



ACADEMIC SENATE MINUTES

Tuesday, September 10, 2024

1:00 p.m. – 3:00 p.m.

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://cccd-edu.zoom.us/j/84934648543> Meeting ID: 849 3464 8543

Meeting documents are also available in the [AS SharePoint](#) (CCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board) (strikethrough = absent)

Jennifer Bailly, CCI Chair	Noah Levin – Liberal Arts & Culture
Amanda Best - Arts	Mike McCarthy - Criminal Justice (<i>pending consent</i>)
Pete Bouzar - Vice President; Mathematics & Engineering	Nikki Nguyen – Classified Senate (<i>non-voting</i>) (<i>pending consent</i>)
Dawn Brooks - Performing Arts	Phuong Nguyen – Nursing/Health Professions
Annamaria Crescimanno - Biological Sciences	Teresa Nguyen – Noncredit & ESL
Laura Duvall - Psychology	Joel Powell - Social Sciences
Matthew Flesher - Kinesiology, Health Ed, Athletics	Tiffany Ruggeri (Comm Studies) - Part-time Faculty At-large
Sara Ghadami – Computer Science	Samantha Sarmiento – ASGWC (non-voting)
Kate Green - IPD Chair	Matthew Shimazu - Physical Sciences
Jon Holland - Cosmetology	Justin Smith – Vice President; History & Education
Damien Jordan – President; Counseling & EOPS	Julie Terrazas - Library
John Kasabian - Auto Tech, Digital Arts, Drafting	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Aleksandra Uchlik - Business, Account, Marketing, Management
Theresa Lavarini - English	VACANT – Distance Education Coordinator

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:00 pm.
- B. Welcome Guests
 1. Welcome new AS members:
 - Mike McCarthy, Senator – Criminal Justice (*pending consent*)
 - Phuong Nguyen, Senator – Nursing/Health Professions
 - Joel Powell, Senator – Social Sciences
 - Jennifer Bailly – CCI Chair
 - Samantha Sarmiento, ASGWC Vice President of Student Advocacy
 - Nikki Nguyen, Classified Senate
 2. Denice Koen, Director of Public Safety (1:10 p.m.)
 3. Lauren Davis Sosenko, Institutional Research, Planning, Grants & Dual Enrollment (1:20 p.m.)
- C. Approval of the Agenda and Minutes

1. Agenda – September 10, 2024. **MOTION** by VP Bouzar to approve the agenda as presented. Seconded by Senator Crescimanno. Hearing no objections, the motion was approved.
2. [Minutes – May 14, 2024](#). **MOTION** by Senator Crescimanno to approve the minutes as presented. Seconded by VP Bouzar. Hearing no objections, the motion was approved.

D. Announcements, Congratulations, and Appreciation

1. Congratulations to Senator Kasabian for receiving the “Challenging Spirit” award by the Honda PACT team.
2. Congratulations and welcome to our new GWC full-time faculty:
 - Jacob Hamrick, Auto Tech (one-year temporary faculty)
 - Michael McCarthy, Criminal Justice
 - Nicole Clement, Nursing
3. Congratulations to GWC faculty receiving tenure:
 - Leslie Bitong, Dance
 - Teresa Nguyen, ELL/Noncredit
 - Joel Powell, Political Science
4. Congratulations to GWC faculty for their years of service:
 - Damien Jordan, Counseling – 25 years
 - Ailene Nguyen, Counseling – 25 years
 - Michelle Sambrano, Counseling EOPS – 25 years
 - Yvonne Portillo, Counseling - 20 years
 - James Almy, Physical Sciences – 15 years
 - Kate Green, Chemistry – 15 years
 - Leilani Johnson, Kinesiology, Health, PE, Athletics – 15 years
 - Bill Lawler, Kinesiology, Health, PE, Athletics – 15 years
 - Jimmy Nguyen, Counseling – 15 years
 - Nikki Plaster, Biology – 15 years
 - Alice Rivera, Accounting – 15 years
 - Jennifer Bailly, Economics – 10 years
 - Michael Russell, Auto Tech – 10 years
 - Natalie Dalton, Nursing – 5 years
 - Amy Jennings, Psychology – 5 years
 - Heather Kelley, Communication Studies – 5 years
 - Matthew Shimazu, Chemistry – 5 years
 - Mujib Tahir, English – 5 years
 - Stephanie Tanio, Biology – 5 years
 - Cristina Tiernes Cruz, Spanish – 5 years
 - Nam Vu, Biology – 5 years
5. ASCCC Fall Plenary, November 7-9, 2024 in Visalia, CA. Senators interested in attending may complete the [CAR form](#) and submit it to the Senate Office by September 13 to qualify for advanced payment of their registration.
6. Academic Senate group picture will take place at the end of the next meeting.

