



Council for Curriculum and Instruction Minutes

March 5, 2024

3:01 pm – 4:50 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
<i>Cathy Le</i>	Library
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Rachel Zacharia	Business, Accounting, Marketing, and Management
Ayesha Zia	English

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Nicole Diamond	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests
<i>Leslie Bitong</i> , Faculty of Dance
<i>Doreen Fioretto</i> , Faculty of Education
Melissa Jauregui , Program Support Specialist
Nicholas Mitchell , Faculty of Physical Education
<i>Alice Rivera</i> , Faculty of Accounting
Herman Singh, Faculty of Economics
<i>Derrick Watkins</i> , Faculty of Criminal Justice
Robert Nguyen, Faculty of Nursing
Krissy Barone , Faculty of Athletics
Amanda Best , Faculty of Arts

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – March 5, 2024 *Last minute edits will be sent to Ally. Cristian motioned to approve, Amy seconded; motion approved. March 5 Agenda approved.*
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Vacant CCI Positions
 - Chair (2024-2026)
 - TECH Lead (2024-2025)
 - Biological Sciences (2024-2027)
 - Communication Studies (Spring 2024-2027)
 - Cosmetology (Spring 2024-2027)
 - Counseling & EOPS (2024-2027)
 - Criminal Justice (Spring 2024-2027)
 - English (2024-2027)

- Liberal Arts & Culture (Spring 2024-2027)
 - Library (2024-2027)
 - Nursing (2024-2027)
 - Psychology (2024-2027)
 - Social Sciences (2024-2027)
- b. Workgroups call outs
- Work Experience Education (WEE) vacancies
 - CCI Representative from CTE aligned curriculum
 - CCI Representative from Non-CTE aligned curriculum
 - Area E vacancy
 - One full-time faculty at-large from any area
6. Announcements
- a. AB 1111 Taskforce call out – [Jeanette advocated that she would like to people get paid for their work.](#)
 - b. SLO Assessments – Please email Uyen Tran (cc Amy Thach) if you notice SLOs need to be updated. We will be launching the Nuventive (formerly TracDat with a facelift) this semester. We will be holding 2 training sessions; more information will be forthcoming to faculty. (Amy Thach) – [See handout in SharePoint.](#)
 - c. Curriculum assistance from Ally Chaudhry

CONSENT ITEMS (*Voting items*)

Cosmetology, Certificate of Achievement (36 units) Fall 2024
 Revisions: catalog description.

Cosmetology, Associate in Arts Degree (36 units) Fall 2024
 Revision: catalog description.

CJ G054 – Peace Officer Preparation (3 units) Fall 2025
 Revisions: **formerly Police Academy, Regular Basic Course, Orientation**, units, lecture hours, lab hours, contact hours, study non contact hours, total learning hours, catalog description, material fee, repeatability, general education status, support course status, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. (02-06-24; 02-20-24)

Retire

BIOL G260 – Biostatistics (3 units) Fall 2024

ART G186 – Intro To Jewelry (1 unit) Fall 2024

[Matt motioned to approve, Leilani seconded, Ayesha abstained; motion approved. All consent items above approved.](#)

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Nicole Diamond – *None*.
2. Chairs report – Monica Jovanovich and Gary Kirby – Curriculum Institute in Pasadena this year, reminder to submit CARs to Patty Fonseca [as soon as possible](#).
3. VPI report – Kay Nguyen
 - a. AB 928 funding – [Received funding, \\$565,000 to each college. Can use funds to input curriculum changes, catalog revisions, update/verify TMCs, professional development, and changes to student advising.](#)
 - b. Update Accreditation Report – [There are 30 sub-standards that need to be addressed. One curriculum item will be brought back at a future meeting for CCI to work on.](#)
4. Special reports

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * = voting item*)

1. Update local GE pursuant to Title 5 Ed. Code* – Nicole Diamond (12-05-23; 02-06-24; 02-20-24)
[See Articulation Document in SharePoint.](#)
Motion: Remove global multi-cultural requirement from local GE effective Fall 2024.

Jeanette motioned to approve, Nicole seconded; motion approved.

Motion: Approve ETHS as a competency effective Fall 2024.

John motioned to approve, Jodie seconded; motion approved.

