ACADEMIC SENATE MINUTES

Tuesday, April 22, 2025
1:00 p.m. – 3:00 p.m.
MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: https://cccd-edu.zoom.us/j/82961502402 | Meeting ID: 829 6150 2402
Meeting documents are also available in the AS SharePoint (CCCD login required)

Mission: The Golden West College Academic Senate's mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the Academic Senate for California Community Colleges.

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate's discretion to maintain a record of the proceedings. Agendas and minutes will be archived online through the Academic Senate's SharePoint. (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL	
Bold = Executive Board ▪ ~~Strikethrough~~ = absent ▪ *Italics* = Zoom ▪ *Zoom guest* = not counted towards quorum	
~~**Jennifer Bailly**~~**, CCI Chair**	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Arts	Teresa Nguyen – ELL/ESL/GED
Pete Bouzar - Vice President | Mathematics & Engineering	Cat Ponsford – Cosmetology (PT)
Dawn Brooks - Performing Arts	Joel Powell - Social Sciences
Annamaria Crescimanno - Biological Sciences	Tiffany Ruggeri (Comm Studies) - Part-time Faculty At-large
Laura Duvall - Psychology	Samantha Sarmiento – ASGWC *(non-voting)*
Matthew Flesher - Kinesiology, Health Ed, Athletics	~~Matthew Shimazu~~ - Physical Sciences
Kate Green - IPD Chair	*Justin Smith* **– Vice President | History & Education**
Damien Jordan – President | Counseling & EOPS	~~Julie Terrazas~~ – Library
John Kasabian - Auto Tech, Digital Arts, Drafting	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Aleksandra Uchlik - Business, Account, Marketing, Management
Theresa Lavarini – English	~~Michelle Veyette~~ (English PT) – Distance Education Coordinator *(non-voting)*
Noah Levin – Liberal Arts & Culture	Derrick Watkins - Criminal Justice
Nikki Nguyen – Classified Senate *(non-voting)*	VACANT – Computer Science

I.   PRELIMINARY MATTERS

A. Call to order – Damien Jordan, AS President
President Jordan called the meeting to order at 1:00 pm.

B. Welcome Guests
1. ~~Claudia Lee, VPSS and Gisela Verduzco, Dean of Counseling (1:10 pm)~~
2. Christina Ryan Rodriguez, Dean of Enrollment Services (1:20 pm)
3. Dr. Andre Manukyan, Associate Dean of Equity (1:30 pm)
4. Dr. Richette Bell, Director of Enrollment Services (1:40 pm)
5. Lauren Davis Sosenko, Dean of Institutional Effectiveness and Dual Enrollment (1:50 pm)
    6.
C. Approval of the Agenda and Minutes
1. Agenda – April 22, 2025. President Jordan requested to amend the agenda to table the Starfish update to the next meeting due a scheduling conflict. **MOTION** by Senator Kelley to amend the agenda as requested. Seconded by Senator Best. Hearing no objections, the motion passed.

2. Minutes – April 8, 2025. **MOTION** by Senator Lavarini to approve the minutes as presented. Seconded by Senator Kelley. Hearing no objections, the motion passed.

D. Announcements, Congratulations, and Appreciation
   1. Senator Best announced that the student art show opens today from 4 - 6 pm, featuring 120 pieces of artwork.
   2. Senator Nguyen informed the Nursing Department's Simulation lab reopening will be on April 30 from 4 – 6 pm. All are welcome to attend.
   3. Dean Ryan Rodriguez announced that Summer registration opened on April 7, and Fall registration will take place in May.
   4. President Jordan informed he attended the MOU signing with Cal State Fullerton and noted it was especially meaningful due to the GPA admission requirement being lowered from 3.0 to 2.8 for ADT students, making more students eligible for admission.
   5. President Jordan announced that elections for Department Chairs are in progress and requested the faculty's participation to submit their votes.