- E. Opportunity for Public Comment (3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

II. CONSENT AGENDA

VP Bouzar instructed on the AS appointment to committees process, the consent agenda, and Robert’s Rules of Order that enables Senators to remove an item from the consent agenda and request that it be discussed and voted on separately or to table it to a future meeting.

Consent item #49 - CFE President Schneiderman provided clarification on the addition of an out-of-discipline faculty member from OCC to a GWC tenure review committee.

President Jordan thanked Senator Duvall for volunteering to serve on the Search Committee for the Vice President of Administrative Services in consideration of the AS role in a near vote of no confidence in this VP position in Spring 2023.

MOTION by VP Bouzar to approve the consent agenda as presented. Seconded by Senator Duvall. Hearing no objections, the motion was approved.

A. Appointment of the following faculty members to:

CAMPUS COMMITTEES:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Damien Jordan	Counselor (AS Pres)	DCC	AS President	2024-25
2	Pete Bouzar	Mathematics (AS VP)	DCC Budget Subcommittee	AS designee	2024-25
3	Pete Bouzar	Mathematics (AS VP)	Budget Council	AS designee co-rep (replaced Noah Levin)	2024-25
	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
4	Justin Smith	History (AS VP)	Budget Council	AS designee co-rep (with VP Bouzar)	2024-25
5	Justin Smith	History (AS VP)	Planning Council	AS designee co-rep (with Pres. Jordan)	2024-26
6	Erin Craig	Mathematics	Planning Council	CIL	2024-25
7	Noah Levin	Philosophy	DCC BP/AP Subcommittee	AS designee	2024-26
8	AJ Edmonds	Computer Science	College Tech Committee	CTE	2024-26
9	Michael McCarthy	Criminal Justice	Academic Senate	Criminal Justice	2024-26
10	Alana Krause	Librarian	Academic Senate	Library Pro tem appointee for Julie Terraza on 9/24 & 10/8/24)	N/A
11	Nikki Nguyen	Classified Staff	Academic Senate	Classified Senate (non-voting)	2024-25
12	Michael McCarthy	Criminal Justice	CCI	Criminal Justice	2024-26
13	Tiffany Ruggeri (PT)	Communication Studies	CCI	Communication Studies	2024-26
14	Mike Russell	Auto Tech	DEAC	Auto Tech, Dig Arts, Drafting	2024-27
15	Mark Thomason	Physics	DEAC	Physical Sciences	2024-27
16	Jason Sheley	Philosophy	DEAC	Liberal Arts & Culture	2024-25
17	Maryam Khakbazan	Mathematics	DEAC	Mathematics/Engineering Sub for Annette Park - F2024 leave	Sub F2024
18	Monica Jovanovich	Art	DEAC	Art - Sub for Amy Runyen - F2024 Sabbatical Leave	Sub F2024
19	Barbara Miyadi	Nursing	IPD	Nursing/Health Professions	2024-25
20	Alice Rivera	Accounting	Prof Dev Advisory Comm	Full-time Faculty At-Large	SP2025-26
21	Cecelia Galassi	English	DEIA Committee	Faculty Member At-Large	2024-25
22	Keisha Cosand	English	Starfish Pilot Advisory Group	ENGL 100 ENGL 110	N/A
23	Mark Meskal (PT)	English		ENGL 100	
24	Jax Pham (PT)	English		ENGL 100	
25	Elizabeth Shiroishi	English		ENGL 100 (async)	
26	Cecelia Galassi	English		ENGL 100S (16wk) ENGL 110 (16wk)	
27	Theresa Lavarini	English		ENGL 110 (12wk)	
28	Sacha Moore	English		ENGL 110 (2nd-8wk ONL)	
29	Criss Vo (PT)	English		ENGL 110 (dual enrollment)	
30	Jessica Patapoff	English		ENGL 100S	

