica Jovanovich and Gary Kirby  
[Coming soon to create a workgroup for Area E.](#)
3. Special reports

#### CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; \* = voting item*)

1. Committee introductions and new representatives; CCI buddies

#### NEW DISCUSSION ITEMS (*\* = voting item*)

1. Process of adding courses to local GE pattern – Nicole Diamond  
The general education approval process has been forgotten. The faculty will need to be reminded to submit for a local GE area in addition to CSU GE and IGETC so the committee can approve as the curriculum comes in.
2. Offering outdated courses – Kay Nguyen Disciplines needing more than three courses to be CCI reviewed at a time, to be in compliance with Title 5, will be reviewed on a case-by-case basis. Committee brought up concerns – faculty need time to work on curriculum and administrators need to review and forward curriculum in a timely manner in CurricUNET. Charissa to look into why Dorsie is not receiving CurricUNET notifications.
3. ZTC courses and programs – Kay Nguyen There are lottery funds that can be used for ZTC (ex: print materials for students). State will be providing ZTC funding for entire programs and GE pattern.
4. Trying to go with the Workflow! – Monica Jovanovich, Gary Kirby, and Charissa McCord Hold

#### PROGRAM PROPOSALS (*maximum of 10 minutes total*)

1. Support for Calculus, Certificate of Competency (72 hours) – Gary Kirby Fall 2024  
In response to AB1705 for Calculus 1 and Calculus 2. Noncredit courses can have prerequisites and credit courses can have noncredit prerequisites.

#### CURRICULUM – SECOND READINGS (*Voting items*)

CJ G128 – Criminal Procedure and Evidence (3 units) Fall 2024  
Revisions: formerly known as Criminal Procedure & Evidence (“&” to “and”), catalog description, submit for UCTCA and C-ID AJ 122, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. Includes updated DE addendum. (1<sup>st</sup> reading 09-19-23). Hold – no faculty representative.

Elementary Teacher Education, Associate in Arts Degree for Transfer (49 – 52 units) Fall 2024  
Revisions: catalog description, PLOs, required courses add ENGL G100S, PSCI G181; LIST A add PHIL G125 and PSYC G130; List C add EDUC G180,

EDUC G210, MATH G160S, SOC G125, MUS G139, ECON G160, and PSYC G140, and units decrease from 50. (1<sup>st</sup> reading 09-19-23). John motioned to approve, Jeanette seconded; motion approved. Revisions to degree approved.

ART G160 – Jewelry and Metalsmithing 1 (3 units) Fall 2024  
Revive from suspension, formerly Jewelry 1, submit for C-ID ARTS 281 or AAM, UCTCA, and CSU GE Area C1, catalog description, material fee decrease, required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks. (1<sup>st</sup> reading 09-19-23).

ART G161 – Jewelry and Metalsmithing 2 (3 units) Fall 2024  
Revive from ~~suspension~~ retired, formerly Jewelry 2, catalog description, submit for UCTCA, assigned disciplines, material fee decrease, required for degree or certificate, SLOs, course objectives, lab content, instructional techniques, course assignments, and textbooks. (1<sup>st</sup> reading 09-19-23).

ART G159 – Introduction to Crafts (3 units) Fall 2024  
New course. Submit for C-ID ARTS 280 or AAM, CSU GE Area C1, UCTCA, local GE Area C. (1<sup>st</sup> reading 09-19-23).

John moved to approve; Matt seconded; motion approved. ART G160, ART G161, and ART G159 approved; Nicole objected.

SPAN G160 – Spanish for Spanish Speakers 1 (5 units) Fall 2024  
Revisions: catalog description, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, and textbooks. Includes updated DE addendum. (1<sup>st</sup> reading 09-19-23). Jerry will resubmit for CSU GE C2, UCTCA, and IGETC 3B.

SPAN G165 – Spanish for Spanish Speakers 2 (5 units) Fall 2024  
Revisions: catalog description, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, lab content, course assignments, and textbooks. Includes updated DE addendum. (1<sup>st</sup> reading 09-19-23). Jerry will resubmit for CSU GE C2, UCTCA, and IGETC 3B.

Leilani moved to approve, Nicole seconded; motion approved. SPAN G160 and SPAN G165 approved.

## CURRICULUM – FIRST READINGS

*Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.*

Child and Adolescent Development, Associate in Arts Degree for Transfer (~~19~~ 18 – 22 units) Fall 2024  
Revisions, catalog description, PLOs, career opportunities, added courses MATH G160S, SOC G125, ~~ECON G160~~, and EDUC G180, units increase from 19 units. (To 2<sup>nd</sup> reading).

DANC G235 – Modern Dance Ensemble (2 units) Fall 2024  
Revisions: lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks. Hold.

DANC G245 – Performance Ensemble (2 units) Fall 2024  
Revisions: lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. Hold.

DANC G260 – Dance Production and Performance (2 units) Fall 2024  
Revisions: formerly Dance Production And Performance (capitalized “A”), lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks. Hold.

THEA G001N – Theater Performance and Production (108 hours) Fall 2024  
New noncredit course. [Hold](#).

MUS G002N – Symphonic Band for Lifelong Learners (54 hours) Fall 2024  
New noncredit course. [Hold](#).

MATH G140S – Business Calculus with Support (6 units) Fall 2024  
New credit course. Includes DE addendum. ([To 2<sup>nd</sup> reading](#)).

Chassis Specialist, Certificate of Achievement (18.5 units) Fall 2024  
New credit certificate. ([To 2<sup>nd</sup> reading](#)).

Engine Performance Specialist, Certificate of Achievement (23.5 units) Fall 2024  
New credit certificate. ([To 2<sup>nd</sup> reading](#)).

[Meeting ended at 16:45 in order to take the CCI photo in front of the STEM center.](#)

#### TABLED / ON HOLD ITEMS

#### ADJOURNMENT

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All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.