E. Opportunity for Public Comment *(3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

A. Appointment of the following faculty members to campus committees:

President Jordan informed that the Dean of Counseling requested to add Chad Bowman as an additional manager to the CAP Counselor search committee, citing his direct supervisory role over the position. **MOTION** by Senator Best to approve the consent agenda as presented. Seconded by Senator Lavarini. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	**Nam Vu**	Biology	**Sustainability & Facilities**	Quadrant 4 – Math & Science, Forum I, Swap Meet Office, Public Safety, Nursing, Bldg 26 (old CJ), Bldg 33 (Annex), Administration, Business, RCJTC, Q4 Grounds & Parking	2025-27
2	**Michelle Sambrano**	Counseling-EOPS	**Search Committee – Director of EOPS**	Full-time Faculty	SP2025
3	**Armando Garcia**				
4	**Bill La**	Counseling-DSPS	**Search Committee – College Autism Program Counselor** (categorically funded)	Full-time Faculty	SP2025
5	**Jimmy Nguyen**	Counseling		Full-time Faculty	
6	**Michael Tran**	Transfer Center Coordinator		Full-time Faculty	
7	**Chad Bowman**	DSPS Director		Additional committee member: Manager	

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.
Visit the Academic Senate's Faculty Service Opportunities webpage to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

A. Call for current Spring vacancies and terms starting Fall 2025.
   Vacancies will remain open until filled. Nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Committee vacancies and nomination spreadsheet

   ▪ Academic Senate | Term: three years (2025-28) unless otherwise specified
      - Classified Senate | 2025-27

- Computer Science | Spring 2025 & 2025-28
  - Council for Curriculum & Instruction (CCI) | Term: three years unless otherwise specified
    - Art | 2023-26
  - Distance Education Advisory Committee (DEAC) | Term: three years unless otherwise specified
    - Criminal Justice | 2024-27
    - ELL/ESL/GED | 2024-27
    - Social Sciences
  - Institute for Professional Development (IPD) | Term: three years unless otherwise specified
    - Automotive Technology, Digital Arts, Drafting | 2024-27
    - Computer Science | 2023-26
    - Criminal Justice | Spring 2025 & 2025-28
    - ELL/ESL/GED | 2023-2026
    - Kinesiology, Health, PE, Athletics | 2023-26
    - Library | 2024-27
    - World Languages | Spring 2025 and 2025-28
  - College Technology Committee | Term: two years unless otherwise specified
    - DEAC rep | Spring 2025 & 2025-27
  - Sustainability & Facilities Committee | Term: two years unless otherwise specified
    - Quadrant 3: Native Garden, LRC, GE, Lang Arts, Bookstore, Student Svs Ctr, Forum II, Music, Communications, Theater, Q3 Grounds & Parking
  - Safety Committee | Term: two years unless otherwise specified
    - Full-time Faculty At-Large

IV.   GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

A. [ASGWC Report](#) – Samantha Sarmiento, ASGWC Vice President of Student Advocacy
   - Ms. Sarmiento reported that ASGWC attended the General Assembly hosted by the Student Senate of California Community Colleges, where they helped pass most of the AB Plus resolutions, including one co-authored by Matthew Gonzalez on securing safe, stable water.
   - She announced the ASGWC's support for a standardized GWC Canvas template, emphasizing that it would improve accessibility and make it easier for students to find important information directly on Canvas rather than navigating the GWC website.
B. ~~Starfish update – Claudia Lee, VPSS and Gisela Verduzco, Dean of Counseling (1:10 pm)~~ Tabled to the next meeting.
C. Student Equity Plan, 1st reading [[PowerPoint](#)] – Christina Ryan Rodriguez, Dean of Enrollment Services (1:20 pm)
   - [2025-28_Student Equity Plan 3.0 Template (Sections 6-10)_AS.docx](#)
   - [Feedback form link](#)
   Dean Ryan Rodriguez presented a first reading of the Student Equity Plan for 2025–2028 that is due to the state by November 30.
   - The plan builds on the campus's internally developed and vetted ISEP (Internal Student Equity Plan), aligning closely with the state's required five equity metrics: successful enrollment, persistence, transfer-level math and English, first-year completion, and transfer rates.
   - The new State Plan 3.0 introduces tighter word limits and a focus on disproportionately impacted (DI) groups, student education plans, counseling, and alignment with Vision 2030.
   - A campus-wide workgroup comprising faculty, managers, classified staff, and executive leadership, collaborated on the draft, informed by prior workshops and campus feedback. Each metric includes three strategies pulled from the ISEP and one universal strategy for all DI groups.
   - Feedback is being collected via a form tied to specific metrics, and revisions will be incorporated into the final draft, which will return for a second reading to the AS on May 13 before being submitted to the board.
   - Friday, April 25, is the Equity Symposium at Coastline College, open to all three colleges, and Dean Ryan Rodriguez will be a keynote speaker.
D. Introduction – Dr. Andre Manukyan, Associate Dean of Equity (1:35 pm)

Dr. Manukyan introduced himself and shared his experience overseeing programs such as Aspire, Umoja, Undocumented Scholars and Dreamer funding, the LGBTQ+ grant, VRC, Basic Needs, SEEP allocation, and the EIA Committee. With 20 years of higher education experience, including roles at the University of Arizona, UMass, and Glendale Community College, he noted bringing a strong background in student life and basic needs services. He emphasized a collaborative approach, a commitment to supporting disproportionately impacted students, and a desire to develop concrete goals after gaining a better understanding of existing systems.

