



Council for Curriculum & Instruction Agenda

February 18, 2025

3:00 p.m. – 5:00 p.m.

Meeting location Language Arts 109

Zoom option for non-participatory guests: Meeting ID 830-5151-3235

<https://ccd-edu.zoom.us/j/83051513235>

Phone: (669) 900-6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)

Representative Name	Area / Position Title
Art	Vacant
Articulation Officer (<i>non voting</i>)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	John Kasabian
Biological Sciences	Michael Valinluck
Business, Accounting, Management	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Tiffany Ruggeri-Dilello
Computer Science	Cristian Racataian
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (<i>non voting</i>)	Charissa McCord
English	Mujib Tahir
English Language Learning & English as a Second Language	Vacant

History & Education	Jeanette Adame
Kinesiology, Health Education, and Athletics	Leilani Johnson
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
Nursing & Health Professions	Berlynn Ching
Part-time Faculty	Ashley Berry
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC)	Ruth Cálcanas
Student Services Representative (<i>non voting</i>)	Christy Banales
Vice President of Instruction (<i>non voting</i>)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano
Associated Students Representative (<i>non voting</i>)	Vacant

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. February 18, 2025 Agenda
 - b. February 4, 2025 Minutes
4. Public comment (maximum of three minutes per speaker)
5. Information items
6. Announcements
 - a. New curriculum zoom link for both CCI and technical review
 - Meeting ID 830-5151-3235 <https://ccd-edu.zoom.us/j/83051513235>

REPORTS & UPDATES (maximum of five minutes per report)

1. Articulation report (Nicole Diamond)
2. CCI Chair report (Jennifer Bailly)
3. VPI report (Jennifer Kalfsbeek-Goetz)

CONSENT ITEMS

None

PROGRAM PROPOSALS (maximum of 10 minutes total)

None

CURRICULUM – SECOND READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

None

CURRICULUM – FIRST READING

COUN G104 – Career and Life Planning (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, lecture content, and textbooks. Updated DE addendum.

COUN G105 – Strategies for College Success (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, lecture content, course assignments, and textbook. Updated DE addendum.

COUN G115 – Student-Athlete Success & Educational Planning (2 units) Fall 2026
Revisions: catalog description, grading policy, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Updated DE addendum.

Essentials of Intermediate Algebra (Exponential and Logarithmic) (12 – 20 hours) Fall 2025
New noncredit certificate.

MATH G066N - Exponential Functions (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

MATH G067N – Logarithmic Functions (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

Essentials of Intermediate Algebra (Functions), Certificate of Competency (12 – 20 hours) Fall 2025
New noncredit certificate.

MATH G064N – Relations and Functions (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

MATH G065N – Graphs of Functions (6-10 hours) Fall 2025
New noncredit course. New DE addendum.

Essentials of Statistics, Certificate of Competency (18 – 30 hours) Fall 2025
New noncredit certificate.

STAT G010N – Measures of Central Tendency, Dispersion, and Position (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

STAT G011N – Probability for Statistics (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

STAT G012N – Binomial and Normal Distributions (6 – 10 hours) Fall 2025
New noncredit course. New DE addendum.

DISCUSSION ITEMS

1. Noncredit math curriculum
2. CCN template course outline of record
3. Updates to new program proposal form review
4. Curriculum procedures manual revisions

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.