



ACADEMIC SENATE MINUTES

Tuesday, November 12, 2024

1:00 p.m. – 3:00 p.m.

Change of venue: MEETING LOCATION: MPR 100

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/84934648543> Meeting ID: 849 3464 8543
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

**** ACADEMIC SENATE MEMBERS – bring your laptop or other device for the ISER breakout session ****

ACADEMIC SENATE ROLL CALL	
Bold = Executive Board ■ Strikethrough = absent ■ <i>Italics</i> = Zoom ■ Zoom guest = not counted towards quorum	
Jennifer Bailey , CCI Chair	Mike McCarthy - Criminal Justice
Amanda Best - Arts	Nikki Nguyen – Classified Senate (<i>non-voting</i>)
Pete Bouzar - Vice President; Mathematics & Engineering	Phuong Nguyen – Nursing/Health Professions
Dawn Brooks - Performing Arts	Teresa Nguyen – ELL & ESL
Annamaria Crescimanno - Biological Sciences	Joel Powell - Social Sciences
Laura Duvall - Psychology	Tiffany Ruggeri (Comm Studies) - Part-time Faculty At-large
Matthew Flesher - Kinesiology, Health Ed, Athletics	Samantha Sarmiento – ASGWC (non-voting)
Sara Ghadami – Computer Science	Matthew Shimazu - Physical Sciences
Kate Green - IPD Chair	Justin Smith – Vice President; History & Education
Damien Jordan – President; Counseling & EOPS	Julie Terrazas – Library
John Kasabian - Auto Tech, Digital Arts, Drafting (Zoom guest)	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Aleksandra Uchlik - Business, Account, Marketing, Management
Theresa Lavarini - English	VACANT - Cosmetology
Noah Levin – Liberal Arts & Culture	VACANT – Distance Education Coordinator

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:08 p.m.
- B. Welcome Guests
 - 1. Faculty representatives for the Q&A Session (1:15 p.m.)
 - 2. Lauren Davis Sosenko, Dean of Institutional Effectiveness & Dual Enrollment (2:00 p.m.)
- C. Approval of the Agenda and Minutes
 - 1. Agenda – November 12, 2024. **MOTION** by Senator Lavarini to approve the agenda. Seconded by VP Bouzar. Hearing no objections, the agenda was approved.
 - 2. Minutes – October 22, 2024 (Tabled to the next meeting).

- D. Announcements, Congratulations, and Appreciation
- President Jordan congratulated the (60) full-time and part-time recipients of this month’s Faculty Excellence Awards recognized this month by the ASGWC.
 - Senator Lavarini informed on the passing of Trustee Jerry Patterson on November 8, 2024.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

MOTION by VP Bouzar to approve the consent agenda. Seconded by Senator Duvall. Hearing no objections, the agenda was approved.

- A. Appointment of the following faculty members to campus committees:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Jon Holland	Cosmetology	CCI	Cosmetology	2024-26
2	Elizabeth Shiroishi	English	DEAC	English -replacing Paul Tayyar	2024-26
3	Nick Mitchell	Kin, Health, PE, Athletics	Vision 2030 Facilities Master Plan Workgroup	Full-time Faculty At-Large	N/A

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current Fall 2024 vacancies. Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
- Academic Senate
 - Cosmetology | 2023-26
 - Senator designee to DCC Technology Subcommittee | Fridays: 11 am - 12:30 pm via Zoom
 - Council for Curriculum & Instruction (CCI)
 - Art | 2024-26
 - Distance Education Advisory Committee (DEAC)
 - Distance Education Coordinator | 2024-25
 - Criminal Justice | 2024-27
 - ELL & ESL | 2024-27
 - Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
 - Computer Science | 2023-26
 - Cosmetology | 2022-25
 - Criminal Justice | 2022-25
 - ELL & ESL | 2023-2026
 - Kinesiology, Health, PE, Athletics | 2023-26
 - Library | 2024-27
 - College Technology Committee
 - DEAC rep | 2023-25

IV. GUEST REPORTS & UPDATES (*max 5-10 minutes per item; 10-15 minutes total*)

- A. ASGWC Report – Samantha Sarmiento, ASGWC Vice President of Student Advocacy (absent)
- B. [Distance Education and Peer Online Course Review Coordinator MOU](#) and [ZTC OER Coordinator MOU](#) [Information item] - Jennifer Kalfsbeek-Goetz, Vice President of Instruction

VP Kalfsbeek-Goetz presented the MOUs for the DE & POCR Coordinator and ZTC OER Coordinator. The positions are each for a Spring 2025 term and will reopen for a full term during the regular election cycle.

V. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

1. Program Review Mid-Cycle Faculty Prioritization Q&A Session (4 minutes each with 1 minute gap)
President Jordan instructed on the Q&A process. Four minutes were allotted per discipline to reply to questions from Senators regarding their Faculty Requests.

President Jordan reviewed the Ratings process. Senators will receive emailed instructions following the meeting including links to access all documents. He reviewed the Ratings form, scoring criteria, deadlines, and directed Senators to the Faculty Prioritization Teams site to access the Faculty Requests. A link to the Q&A video will be sent to the Senators.

- 1:15 p.m. – Nursing 1 – Advanced Medical/Surgical/Geriatric, Robert Nguyen
 - 1:20 p.m. – Nursing 2 – Medical/Surgical/Mental Health, Robert Nguyen
 - 1:25 p.m. – Nursing 3 – Medical/Surgical/Geriatric, Robert Nguyen
 - 1:30 p.m. – Cosmetology, Jon Holland
 - 1:35 p.m. – Library, Julie Terrazas or Alana Krause
 - 1:40 p.m. – English, Theresa Lavarini
2. Faculty Prioritization Timeline
 - Nov 12, 2024 – Q&A Session
 - Nov 15, 2024 – Deadline = Extenuating Circumstances due by 11:59 p.m.
 - Nov 15, 2024 – Q&A Faculty reps = Search Committee membership due to Senate Office
 - Nov 20, 2024 – Senator Ratings due by 11:59 p.m.
 - Nov 26, 2024 – AS review & approval of Faculty Prioritization Incorporated Rankings
 - Dec 3, 2024 – Special Meeting. President Randall announces faculty hiring decision.

VI. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

Academic Senate members bring your laptops or other device for the ISER breakout session.

A. ISER, 1st Reading – Lauren Davis Sosenko, Dean of Institutional Effectiveness & Dual Enrollment (2:00 p.m.)

President Jordan divided the Senators into smaller groups. Lauren Davis Sosenko presented the first reading of the ISER and led the Senators in a review of the ISER and Index of ISER Evidence. Senators were asked to share the ISER with their disciplines and provide feedback using the [link](#).

1. [ISER-GWC-Draft](#), November 4, 2024
2. [ISER Evidence Index.docx](#) - Printed copies will be provided.
3. [Provide your feedback: ISER-Nov 4, 2024 Draft](#)
4. [ISER Timeline](#)

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

A. AS President's Report – Damien Jordan

- President Jordan reported on the EBoard's attendance at the ASCCC virtual Fall Plenary. The voting results of the Fall 2024 Plenary Resolutions will be sent to the Senators. He reported on a proposal from all the Academic Senates and a forceful complaint about legislators encroaching on faculty purview in AB 1705. On behalf of curriculum, he reported support of a resolution pausing common course numbering until articulation can be worked out.
- He reported the GWC Resolution on Lab-Lecture Pay Parity was submitted to the BOT. Chancellor Yamamura and Trustee Prinsky responded by thanking the AS for the resolution and stating they look forward to learning more about this and for OCC's and CCC's statements.

B. AS Vice Presidents' Reports – Pete Bouzar and Justin Smith

- VP Bouzar reported on a Fall Plenary session on AI agents.
- VP Smith reported the Faculty Handbook update is almost completed.
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair (absent)
- D. Institute for Professional Development (IPD) – Kate Green, Chair
 - Chair Green reported the IPD Faculty Excellence Awards work group partnered with ASGWC this month. She expressed appreciation to Ms. Sarmiento, ASGWC representative, for her fantastic job overseeing the nomination process.
- E. Distance Education Advisory Committee (DEAC)
 - [Distance Education and Peer Online Course Review Coordinator MOU](#)
 - [ZTC OER Coordinator](#)
- F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
 - Senator Lavarini acknowledged the passing of Trustee Patterson.
- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 2:51 p.m. in dedication to Trustee Patterson.

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 - Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)