31	Erin Craig	Mathematics		MATH G115 (16wk ONL)	
32	Pete Bouzar	Mathematics		MATH G160 (1st-8wk) MATH G160 (2nd-8wk) MATH G160 (F2F)	
33	Shawn Taylor	Mathematics		MATH G160 (Mid-8wk) MATH G180 (16-wk)	

SEARCH COMMITTEES:

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
34	Tasha Chambliss	Cosmetology	Search Committee – Cosmetology Faculty Hiring (one-year temporary FT faculty)	(3) Full-time Faculty	2024
35	Jon Holland				
36	Evangelina Rosales				
37	Yvonne V. Portillo	Counseling	Search Committee - Associate Dean of Equity & Special Prog.	(2) Full-time Faculty	2024
38	Laura Duvall	Psychology	Search Committee - Vice President of Admin Svs.	(2) Full-time Faculty	2024
39	Derrick Watkins	Criminal Justice			
40	Phuong Nguyen	Nursing	Search Committee – Director College Foundation & Community Relations	(1) Full-time Faculty	2024

EQUIVALENCY COMMITTEES: [\[AP 7902 FSA, Minimum Qualifications & Equivalency\]](#)

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
41	Maryam Khakbazan	Mathematics	District Equivalency Oversight Committee	(2) GWC Full-time Faculty	2024-26
42	Derrick Watkins	Criminal Justice			2024-26
43	Jon Holland	Cosmetology	District Equivalency Committee - Cosmetology	GWC Discipline Faculty	2024-26
44	Evangelina Rosales			GWC Discipline Faculty	2024-26
45	Bern Baumgartner (CTE)			GWC Faculty from related area	2024-25
46	Bern Baumgartner	Business	District Equivalency Committee – Accounting	(1) GWC Faculty Member	2024-26
			District Equivalency Committee – Banking & Finance	(1) GWC Faculty Member	2024-26
			District Equivalency Committee - Business	(1) GWC Faculty Member	2024-26
			District Equivalency Committee - Management	(1) GWC Faculty Member	2024-26
			District Equivalency Committee - Marketing	(1) GWC Faculty Member	2024-26
			District Equivalency Committee – Small Business Development (Entrepreneurship)	(1) GWC Faculty Member	2024-26

TENURE REVIEW COMMITTEES: [\[Article VIII. Evaluation of Faculty Members\]](#)

	FACULTY	IN-DISCIPLINE	OUT-OF-DISCIPLINE	SEARCH COMMITTEE	TERM
47	Nicole Clement, Nursing	Amy Rangel	James Almy (Physical Science)	Diep Pham (Nursing)	2024-28

48	Rachel Zacharia, Business	N/A	N/A	Heather Kelley, Comm Studies - Replace Alice Rivera (Sabbatical Leave)	2024-25
	FACULTY	IN-DISCIPLINE	OUT-OF-DISCIPLINE	OUT-OF-DISCIPLINE	TERM
49	Michael McCarthy, Criminal Justice	Derrick Watkins	Natalie Dalton (Nursing)	Candy Pettus (Sociology-OCC)	2024-28
	Note: GWC = one FT Tenured CJ faculty member. Per HR, CFE recommendation is for a Sociology instructor to serve as a second non-discipline member. Since GWC Sociology instructor is tenure-track, the recommendation is to appoint a Sociologist from OCC.				

