



Council for Curriculum and Instruction Minutes

February 20, 2024

3:03 pm – 4:56 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
<i>Leilani Johnson</i>	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
Veronica Pizano <i>Cristina Tiernes Cruz</i>	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Ayesha Zia	English
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Nicole Diamond	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests
Amanda Best , Faculty of Art
<i>Leslie Bitong</i> , Faculty of Dance
<i>Doreen Fioretto</i> , Faculty of Education
<i>Melissa Jauregui</i> , Program Support Specialist
Nick Mitchell , Faculty of Physical Education
<i>Alice Rivera</i> , Faculty of Accounting
<i>Aleksandra Uchlik</i> , Faculty of Accounting
Herman Singh, Faculty of Economics
<i>Derrick Watkins</i> , Faculty of Criminal Justice

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – February 20, 2024 *Amy motioned to approve, Cristian seconded; motion approved; February 20 Agenda approved.*
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes. *Currently using CourseLeaf but will use the curriculum management part of it. Please provide feedback to Charissa.*
5. Information items
 - a. Workgroups call outs
 - Work Experience Education (WEE) vacancies
 - CCI Representative from CTE aligned curriculum
 - CCI Representative from Non-CTE aligned curriculum
 - Area E vacancy
 - One full-time faculty at-large from any area
6. Announcements
 - a. Vacant CCI Positions
 - Chair (2024-2026)
 - TECH Lead (2024-2025)
 - Biological Sciences (2024-2027)

- Communication Studies (Spring 2024-2027)
- Cosmetology (Spring 2024-2027)
- Counseling & EOPS (2024-2027)
- Criminal Justice (Spring 2024-2027)
- English (2024-2027)
- Liberal Arts & Culture (Spring 2024-2027)
- Library (2024-2027)
- Nursing (2024-2027)
- Psychology (2024-2027)
- Social Sciences (2024-2027)

CONSENT ITEMS (*Voting items*)

None for 2/20/24

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Nicole Diamond [CMST need to be resubmitted for CalGETC](#).
2. Chairs report – Monica Jovanovich and Gary Kirby
 - a. Future CCI Chair(s) Discussion [If interested in position please reach out to Monica and Gary](#).
3. VPI report – Kay Nguyen
 - a. Guided Pathways mapping and SCFF funding [Currently we only have 26% of students successfully completing ENGL and MATH within their first year](#).
4. Special reports [None](#).

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * = voting item*)

1. Update local GE pursuant to Title 5 Ed. Code* – Nicole Diamond ([12-05-23](#); [02-06-24](#)).
[ETHS for local GE effective Fall 2024, UC effective Fall 2023](#).
2. Offering outdated courses – Kay Nguyen ([10-03-23](#); [10-17-23](#); [02-06-24](#)).
[Would like to create a statement about no longer offering outdated courses/programs](#).

NEW DISCUSSION ITEMS (** = voting item*)

1. AB 1111 preparation around implementation – Gary Kirby
[Start a task force/sub-committee in the summer to help](#).

PROGRAM PROPOSALS (*maximum of 10 minutes total*)

None for 2/20/24

CURRICULUM – SECOND READINGS (*Voting items*)

MUS G145 – Basic Voice (2 units) Fall 2025
Revisions: catalog description, required for degrees or certificates, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. ([1st reading 02-06-24](#))

MUS G146 – Intermediate Voice (2 units) Fall 2025
Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. ([1st reading 02-06-24](#))

MUS G147 – Advanced Voice (2 units)	Fall 2025
Revisions: catalog description, advisories, grading policy, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. (1 st reading 02-06-24)	
Matt motioned to approve, Amy seconded; motion approved. Course revisions above approved.	
SPAN G161 – Spanish for Healthcare Professions (3 units)	Fall 2025
Revisions: formerly Spanish Health/Medical Personnel SPAN G068, catalog description, advisories, transfer status, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum. (1 st reading 02-06-24)	
Nicole motioned to approve, Jeanette seconded; motion approved. Course revision above approved.	
Nicole motioned to approve, Jeanette seconded; motion approved. New DE addendum approved.	
CJ G054 – Peace Officer Preparation (3 units)	Fall 2025
Revisions: formerly Police Academy, Regular Basic Course, Orientation, units, lecture hours, lab hours, contact hours, study non contact hours, total learning hours, catalog description, material fee, repeatability, general education status, support course status, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. (1 st reading 02-06-24)	
To 3 rd reading.	
CJ G064 – Police Academy – Regular Basic Course (33 units)	Fall 2025
Revisions: lab hours, contact hours, total student learning outs, catalog description, prerequisites, material fees, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. (1 st reading 02-06-24)	
To 3 rd reading.	
DANC G261 – Dance Production and Performance 2 (2 units)	Fall 2025
Revisions: units, lecture hours, lab hours, student non contact hours, total learning hours, catalog description, prerequisite, assigned discipline, open entry open exit, general education status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. (1 st reading 02-06-24)	
Jeanette motioned to approve, Amy seconded; motion approved. Course revisions approved.	
PE G127 – Intermediate Pickleball (1 unit)	Fall 2024
New course. (1 st reading 02-06-24)	
Hold.	
PE G130 – Yoga (0.5 – 1 unit)	Fall 2025
Revisions: units, lecture hours, lab hours, contact hours, study non contact hours, total learning hours, catalog description, general education status, support course status, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum. (1 st reading 02-06-24)	
PE G131 – Intermediate Yoga (0.5 – 1 unit)	Fall 2025
New course with new DE addendum. (1 st reading 02-06-24)	
Nicole motioned to approve, Matt seconded; motion approved. Course revision and new course approved.	
Nicole motioned to approve, Matt seconded; motion approved. DE addendums approved.	
Bookkeeping, Certificate of Achievement (11 units)	Fall 2025
Revisions: career opportunities, required courses remove ACCT G235, and add ACCT G120 and ACCT G121.	
Cristian motioned to approve, Nicole seconded; motion approved. Certificate revisions approved.	

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

Accounting, Associate in Arts (20 units) Revisions: catalog description, PLOs, remove required courses ACCT G130, ACCT G235, and ACCT G111; add required courses ACCT G211, ACCT G212, ACCT G105; remove elective ACCT G211, decrease units from 20-22. To 2nd reading.	Fall 2025
Staff Accountant, Certificate of Achievement (18 units) Revisions: PLOs, career opportunities, add required course ACCT G121, and increase units from 16 to 18. To 2nd reading.	Fall 2025
DANC G232 – World Dance and Culture (54 hours) New credit course. New DE addendum. To 2nd reading.	Fall 2025
CJ G070 – Sergeant Supervisory, Law Enforcement (4 units) Revisions: material fee decrease. To 2nd reading.	Fall 2025
Paraeducator, Certificate of Achievement (19-21 units) New certificate of achievement. To 2nd reading.	Fall 2025
ECON G100 – Introductory Economics (3 units) New credit course. New DE addendum. To 2nd reading.	Fall 2025
ART G021N – Ceramics for Lifelong Learners (108 hours) New noncredit course. To 2nd reading.	Fall 2024

TABLED / ON HOLD ITEMS

1. Process of adding courses to local GE pattern* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#); [12-05-23](#)).

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the

minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.