



**Council for Curriculum and Instruction (CCI) Minutes**

**May 4, 2021**

**15:00 – 17:03**

<https://cccconfer.zoom.us/j/93712730290>

**Meeting ID: 937-1273-0290**

**Dial in: (669) 900-6833**

**CCI Discussion Statement:**

*Is the proposed course:*

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

**Members:** James Almy, Jennifer Bailly, Jodie Butler, Jerry Castillo, Kristine Clancy, Nicole Diamond, Rebecca Hernandez, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Diep Pham, Cristian Racataian, Meridith Randall, Sergio Sanchez, Cristina Tiernes Cruz, Michael Valinluck, Ayesha Zia

**Curriculum Support:** Charissa McCord

**Non-Voting Attendee:** Christy Banales, ~~Mitchell Jimenez Hernandez~~

**Guests:** Margot Bowlby, Dr. Robyn Brammer, Avery Caldwell, Farzane Farazdaghi, Melissa Jauregui, Steven Nesbitt, Veronica Pizano, Alice Rivera, Ronald Smith, Natalie Timpson.

**Approval of Agenda and Minutes:**

Approval of the May 4, 2021 Agenda

Approval of the April 20, 2021 Minutes

**Announcements:**

[This is Diep’s last meeting as a CCI member.](#)

**Approval of the Consent Items**

**Discussion Items:**

1. Articulation Report (Jerry Castillo) [Area F submissions in December.](#)
2. Extend emergency DE addendum for Fall 2021 [John K. motioned to approve, Gary seconded; motion approved. Emergency DE addendum for Fall 2021 extension approved.](#)
3. Culture Diversity Requirement Option 1 AA [Sunshine moved to approve, Nicole seconded; motion approved. Culture Diversity Requirement Option 1 AA approved.](#)

4. Course substitution procedure (Robyn) The Transfer Center meets with students in their final semester and they need one or two classes finish. Student requests come in between August and the beginning of October. The counselor initiates a meeting with the student, the student will be contacted to approve, the Articulation Officer is contacted, then the Department Chair and Division Dean will be contacted to review the request. If the department faculty has two weeks to approve then it will be too late for students to register in August. It is suggested after one week if faculty do not respond then the request will be auto-approved.
5. Umoja Program This is a learning community targeted towards African-American students to support student growth, learning, and increase completion. The Umoja Program will help GWC be more inclusive. Classes that are selected for the community fit the requirements to transfer to institutions. The Academic Success Center will set up the students with academic success coaches to help students receive the tutoring they need, enrollment process, and provide embedded support. Depending on how many students are in the program, seats will be reserved the first couple of weeks of registration for them. Goal is to increase enrollment, retention, and course completion. Students are guaranteed admission to Historically Black Colleges and Universities (HBCU). Fall 2022 will be the first cohort. The proposed course sequence is heavy on Area D where students only need six units. These units will most likely be fulfilled through major prep. For example, a Business or Economics major would need to take ECON G170 and G175. The cohort courses should be reconsidered to meet major requirements in all areas instead of all in one area. Discussion will return in the fall.

## Curriculum Items:

		Effective
GLST G101 – Introduction to Global Studies	3 units	Fall 2022
Revisions: formerly PSCI G105, TOP code, advisory, assigned disciplines, required for degree or certificate, SLOS, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> 1 <sup>st</sup> reading 04/20/21. Sunshine moved to approve, Leilani seconded; motion approved. Course revisions approved. Sunshine moved to approve, Leilani seconded; motion approved. Updated DE addendum approved.		
GLST G102 – Global Issues	3 units	Fall 2022
Revisions: formerly PSCI G205, TOP, advisory, assigned discipline, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> 1st reading 04/20/21. HOLD.		
ENGL G281 – Creative Writing: Prose	3 units	Fall 2022
Revisions: catalog description, prerequisites, SLOs, lecture content, methods of instruction, instructional techniques, course assignments, textbooks, and library. <b>Includes new DE addendum.</b> 1st reading 04/20/21. Cristian moved to approve, Diep seconded; motion approved. Course revisions approved. Cristian moved to approve, Diep seconded; motion approved. New DE addendum approved.		
SPAN G160 – Spanish for Spanish Speakers 1	5 units	Fall 2022
Revisions: units, lecture hours, lab hours, total contact hours, study non-contact hours, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum.</b> 1st reading 04/20/21. John K. moved to approve, Diep seconded; motion approved. Course revisions approved. John K. moved to approve, Diep seconded; motion approved. New DE addendum approved.		

SPAN G165 – Spanish for Spanish Speakers 2	5 units	Fall 2022
DART G105 – 2D Design & Color Theory	3 units	Fall 2022
Revisions: formerly DART G103, course title, lab hours, contact hours, catalog description, <b>material fee</b> , transfer status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum.</b> <a href="#">1st reading 04/20/21.</a>		
DART G170 – Graphic Design Principles	3 units	Fall 2022
Revisions: lab hours, catalog description, material fee, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> <a href="#">1st reading 04/20/21.</a>		
DART G174 – Print and Digital Publication Design	3 units	Fall 2022
Revision: course title, lab hours, contact hours, catalog description, <b>material fee</b> , required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum.</b> <a href="#">1st reading 04/20/21.</a>		
<a href="#">Sunshine moved to approve, John K. seconded; motion approved.</a> <a href="#">Course revisions approved as a block.</a> <a href="#">Sunshine moved to approve, John K. seconded; motion approved.</a> <a href="#">New DE addendum approved.</a>		
ACCT G210 – Cost Accounting	3 units	Fall 2022
Revisions: catalog description, grading policy, SAM, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b>		
ACCT G220 – Forensic Accounting, Introduction	3 units	Fall 2022
Revisions: catalog description, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> <a href="#">To 2nd reading.</a>		
CJ G054 – Police Academy, Regular Basic Course, Orientation	2 units	Fall 2022
Revisions: lecture hours, lab hours, study non-contact hours, catalog description, material fee, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, and methods of evaluation. <a href="#">1<sup>st</sup> reading 12/01/20.</a> <a href="#">To 3rd reading.</a>		
CJ G079 – Public Safety Dispatcher Basic (Extended Format)	6.5 units	Fall 2022
Revisions: lecture hours, lab hours, study non-contact hours, catalog description, material fee, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <a href="#">To 2nd reading.</a>		
CJ G099 – P.O.S.T. Instructor Certification	2 units	Fall 2022
Revisions: lecture hours, lab hours, study non-contact hours, prerequisites, material fee, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, and methods of evaluation. <a href="#">To 2nd reading.</a>		
ENGL G127 – Introduction to Screenwriting	4 units	Fall 2022

New course. **Includes new DE addendum.** [To 2nd reading.](#)

## Consent Items: **Approved**

ACCT G119 – Tax Software Preparation Suspend.	1 unit	Fall 2022
CJ G137 – Community Relations and Special Issues In Criminal Justice <b>Includes new DE addendum.</b>	3 units	Fall 2021
ETHS G120 – Critical Geographies of Race/ Ethnicity in the United States New course. <b>Includes new DE addendum.</b>	3 units	Fall 2022
ETHS G255 – Intercultural Communication New course. <b>Includes new DE addendum.</b>	3 units	Fall 2022
ENGL G150 – American Literature through the Civil War (1865) Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. <b>Includes new DE addendum.</b>	3 units	Fall 2022

## Information Items:

*Next CCI meeting: September 7, 2021*