EVALUATION PANEL: Temporary One-Year Full-time Faculty Member

	NEW FACULTY	DEPARTMENT CHAIR	FACULTY MEMBER	TERM
50	Jacob Hamrick, Auto Tech	Michael Russell	Max Brinkman-Marheine	2024-25

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current Fall 2024 vacancies. Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
- Academic Senate – Senator designee to DCC Technology Subcommittee | Fridays: 11am-12:30pm via Zoom
 - Council for Curriculum & Instruction (CCI)
 - Art | 2024-26
 - Cosmetology | 2023-26
 - Distance Education Advisory Committee (DEAC)
 - Distance Education Coordinator | 2024-25 [MOU](#)
 - Criminal Justice | 2024-27
 - Noncredit & ESL | 2024-27
 - Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
 - Computer Science | 2023-26
 - Cosmetology | 2022-25
 - Criminal Justice | 2022-25
 - Kinesiology, Health, PE, Athletics | 2023-26
 - Library | 2024-27
 - Noncredit & ESL | 2023-2026
 - College Technology Committee
 - DEAC rep | 2023-25

IV. GUEST REPORTS & UPDATES (max 5-10 minutes per item; 10-15 minutes total)

- A. ASGWC Report – Samantha Sarmiento, ASGWC Vice President of Student Advocacy (no report)
- B. Building Marshal Program Overview [[PowerPoint](#)] and The Great Shakeout – Denice Koen, Director of Public Safety (1:10 p.m.)
Director Koen reported on the Building Marshal Program and informed on the faculty opt-out options during the Great Shake-Out on October 17, 2024.
- C. Program Review Annual Report Timeline - Lauren Davis Sosenko, Institutional Research, Planning, Grants & Dual Enrollment (1:20 p.m.)
Lauren reported on the Annual Plan that will be due on October 4, 2024. Requests for funding including Faculty Requests, Classified Requests, and Facilities/Equipment/Technology/Other Funding Requests are also

due on that day. The Annual Plan Fall 2024 will be distributed to the campus today followed by a second email with the links to submit via NextGen. President Jordan informed the AS plans to distribute the AS Fall 2024 Annual Report/Faculty Requests Timeline. Additional information if forthcoming.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

1. [2024-25 Academic Senate Goals and Action Items](#) – Damien Jordan, AS President

President Jordan reviewed the AS 2024-25 goals and action items. His focus is remapping the programs to meet Cal-GETC and local Title 5 requirements for the accuracy of the 2025 college catalog. He informed on the first-generation learning community pilot (ISEP) for ENGL G100S and COUN G105 aimed at first-generation college students for increased EOPS participation. Senators may contact the AS EBoard to recommend additional goals or action items.

A Senator inquired on the status of ongoing discussions post-guided pathways with the administration and the campus, noting continued work to be done. VP Bouzar recommended it be part of the Strategic Plan. President Jordan emphasized the need for these conversations regarding meeting financial targets while focusing on student success.

President Jordan affirmed the need to resolve the DE Coordinator vacancy in light of the increase in distance education post-pandemic, accreditation, and RSI. Senator Duvall raised concerns about (3) LHE on the MOU and informed that it was (6) LHE during her term as the DE Coordinator in 2018-20. CFE President Schneiderman shared the union's perspective regarding the disproportionate compensation. The MOU can be modified with the assistance of the AS's continued advocacy and upon request from the college president or vice president to increase the compensation. Senator Lavarini endorsed the option of release time. President Randall referred to the 50% Law. She noted that if the position should receive significant release time, she would like to see much progress on RSI. A point was raised noting the number of manager positions hired at District. President Randall stated that the DE Coordinator position had been added to the AIC agenda.

2. Starfish update – Damien Jordan, AS President

President Jordan reported on the work of the Starfish Advisory Group and the need to determine the proper response time for flags raised during 8-week and 16-week courses. VP Bouzar informed on the progress of the current pilot with math and English faculty of select courses.

3. CCI Task Forces update (AB 1111 TF, Area E TF, WEE TF) – Jennifer Bailly, CCI Chair

Chair Bailly reported that the CCI Task Forces are being disbanded and that the main body will continue the work. She provided an update on curriculum, discussed the impact of recent legislation, compliance issues, emphasized the need for collaborative and interdisciplinary work, and offered to meet with the disciplines to review their curriculum. CurricUNET will be phased out in the summer and replaced with a new program.

B. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

A. AS President's Report – Damien Jordan

- President Jordan reported that per the BOT, Panopto will be renewed through August 2026. Senator Duvall informed Canvas Studio for community colleges is available for free from the Chancellor's

- Office. She recommended recording videos on this platform since Panopto will no longer be in use in two years. Canvas Studios can convert Panopto videos.
- First drafts of accreditation work group reports are due mid-October. A first reading of the accreditation report is expected in November.
 - CCD Chairs were asked to review the District’s Equivalency Committees and update the list of faculty members where needed. Membership will be AS appointed at a future meeting.
 - President Jordan will be participating as a data coach this year for Institutional Research in preparation for the dashboards for the next Program Review cycle.
 - He reported that CSULB now considers GWC a local school for transfer applicants. Students will receive local preference for admission consideration starting with the Fall 2025 admission cycle.
- B. AS Vice Presidents’ Reports – Pete Bouzar and Justin Smith
- VP Bouzar reported on the Budget Council and will share their annual budget development cycle at the next meeting. He will attempt to align it with Program Review and the Annual Report Faculty Requests.
 - VP Bouzar reported on his recent attendance at a webinar on accreditation with an emphasis on meeting RSI requirements. ACCJC will randomly sample 5% of our courses, of which 85% must be in compliance. VP Bouzar will share the rubric with the Senators. Faculty may not use AI/computer-generated responses for their RSI.
 - President Jordan stated that hybrid courses, which include an in-person component, will be considered in-person courses. This gives us an advantage in being able to prepare for the possibility of them being classified as online courses in the future.
 - A Senator raised concern with RSI and lab courses.
 - VP Smith informed he attended the ASCCC Faculty Leadership Institute and will be attending Fall Plenary.
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair (no report)
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- Chair Green informed the IPD is providing up to \$2,200 in annual funding this year to attend conferences and/or to complete classes. Projects outside of a faculty member’s teaching may qualify for Alternative Methods funds. Apply early to reserve your funds. Easier to cancel your application versus applying and funds have been depleted. IPD offers funds to support catering and materials for a department symposium.
- E. Distance Education Advisory Committee (DEAC) – [[AP 4105 Distance Education](#)] – Noah Levin, Senator
- Senator Levin reported on the DCC BP/AP Subcommittee and presented the proposed revisions for AP 4105. Senators may email him with their feedback.
- F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
- President Schneiderman informed CFE provides financial relief funds to members in need of emergency assistance due to the recent fire zone evacuations.
 - The contract ratification vote is in process, and he encouraged all members to vote. A contract review session will take place today in the MPR.
 - He shared his Yes vote for lab factoring and changing the units for curriculum. He stated it is a great opportunity for the Academic Senates, union, and faculty collaboration.
 - President Schneiderman reported on the health insurance program for part-time faculty. Part-time faculty will receive additional information from CFE this week.
 - Senator Duvall expressed appreciation to the CFE team for the number of hours and contributions to the contract negotiation process.
 - Senator Lavarini encouraged faculty participation in the vote to ratify the BOT seats. Trustee Patterson is retiring. CFE endorsed candidate Phu Nguyen. He is also supported by Trustees Moreno and Patterson. CFE also endorsed Trustee Lorraine Prinsky, who is running unopposed. Trustee Mary Hornbuckle is running unopposed and has not asked for any endorsement.

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 2:21 pm.

IX. INFORMATION ITEMS

- A. [The Extra Mile](#) – GWC Foundation partnership with the Academic Senate to raise funds for faculty-led field experiences for students. Donate now!
- B. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350
(*Contact the Foundation Office to submit donations*)
- C. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- D. 10+1 Senate Purview
 - 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 - 2. Degree and certificate requirements (*rely primarily*)
 - 3. Grading policies (*mutually agree*)
 - 4. Educational program development (*rely primarily*)
 - 5. Standards or policies regarding student preparation and success (*rely primarily*)
 - 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 - 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 - 8. Policies for faculty professional development activities (*rely primarily*)
 - 9. Processes for program review (*rely primarily*)
 - 10. Processes for institutional planning and budget development (*mutually agree*)
 - Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)