



Council for Curriculum and Instruction Agenda

March 19, 2024

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
Michelle Palma	Liberal Arts & Culture
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Darby Scott	Communication Studies
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences

Rachel Zacharia	Business, Accounting, Marketing, and Management
Ayesha Zia	English

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Ally Chaudhry	Temporary Curriculum Support
Nicole Diamond	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Cosmetology
Criminal Justice

Invited Guests
Krissy Barone, Faculty of Athletics
Bern Baumgartner, Faculty of Business
Amanda Best, Faculty of Art
<i>Melissa Jauregui</i> , Program Support Specialist
Nicholas Mitchell, Faculty of Physical Education
Robert Nguyen, Faculty of Nursing
Alice Rivera, Faculty of Accounting
Derrick Watkins, Faculty of Criminal Justice

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – March 19, 2024
 - b. Minutes – February 6, 2024, February 20, 2024, March 5, 2024
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Vacant CCI Positions
 - Chair (2024-2026)
 - TECH Lead (2024-2025)
 - Cosmetology (Spring 2024-2027)
 - Criminal Justice (Spring 2024-2027)
 - English (2024-2027)
 - Nursing (2024-2027)
 - b. Workgroups call outs
 - Work Experience Education (WEE) vacancies

- CCI Representative from CTE aligned curriculum
 - CCI Representative from Non-CTE aligned curriculum
 - Area E vacancy
 - One full-time faculty at-large from any area
 - AB 1111
 - CCI Representative from CTE aligned curriculum
 - c. Common Course Numbering Task Force Report
 - d. Transfer Initiatives Infographic
 - e. Curriculum Institute (in person and virtual) Pasadena, CA July 10-13 – contact Chairs or Patty Fonseca if interested
6. Announcements
- a. Welcome new members – Michelle Palma and Darby Scott
 - b. CCI Buddies
 - c. CCI and Technical Review dates for April
 - April 9th and April 23rd are the last opportunities for faculty to bring in new or revised curriculum.
 - April 16th is the only CCI meeting of the month.

CONSENT ITEMS (*Voting items*)

Retire

ART G140 – Life Painting (3 units)	Fall 2024
CJ G079 – Public Safety Dispatcher Basic (6.5 units)	Fall 2024
CHEM G099N – Chemistry Instructional Assistant (54 hours)	Fall 2024
CHEM G205 – Chemistry Instructional Assistant (1-2 units)	Fall 2024

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Nicole Diamond
2. Chairs report – Monica Jovanovich and Gary Kirby
3. VPI report – Kay Nguyen
4. Special reports
 - a. WEE Taskforce Report
 - b. Area E Taskforce Report
 - c. AB 1111 Taskforce Report

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * = voting item*)

1. Update local GE pursuant to Title 5 Ed. Code* – Nicole Diamond ([12-05-23](#); [02-06-24](#); [02-20-24](#); [03-05-24](#))

NEW DISCUSSION ITEMS (** = voting item*)

None for 03/19/2024

PROGRAM PROPOSALS (*maximum of 10 minutes total*)

None for 03/19/2024

CURRICULUM – SECOND READINGS *(Voting items)*

ART G021N – Ceramics for Lifelong Learners (108 hours) New noncredit course. (1 st reading 02-20-24; 2 nd reading 03-05-24)	Fall 2024
PE G127 – Intermediate Pickleball (1 unit) New course. (1 st reading 02-05-24; second reading 02-20-24)	Fall 2024
Enrolled Agent Tax Specialist, Certificate of Achievement (12-13 units) Revisions: catalog description, PLOs, career opportunities, add required course ACCT G100, units decrease from 13 to 12-13. (1 st reading 03-05-24)	Fall 2025
NURS G101 – Introduction to Nursing (3 units) Revisions: catalog description, assigned disciplines, grading policy, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. New DE addendum. (1 st reading 03-05-24)	Fall 2025
NURS G103 – Medical Terminology for Healthcare Professionals (3 units) Revisions: formerly HIT G103 , TOP number, justification for course, assigned disciplines, grading policy, SAM code change, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, instructional techniques, course assignments, methods of student evaluation, and textbooks. Includes updated DE addendum. (1 st reading 03-05-24)	Fall 2025
MUS G012N – Singing for Lifelong Learners (54 hours) New noncredit course. (1 st reading 03-05-24)	Spring 2025
MUS G101 – History & Appreciation Of Music (3 units) Revisions: catalog description, assigned disciplines, transfer status, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. Includes updated DE addendum. (1 st reading 03-05-24)	Fall 2025
MUS G103 – World Music (3 units) Revisions: catalog description, assigned disciplines, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. New DE addendum. (1 st reading 03-05-24)	Fall 2025

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

CJ G061 – Training Manager (1.0 unit) Revisions: catalog description, levels below transfer, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks.	Fall 2025
CJ G072N – P.C. 832 Laws of Arrest (40 hours) Revisions: formerly CJ G172 , units, lecture hours, lab hours, contact hours, study non contact hours, total learning hours, catalog description, material fee, credit status, grading policy, transfer status, classification code, non credit course category, repeatability, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks.	Fall 2025

CJ G078 – Public Safety Dispatcher Basic (8.5 units)

Fall 2024

Revisions: **formerly Public Safety Dispatcher Basic (Intensive Format)**, units, lecture hours, contact hours, study non contact hours, total learning hours, catalog description, justification for course, advisories, material fee, grading policy, repeatability, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

BUS G159 – Legal Essentials for Starting a Business (1.5 units)

Fall 2025

Revisions: catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **Includes updated DE addendum.**

PE G193 – Soccer 2 (1 unit)

Fall 2025

New course. **Includes DE addendum.**

Mathematics, Associate in Science for Transfer (20-23 units)

Fall 2025

Revisions: catalog description, PLOs, remove MATH G282 and MATH G235, add MATH G287, MATH G160S, SOC G125, PSYC G140, and ECON G160, units increase from 20-21 to 20-23.

TABLED / ON HOLD ITEMS

1. Process of adding courses to local GE pattern* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#); [12-05-23](#)).

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.