E. Introduction – Richette Bell, Director of Enrollment Services (1:45 pm)
Director Bell introduced herself and shared her extensive experience at institutions like Cal State Long Beach, USC, and Compton College. She emphasized her focus on ensuring institutional compliance with board policies and Title 5 regulations, and her collaborative approach to implementing effective, fair policies.

V.   UNFINISHED DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

A. ISER final review – Lauren Davis Sosenko, Dean of Institutional Effectiveness and Dual Enrollment (1:55 pm)
VPI Kalfsbeek Goetz reported on behalf of Dean Davis Sosenko.
- The goal of the process was to ensure broad campus participation and transparency in drafting the report, aiming for no surprises and full ownership. Originally written by about 20 people, the document ultimately included input from 60–75 individuals.
- Feedback was gathered via meetings and a survey with over 50 responses, all of which were reviewed and addressed.
- While no major changes will be made at this point, minor edits (e.g., punctuation) may still occur. The final draft highlights key outcomes in each section to showcase campus strengths and meet ACCJC requirements.

MOTION by VP Bouzar to approve the second reading of ISER as presented. Seconded by Senator Best. Hearing no objections, the motion passed.

B. Faculty Prioritization Task Force recommendation for 'Program Needs Rubric' discussion – Pete Bouzar, AS Vice President
President Jordan paid special acknowledgment to Senator Crescimanno for her excellent leadership on creating the draft of the rubric. The work group met and reviewed the rubric to guide the recommendations.
- The new rubric for faculty rankings will be based on a 5-point scale. This rubric applies to all faculty requests, including those from unique areas like counseling and libraries, and requires all faculty to rank all positions or forfeit participation.
- The rubric encourages careful evaluation, with no decimals or zeros allowed. Late submissions are not accepted, and rankings will be based on totals, not averages, with ties being accepted if positions are equally important.
- There's still a need for discussion regarding two sections: Curriculum Maintenance Capacity and Supervision & Coordination of Part-time Faculty, as well as on the concept of a "wild card" for extenuating circumstances, such as for new emerging fields or state mandates. The wild card may not receive points but allows flexibility in case of unexpected needs. The current focus is on program-level prioritization, with campus-wide considerations still to be addressed.
- Senators were asked to share the draft with their colleagues and provide feedback.

C. Standardized GWC Canvas template for GWC classes – Damien Jordan, AS President
President Jordan shared that there was positive feedback on the Canvas template idea from both the AS and the DEAC, though there were some concerns as well. He initially planned to propose creating a workgroup within the Senate to further develop the idea and present it to the campus in the fall. However, he stated wanting to gather feedback from CCD first, as they were unable to meet with him the previous day. Additional information is forthcoming.

VI.   NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. Vote in support of OCC's Resolution based on AB1705 – Pete Bouzar, Professor of Mathematics

VP Bouzar reported that the Faculty Association of California Community Colleges sent out a resolution urging college senates and boards of trustees to support changes to the law under AB 1705, which currently allows students to directly enroll in calculus without prerequisite skills, potentially harming their success in math courses.

- OCC has passed this resolution and is seeking support from the Senate to forward it to the Board of Trustees, aiming to influence the state to reconsider the law.
- The Math Department supports the resolution and is asking the Senate to review and support it as well. They hope to forward it collectively from all three colleges to the Board of Trustees to give it more weight.
- Senators were asked to share the resolution with their colleagues and provide feedback. A second reading will take place at the next AS meeting. The Math Department seeks Senate support in this effort.

B. Other Agenda Requests

VII.   STANDING DISCUSSIONS & ACTION ITEMS *(max 5 minutes)*

A. Program Review
B. AI (Artificial Intelligence)
- President Jordan reminded the AI Ready Edu-OCRC 2025 Conference will be taking place on April 25-26 in Irvine.
- VP Bouzar noted that an ACCJC AI webinar is scheduled in June. He will be presenting to the board on the Nectar AI program being used in classes, aiming to showcase practical examples of AI integration in teaching. While the presentation will highlight its capabilities, there's also a call to ensure a balanced perspective is shared, recognizing AI's varied impact across departments.
- Dean Brooks shared that CCC is putting forward an Associate Degree in AI.