NEW DISCUSSION ITEMS (* = voting item)

1. AB 928 and AB 1111 Q&A (Gary Kirby and Monica Jovanovich)
2. Updates on CIM (Charissa McCord) – There will be time where curriculum will not be available to be worked on in Summer 2025, please plan ahead.

PROGRAM PROPOSALS (maximum of 10 minutes total)

None for 03/05/24

CURRICULUM – SECOND READINGS (Voting items)

- CJ G064 – Police Academy – Regular Basic Course (33 units) Fall 2025
Revisions: lab hours, contact hours, total student learning hours, catalog description, prerequisites, material fees, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. (02-06-24; 02-20-24)
- CJ G070 – Sergeant Supervisory, Law Enforcement (4 units) Fall 2025
Revisions: material fee decrease. (1st reading 02-20-24)
Amy motioned to approve, Cristian seconded; motion approved. Course revisions above approved.
- PE G127 – Intermediate Pickleball (1 unit) Fall 2024
New course. (1st reading 02-06-24)
Moved to 3rd reading.
- Accounting, Associate in Arts (20 units) Fall 2025
Revisions: catalog description, PLOs, remove required courses ACCT G130, ACCT G235, and ACCT G111; add required courses ACCT G211, ACCT G212, ACCT G105; remove elective ACCT G211, decrease units from 20-22. (1st reading 02-20-24)
- Staff Accountant, Certificate of Achievement (18 units) Fall 2025
Revisions: PLOs, career opportunities, add required course ACCT G121, and increase units from 16 to 18. (1st reading 02-20-24)
Amy motioned to approve, John seconded; motion approved. Program revisions above approved.
- DANC G232 – World Dance and Culture (3 units) Fall 2025
New credit course. **New DE addendum. Submit for Local GE Area C, UCTCA, Cal-GETC Area 3A.** (1st reading 02-20-24)
Jodie motioned to approve, John seconded; motion approved. New DANC G232 course approved.
- Paraeducator, Certificate of Achievement (19-21 units) Fall 2025
New certificate of achievement. (1st reading 02-20-24)
Jeanette motioned to approve, Matt seconded; motion approved. New certificate approved.
- ECON G100 – Introductory Economics (3 units) Fall 2025
New credit course. **New DE addendum. Submit for Local GE Area D, UCTCA, Cal-GETC Area 4.** (1st reading 02-20-24)
Leilani motioned to approve, Jodie seconded; motion approved. New ECON G100 course approved.

ART G021N – Ceramics for Lifelong Learners (108 hours)
New noncredit course. ([1st reading 02-20-24](#))
[Moved to 3rd reading.](#)

Fall 2024

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

Enrolled Agent Tax Specialist, Certificate of Achievement (12-13 units) Fall 2025
Revisions: catalog description, PLOs, career opportunities, add required course ACCT G100, units decrease from 13 to 12-13.
[Moved to 2nd reading.](#)

PE G192 – Soccer 1 (1 unit) Fall 2025
Revisions: edits to Lab, catalog description, justification for course, general education status, support course status, required for degree or certificate, GE and transfer requirements, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **New DE addendum.**
[Moved to 2nd reading.](#)

NURS G101 – Introduction to Nursing (3 units) Fall 2025
Revisions: catalog description, assigned disciplines, grading policy, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **New DE addendum.**
[Moved to 2nd reading.](#)

NURS G103 – Medical Terminology for Healthcare Professionals (3 units) Fall 2025
Revisions: **formerly HIT G103**, TOP number, justification for course, assigned disciplines, grading policy, SAM code change, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, instructional techniques, course assignments, methods of student evaluation, and textbooks. **Includes updated DE addendum.**
[Moved to 2nd reading.](#)

MUS G012N – Singing for Lifelong Learners (54 hours) Spring 2025
New noncredit course.
[Moved to 2nd reading.](#)

MUS G101 – History & Appreciation Of Music (3 units) Fall 2025
Revisions: catalog description, assigned disciplines, transfer status, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **Includes updated DE addendum.**
[Moved to 2nd reading.](#)

MUS G103 – World Music (3 units) Fall 2025
Revisions: catalog description, assigned disciplines, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **New DE addendum.**
[Moved to 2nd reading.](#)

TABLED / ON HOLD ITEMS

1. Process of adding courses to local GE pattern* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#); [12-05-23](#)).

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.