



ACADEMIC SENATE MINUTES

Tuesday, December 3, 2024

1:00 p.m. – 3:00 p.m.

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/85494277018> Meeting ID: 854 9427 7018

Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL	
Bold = Executive Board ■ Strikethrough = absent ■ <i>Italics</i> = Zoom ■ Zoom guest = not counted towards quorum	
Jennifer Bailey , CCI Chair	Mike McCarthy - Criminal Justice
Amanda Best - Arts	Nikki Nguyen – Classified Senate (<i>non-voting</i>)
Pete Bouzar - Vice President; Mathematics & Engineering	Phuong Nguyen – Nursing/Health Professions
Dawn Brooks - Performing Arts	Teresa Nguyen – ELL & ESL
Annamaria Crescimanno - Biological Sciences	Joel Powell - Social Sciences
Laura Duvall - Psychology	Tiffany Ruggeri (Comm Studies) - Part-time Faculty At-large
Matthew Flesher - Kinesiology, Health Ed, Athletics	Samantha Sarmiento – ASGWC (non-voting)
Sara Ghadami – Computer Science	Matthew Shimazu - Physical Sciences
Kate Green - IPD Chair	Justin Smith – Vice President; History & Education
Damien Jordan – President; Counseling & EOPS	Julie Terrazas – Library
John Kasabian - Auto Tech, Digital Arts, Drafting	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Aleksandra Uchlik - Business, Account, Marketing, Management
Theresa Lavarini - English	VACANT - Cosmetology
Noah Levin – Liberal Arts & Culture	VACANT – Distance Education Coordinator

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:04 p.m.
- B. Welcome Guests
 - 1. Meredith Randall, GWC President (1:15 p.m.)
- C. Approval of the Agenda and Minutes
 - 1. Agenda – December 3, 2024. **MOTION** by VP Bouzar to approve the agenda as presented. Seconded by Senator Crescimanno. Hearing no objections, the motion passed.
 - 2. Minutes – November 26, 2024. Tabled to the next meeting.
- D. Announcements, Congratulations, and Appreciation

- E. **Opportunity for Public Comment (3 minutes per speaker)** - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.
 President Randall congratulated Senator Brooks on directing the GWC Chamber Singers’ musical performance of Handel’s Messiah last night.

II. CONSENT AGENDA

MOTION by VP Bouzar to approve the consent agenda. Seconded by VP Smith. Hearing no objections, the motion passed.

- A. Appointment of the following faculty members to campus committees:

10/22/2024 Consent Agenda and to amend the previously adopted meeting minutes:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Jon Holland	Cosmetology	Evaluation Panel for Teresa Roston (1-yr temporary faculty)	Department Chair	2024-25
2	Evangelina Rosales			FT Tenured Faculty Member – Administrative appointment	2024-25
3	Equivalency Committees - Click the link to view the District’s EQ spreadsheet. GWC faculty are highlighted in olive green. Consent agenda = items dated 10/22/2024.				

Search Committee:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
4	Yvonne Portillo	Counselor	Associate Dean of Equity and Special Programs Search Committee	Full-time Faculty At-Large	N/A

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current Fall 2024 vacancies. Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
- Academic Senate
 - Cosmetology | 2023-26
 - Senator designee to DCC Technology Subcommittee | 1st & 3rd Fridays: 9am - 10:30pm via Zoom
 - Council for Curriculum & Instruction (CCI)
 - Art | 2024-26
 - Distance Education Advisory Committee (DEAC)
 - Criminal Justice | 2024-27
 - ELL & ESL | 2024-27
 - Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
 - Computer Science | 2023-26
 - Cosmetology | 2022-25
 - Criminal Justice | 2022-25
 - ELL & ESL | 2023-2026
 - Kinesiology, Health, PE, Athletics | 2023-26

- Library | 2024-27
- College Technology Committee
- DEAC rep | 2023-25

IV. GUEST REPORTS & UPDATES *(max 5-10 minutes per item; 10-15 minutes total)*

- A. ASGWC Report – Samantha Sarmiento, ASGWC Vice President of Student Advocacy (no report)

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

A. 2023-25 Program Review Faculty Prioritization Mid-Cycle

1. [Revised Fall 2024 Mid-Cycle Rankings](#) – Damien Jordan, AS President

President Jordan presented the revised Rankings which incorporated Auto Technology and Cosmetology as approved during the previous meeting, and indicated that no changes were made to the Nursing positions. The Rankings included their two original positions plus two mid-cycle positions.