C. 10 + 1

VIII.   REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

A. AS President's Report – Damien Jordan
- President Jordan reported the Single District Transcript resolution, previously passed by GWC, will be on the agendas for OCC and Coastline at the beginning of May.
- The EBoard will be attending the ASCCC Spring Plenary at the beginning of May.
B. AS Vice Presidents' Reports – Pete Bouzar (no report) and Justin Smith (no report)
C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair (N/A)
D. Institute for Professional Development (IPD) – Kate Green, Chair
- Chair Green announced that Shawn Taylor, Mathematics, received the Excellence in Leadership and Service Award for April. The ASGWC is accepting nominations from students for the May awards.
E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator (N/A)
F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
Senator Lavarini reported that CFE scholarships are available on a first-come, first-served basis, up to $1,000 for those taking a class or with an immediate family member enrolled, as noted in Rob's recent email. She informed that there's a negotiating meeting today at 4 PM regarding proficiency-based education.
G. Special Reports (as requested by Academic Senate)
DCC BP/AP Subcommittee – Senator Levin reported that there are many upcoming changes due to input from Clery Act consultants. One notable item was regarding attendance.
- While the campus has traditionally said attendance can't affect grades, AP 5070 states that failure to attend may be considered in grading.
- The confusion stems from the definition of "attendance". In this context, it actually refers to participation, not just physical presence. Moving forward, efforts will be made to clarify that "attendance" implies active participation.

- According to AP 5070, a student may be dropped if they miss two consecutive classes, but on campus the more commonly used guideline is that students can be dropped if their lack of attendance severely affects their grade—this approach is seen as more student-centered.
  - Hybrid classes: students doing their assignments weekly—despite not showing up in person or on Zoom—are still considered as attending.
  - In-person: class expectations, especially with labs (e.g., in biology), raise questions about what counts as two consecutive absences.
  - International students in hybrid classes: there's confusion around how international students in hybrid classes meet attendance requirements if they never physically attend but submit work regularly.

Ultimately, participation counts as attendance and may prevent drops, it doesn't guarantee a passing grade. A Senator recommended that hybrid classes should include meaningful on-campus component such as presentations or group works, so students aren't attending in person without purpose. The key is ensuring that syllabi clearly define the required in-person activities. Instructors have the authority to structure the class accordingly and aren't obligated to allow full remote participation if on-campus engagement is specified.

H. Information Item – [GWC Mission, Vision, Values]
President Randall shared that the GWC Mission, Vision, and Values statement was finalized and presented to the board, which approved it without requesting any change including keeping the word equity. Two board members specifically praised it, and Board President Liz Parker and the Chancellor both commended the work, recognizing the challenge of building consensus and the quality of the final result.

She informed that the Chancellor would be on campus today at 3 PM in Math Science 164. Some attendees will speak about how they've worked to close equity gaps, which is a key focus for the Chancellor.

VPI Kalfsbeek-Goetz reminded faculty to not submit any new curriculum items until further notice. Nothing will be processed unless it's already approved or a historical course. Curriculum work is paused through the summer due to the transition to the new CourseLeaf system. All faculty and staff should be informed. Additionally, download and save any curriculum documents you may want to reference later, as older records will be inaccessible after December. Save them as PDFs for future use.

Senator Kelley informed that the Syllabus Work Group is nearly finished with its task, and the final draft should be ready for review at the next meeting. Task force members were asked to stay for a few minutes afterward for a quick update.

IX.   ADJOURNMENT

A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 2:30 pm.

X.   INFORMATION ITEMS

A. Senate Scholarship Fund Balance: Endowed balance: $7,417. Recommended 2024-25 scholarship: $350
(Contact the Foundation Office to submit donations)
B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
C. 10+1 Senate Purview
  1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
  2. Degree and certificate requirements (*rely primarily*)
  3. Grading policies (*mutually agree*)
  4. Educational program development (*rely primarily*)
  5. Standards or policies regarding student preparation and success (*rely primarily*)
  6. District and college governance structures, as related to faculty roles (*mutually agree*)
  7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
  8. Policies for faculty professional development activities (*rely primarily*)
  9. Processes for program review (*rely primarily*)
  10. Processes for institutional planning and budget development (*mutually agree*)

11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)