- Senator P. Nguyen explained the needs of the Nursing department resulting in Senators disagreeing with program needs vs extenuating circumstances during mid-cycle. VP Bouzar noted that if Nursing is selected for hiring, the specializations would be the decision of the college president and the Nursing department, regardless of how those specialties ranked on the AS list.
- Senator Uchlik expressed concern about the rankings process stating her ratings were cancelled due to an error on her hierarchy scores for Nursing. She indicated that Senators left the last meeting feeling confused about the Nursing positions. Patty Fonseca clarified that the hierarchy requirements were stated on the instructions sent to the Senators as well as on the ratings form and that any incomplete ratings could not be used in the final ranking. President Jordan reminded that the vote at the previous meeting was the approval to incorporate Auto and Cosmetology and that Nursing had been asked to clarify their positions, which are reflected in today's Rankings.
- Senators agreed with the need to reassess the Faculty Prioritization process regarding programs with accreditation and other board/licensing requirements and expressed support of reranking each year due to changes in program needs. VP Bouzar extended the opportunity for Senators to join the PR Assessment Work Group.
- President Jordan announced a vote by general consent. Hearing no objections, the revised Fall 2024 Mid-Cycle Rankings were approved.

2. Faculty Hiring update – Meridith Randall, President (1:15 p.m.)

President Randall presented her faculty hiring recommendation as noted here: [President Faculty Hiring Memo-Dec2024](#). Highlights:

- “District will entertain requests for permanent full-time faculty based on accreditation or licensing requirements, or “program need.” While “need” has not been defined, the discussion among the Presidents and Chancellor has focused on inability to find part-time faculty; ability to expand if a full-time faculty member is hired; and inability to meet student demand with the current full-time faculty”.
- She is “planning to bring forward the following four positions: Auto and Cosmetology, which are currently filled with full-time temporary faculty; Transfer Counselor; and Sociology (Ethnic Studies)”.
- “this month a private foundation will be announcing that we are receiving a three-year \$3.5 million grant to support the nursing program. We expect to use part of that funding for nursing faculty and will be working with human resources on how to fund full-time faculty with grant funding”.
- “I will not be bringing forward Communication although it tied for first in the ranking. I did bring it forward last year, but because part-time faculty are available, it was not considered to have sufficient “need.” However, I will work with the VPI on providing some kind of additional support for the department to alleviate the burden of managing many part-time faculty”.

- President Randall agreed with President Jordan’s recommendation to request a one-year temporary full-time faculty hire for Communication Studies to assist with curriculum issues.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
- B. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

- A. AS President’s Report – Damien Jordan
President Jordan reported the AS received interest from faculty for the DE POCR Coordinator and ZTC/OER Coordinator. In consultation with the Office of Instruction, he anticipates the final candidates could be announced next week. The AS appointees to the PVR Committees are expected to be included on the next meeting consent agenda.
- B. AS Vice Presidents’ Reports – Pete Bouzar (no report) and Justin Smith (no report)
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair (no report)
- D. Institute for Professional Development (IPD) – Kate Green, Chair (no report)
- E. Distance Education Advisory Committee (DEAC)
- F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
Senator Lavarini reported the following:
 - The District Evaluation Workgroup has been working on updating the evaluation forms and process. The intent is to create one form for all modalities, add the required DEIA components, and add guidance for each of the categories to clarify what is being asked by each of the questions.
 - The workgroup is recommending a training session developed jointly by the union (CFE and Coast CCA) and management once the new forms are reviewed and accepted by all the parties via negotiation. Theresa asked for feedback and received the following:
 - While the senators understand the need to review the new forms and process, they would prefer the training to not to be like the EEO training (every two years). Perhaps it could be required initially for all those involved in evaluations.
 - Thereafter, modules for specific aspects of the evaluation process and forms could be made, recorded, and made available for the evaluators when they need a refresher.
 - Both OCC and Coastline Academic Senates voted to support the GWC Lab-Lecture Parity Resolution, and the union appreciates the support the senates are giving the faculty on this joint issue that impacts both instruction and compensation.
- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 1:35 p.m.

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350
(Contact the Foundation Office to submit donations)
- B. Senate Sympathy and Salutations Fund – *(Senators may contact the Foundation Office to submit donations)*
- C. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines *(rely primarily)*
 2. Degree and certificate requirements *(rely primarily)*
 3. Grading policies *(mutually agree)*
 4. Educational program development *(rely primarily)*

5. Standards or policies regarding student preparation and success (*rely primarily*)
6. District and college governance structures, as related to faculty roles (*mutually agree*)
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
8. Policies for faculty professional development activities (*rely primarily*)
9. Processes for program review (*rely primarily*)
10. Processes for institutional planning and budget development (*mutually agree*)
- . Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)